



City of Duluth  
3167 Main Street  
Duluth, GA 30096  
(770) 476-3434

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## Technology Policy

Effective Date: 12-1-2011, as updated

### **Acknowledgment and Receipt of Duluth Technology Policy**

I hereby acknowledge that I have received the City of Duluth's Technology Policy (effective date 12-1-2011). I understand that all communications systems and all information processed by, transmitted by, received from, or stored in any of the City's technologies are the property of the City, and that I have no expectation of privacy in connection with the use of this equipment or with the transmission, receipt, or storage of the information in this equipment.

I acknowledge and consent to the City inspecting my communications (including e-mail) at any time as provided by the above-referenced policy. Such inspection may include printing and reading all communications entering, leaving, processed or stored on City of Duluth equipment.

I agree to abide by this policy, and not to violation any conditions of the policy. I have read and understand all the provisions specified in this policy, and have had the opportunity to ask any questions

\_\_\_\_\_  
Employee's Printed Name

\_\_\_\_\_  
If Police, Badge Number

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

Original to: Personnel File