

Duluth



*David Jones, Chair
Sharon Parris, Co-Chair
Alexis Server, Secretary
Senior Advisor Luke Livingston
F.A.B. Advisor Mary Ann McCrary*

*Mark Carter
Jim Hall
Mike Humphreys
Curt Linder
Ryan Marcinik
Mary Odum*

**MEETING MINUTES
PARKS & RECREATION ADVISORY BOARD
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

September 12, 2018 **Bunten Road Park –The Max Activity Building** **7:00 pm**
7:14 P.M. - CALL TO ORDER by David Jones

Present: David Jones, Ryan Marcinick, Luke Livingston, Mary Ann McCrary, Jim Hall, Mary Odum, Curt Lindner

Absent: Sharon Parris, Alexis Server, Mike Humphreys

City Representative: Kathy Marelle, John Keating, Jason Rogers

Guests:

Agenda;

1.) Approval of August 8, 2018 meeting minutes.

Motion to approve the August 8, 2018 Parks Advisory Board meeting minutes – Mary Odum

Motion to 2nd – David Jones

Vote – unanimous

2.) Day Camp 2018 summer video.

The Parks Advisory Board reviewed the summer camp video that summer staff and summer campers coordinated, designed and edited for the department. The video is designed to be viewed as public relations information for the department’s summer program. The Board was impressed with the quality of the video and the reminder of the talented staff and campers of the program.

3.) Bunten Park Bridges Renovation SPLOST Project

John Keating, Assistant Director of Parks, presented the bridge renovation SPLOST project to the board. John explained the current condition of the three stone wall drainage bridges located on the asphalt walking path. Two of the three bridges will require extensive bank stabilization due to extensive erosion. The cost of the project is estimated at \$108,211.25 including a 20% contingency.

Motion to approve the Bunten Park Bridges Renovation SPLOST Project – David Jones

Motion to 2nd – Mark Carter

Vote- unanimous

Motion to approve Park SPLOST funds of \$108,211.25 which included the 20% contingency for the Bunten Bridge Renovation Project – David Jones

Motion to 2nd – Mary Odum

Vote- unanimous

4.) Department Program Update

Kathy Marelle, Department Director, presented a program update on the following;

Youth Basketball – A program flyer that will be distributed to all local schools, City eblast, City facebook and City web site to inform the public on the youth basketball program. The league is scheduled to begin practices in December with a game schedule January – March.

19 Sports – Fall baseball has an enrollment of 60 kids. The program has 4 teams in each of the age groups – 3-4 year olds and 5-6 year olds. The program is scheduled at Bunten Park fields 3 and 4 every Saturday from 9 a.m. to 12 p.m.

Fund Raiser Quilt Donation – Kathy Marelle presented the annual quilt donation by the Duluth Spirited Quilters Guild. The local Guild donates an annual quilt to raise funds for the Department's Youth Scholarship Fund. Raffle tickets will be sold from October to November.

Bunten Road Sanitary lift station will need to be replaced. The control boxes have surpassed their life expectancy. The control panels were 20 years old and usually have a 15 year life span. Staff is coordinating the repairs and manually operating the lift station to provide restrooms to the public. Emergency funds will be allocated for the repair.

Rogers Bridge Project Update – Project is on hold until ruling from SHPO (State Historic Preservation Office) will determine the historic eligibility of the bridge. Currently, the project is being reviewed by the Federal Highway Administration on 4F Programmatic criteria. This is required as a procedure for federal funding.

Rogers Bridge Park Restroom – group discussion on the current condition of the park bathrooms in serving the public. Recommendation to prioritize a time line for this project.

Scott Hudgens Park- Staff met with City Engineer, Planning Director, Stormwater Department and City Manager to resolve the drainage and bank erosion deterioration of the park. Several headwalls have deteriorated; the main roadway entrance to the soccer fields is eroding. Staff is looking into a 5-6 month stabilization repair to continue use of the park and provide time to determine a permanent solution.

Parks and Recreation Department Update will be presented to the Mayor and Council at the October 22, work session.

5.) Board Comments

David Jones recommended that the board and staff discuss reprioritizing SPLOST park projects to determine funding for prioritized projects.

7:55 p.m. – Motion to Adjourn - David Jones

Motion to 2nd - Luke Livingston

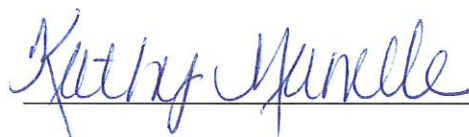
Vote – unanimous

Next meeting of the Parks Advisory Board, Wednesday, October 10, 2018

7 p.m.

Bunten Road Park

ATTEST:



Kathy Marelle, Director



Chair/ Co-Chair