

City of Duluth

Building & Site Inspection Report Office (770) 476-1790 Fax (770) 814-3008

Inspection Request Line (770) 497-5333

All Requests Must Be Made By 4:00 P.M. For Next Day Inspection

Permit #: _____	Site Address: _____	
Lot/Suite #: _____	Bldg. #: _____	Project Name: _____
Contact Number: _____	Contact Name: _____	
Date Ready: _____	Time Ready: _____	

NOTE FOR INSPECTORS: PLEASE VERIFY THAT ADDRESS/LOT NUMBER MATCHES PERMIT NUMBER. ORANGE PLACARD MUST BE POSTED AT ALL TIMES. SIGN PLACARD.

IN GROUND INSPECTIONS:

- Slab prep
- Slab Plumbing
- T-Pole
- Pool Basket
- Footings
- Foundation
- Retaining Walls
- Basement Walls
- Other: _____

SITE INSPECTIONS:

- Erosion Controls
- Detention Pond
- Sidewalks/Ramps
- Proof Roll
- Landscaping
- Tree Count _____ / _____

ROUGH INSPECTIONS:

(None of these will be done until foundation survey has been submitted for SFR)

- Electrical
- HVAC
- Plumbing
- Framing
- Partial Wall Cover
- Wall Cover
- Partial Ceiling Cover
- Ceiling Cover
- Water Heater
- Other: _____

METERS INSPECTIONS:

- Electric Meter
- Gas Meter

C.O. INSPECTIONS:

- Temporary C.O.
- Certificate of Completion
- Final C.O.

INSPECTION COMMENTS

Inspector Initials: _____ Date of Inspection: _____ PASS FAIL

IF INSPECTION FAILS, PLEASE REQUEST A SECOND INSPECTION.

All Fees And Affidavits Must Be In The Office
Before Meters Will Be Released To The Utility Company.