

**PERMIT- LOCATION-PERSONNEL FEES SCHEDULE**

| <b>PERMIT</b>                                 | <b>FEE</b>   | <b>NOTES</b>  |
|---|--|---|
| APPLICATION FEE                               | \$50.00 non-refundable   | All applicants pay – non-refundable administrative fee  |
| HIGH-IMPACT PERMIT FEE                        | \$250.00   | Annual Renewal good for the length of one project   |
| REFUNDABLE DEPOSIT                            | \$500.00 (under 500 people)  | Amount will be refunded less any fees due to city for services, cleanup, damage, extended fees.           |
| Change of Plans (Under 72 hours)              | \$250  | Due to administrative time and scheduling.  |
| POLICE OFFICER FEES                           | \$35 per officer/per hour (patrol)/\$45 per officer/per hour (traffic) | Large event policy and fees required police for attendance over 500 persons.                              |
| Other City Personnel/on-site Coordinator FEES | \$25 per person/per hour   | Large event required attendants and other required fees will be required for attendance over 500 persons. |
| Street Closures/Sidewalks                     | \$500 per day/\$100 per day  | Officers are also required for street closures.   |
| On street parking                             | \$100 per day (up to 6 vehicles)/\$100 per day after.                  | Parking in excess of six (6) vehicles must inform of parking plans.                                       |
| Police Vehicles                               | Fees to be Determined by Police Chief                                  |   |
| Catering/Pouring Permits                      | Fees and permits through City Hall Business Office                     | Fees vary.  |

**LOCATION FEES**

| <b>LOCATION</b>   | <b>FEES</b>   | <b>PERIODS</b>   | <b>NOTES</b>   |
|---|---|--|--|
| CITY HALL BUILDING  | \$500 PER DAY/PERIOD  | Use and Availability are approved by each department head as schedules allow.  |  |
| TOWN GREEN  | \$500 PER DAY/PERIOD  | As City schedules allow. Not to exceed 12 hour period. Large event /personnel fees apply for attendance of more than 500 people. | Does not include closing of Taylor Park                                  |
| POLICE DEPT. BUILDING   | \$500 PER DAY/PERIOD  | Use and Availability are approved by each department head as schedules allow.  |  |
| PUBLIC WORKS BUILDING   | \$500 PER DAY/PERIOD  | Use and Availability are approved by each department head as schedules allow.  |  |
| PARKS/REC BUILDING  | \$500 PER DAY/PERIOD  | Use and Availability are approved by each department head as schedules allow.  |  |
| FESTIVAL CENTER BUILDING                                      | VARIED FACILITY RENTAL RATES BY PARKS/REC   | Contact Parks/Rec for Availability for rental  | Rental rates available.  |
| VACANT CITY-OWNED BUILDINGS                                   | \$500 PER DAY/PERIOD  | Check Availability/Hours   | No restricted hours  |
| OTHER AVAILABLE CITY PROPERTIES                               | \$500 PER DAY/PERIOD  | Check Availability/Hours   | Varied depending on uses   |
| CLOSURE/USE OF ANY CITY FACILITY OR PARK WITH CITY OPERATIONS | \$2000 PER DAY PLUS + ANY AFFECTED DAILY COST OF SALARIES BENEFITS OF PERSONNEL +REVENUE. | Use and Availability are approved by each department head as schedules allow. AFTER BUSINESS HOURS ONLY!                         | To be calculated by special request with City HR; department heads. +TBD |

ANY CITY EQUIPMENT SUCH AS POLICE VEHICLES, EQUIPMENT USAGE, ETC. WILL BE NEGOTIATED UPON REQUESTS. ALL USE AND PRICING FOR POLICE DEPARTMENT REQUIRES APPROVAL OF POLICE CHIEF.

PER DAY/PERIOD: FURTHER DEFINED AS NOT TO EXCEED A 12 HOUR TIME PERIOD IN ANY CALENDAR DAY.