



VETERAN'S MARKER REQUEST FORM

FLAGS ARE SET OUT FOR MEMORIAL AND VETERANS DAY

Name and War (if applicable) for Marker: _____

Requestor's Name: _____ Date: _____

Requestor's Address (*proof of residency required*) : _____

Requestor's Phone Number: _____ Email: _____

Relationship to Person on Marker (*I hereby attest that I am related to this person by blood or marriage*): _____

If Requestor does not live within the City limits, but Honoree lived within the City for a minimum of five years, please provide Honoree's address here: (*proof of residency required*)

Eligibility requirements for requesting a Veterans Marker:

- A. Person being honored must be deceased;
- B. Person being honored must have served in the United States Armed Forces from the period of WWI to present day, but not necessarily in conflict; Requestor must provide proof (DD214, awards, service record) of Honoree's service. For proof, visit <http://vetrecs.archives.gov/>
- C. If you wish to have more than one conflict listed on marker, you must provide proof of service in each conflict. We will attempt to fit all requested conflicts, but if space runs out you will be asked which conflicts you prefer to be shown.
- D. Person requesting marker must live one year within the corporate city limits of Duluth.
- E. There is a lifetime limit of five requests per person.
This is my _____ request.
- F. Honoree must be a family relative to the requestor either by blood or marriage.

Other Rules and Guidelines

- ◆ I understand this marker will be placed where the City deems appropriate and that I may not request special placement. Relocations are no longer honored due to volume of markers being placed. **No additional markers are being placed on SR 120 either East or West or Pleasant Hill Road.** The City may, at its discretion, annually move markers to different areas.

- ◆ I understand and agree that if I physically modify, relocate or otherwise alter the appearance or location of the marker, the marker may no longer be displayed and I may forfeit my ability to make future applications.

- ◆ I understand and agree that markers will only be made and displayed for those persons where proof of enlistment or commission in the United States military is provided.

- ◆ I understand and agree that displays such as flowers, bows, etc may be placed on the marker while on display, but any mementoes will be discarded when the marker is placed in storage.

- ◆ Marker requests will be reviewed annually to ensure the requestor still resides within the City limits. **If the requestor has moved, and the Honoree never resided within the City limits, the marker will be removed.**

- ◆ Markers will be constructed in a uniform fashion, white with black lettering and

- ◆ Markers will be placed for both Memorial Day and Veterans Day. All markers and flags will be in place one week before the holiday and may remain for at least one day following the holiday.

My signature below affirms that I have read the above conditions and that I agree to abide by them **and that failure to abide may result in my marker request not being processed or my marker being removed from display.**

Requestors Name: _____

Requestors Signature: _____

If this application is ineligible based on the requirements, the Requestor may ask for this request to be submitted to the **Veterans Marker Committee for further consideration.**

A one-time donation of \$100 is suggested for the initial installation and on-going maintenance of the requested marker(s).