

Duluth



**MEETING NOTES
SOLID WASTE PRE-BID MEETING
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

FEBRUARY 6, 2019

COUNCIL CHAMBERS

10:00 am

Staff present: City Manager James Riker, City Clerk Teresa S. Lynn and Administrative Assistant to City Clerk Danielle Ruedt

Vendors present: American Disposal, Republic Services of GA, Waste Pro, Advanced Disposal, Siena Container

City Manager presented a brief overview of the RFP and highlighted the addition of two addendums #1 and #2.

RFP indicates the intent and duration of the solid waste services.

RFP includes a sample contract. Note the sample contract may be modified as necessary.

RFP will be evaluated as stated below:

“The City will select a service provider based on an evaluation of the following criteria: cost of service, experience of the proposer in the market, the quality and number of references provided by the proposer, the City’s own experience with various proposers, the ability of the proposer to perform the services, customer response time, and the proposer’s financial viability and stability.”

Mr. Riker pointed out that “**cost will not be the sole criteria for selecting the proposer.**”

Addendum #1

Request for Proposals Issued	January 4, 2019
Pre-RFP Submission Meeting (10:00 a.m.)	February 6, 2019
Questions Submittal Deadline	February 8, 2019
Responses to Questions Issued	February 15, 2019
Proposal Due (2:00 p.m. EST)	February 19, 2019
Acknowledgement of Bids (2:05 p.m. EST)	February 19, 2019
Presentation to Council	March 25, 2019 (tentative)
Approval of Contract by Council	April 8, 2019 (tentative)
Contract Start Date	May 1, 2019

Addendum #2

Page 5 #13 – provides up to three (3) 20 cubic yard open top containers to be placed at an area designated by the City twice per year to support City initiatives as part of the Duluth N.O. W. program (Neighborhood Outreach Work).

TO READ:

Provide up to four (4) 40 cubic yard open top containers to be placed at an area designated by the City twice per year to support City initiatives as part of the Duluth N.O.W. program (Neighborhood Outreach Work).

Page 2 – The contract will indicate the City will receive a franchise fee on four per cent 4% of the total commercial and industrial receipts.

TO READ:

The contract will indicate the City will receive a franchise fee on five (5%) of the total commercial and industrial receipts.

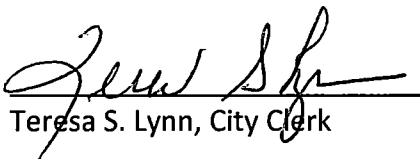
Mr. Riker stated that the city had received 51 questions from two different companies and restated that the Question Submittal Deadline is February 8, 2019 and responses to questions issued will be posted on February 15, 2019. All questions to be emailed to tlynn@duluthga.net, City Clerk Teresa S. Lynn.

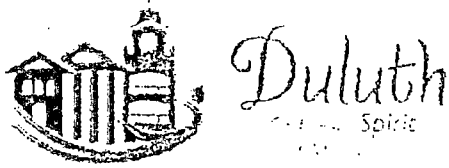
Three procedural questions added:

1. Are there a number of copies of the RFP required?
2. Is the yard waste collection to be in biodegradable bags?
3. The specific pricing on commercial...the box appears to be very small. Verbiage and figures would be hard to place in the small space.

Meeting adjourned at 10:10 a.m.

Sign in sheet and power point presentation attached and made part of the meeting notes.


Teresa S. Lynn, City Clerk



PUBLIC COMMENT SIGN UP – PLEASE COMPLETE PUBLIC COMMENT CARD

(LIMITED TO 6 PEOPLE PER MEETING)

*All Public Comment Cards must be returned prior to the start of the meeting to the City Clerk. Comments will not be accepted during the meeting. Individuals will be called upon at the appropriate time to speak.

As a reminder, comments relative to any issues that are currently going through the public hearing process will not be heard in this meeting. Speakers are to address the Mayor, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

1. Jim Lozen - American Disposal
2. Monica Mosley - BFI Waste Services, LLC d/b/a Republic Services of Georgia
3. + Brad Martin & Mike DEWANEY - REPUBLIC
4. BRIAN EVOLA / BOB WOLK WASTE PRO
5. Matt Nicholas / Steve Edwards Advanced Disposal
6. Faith Zydowsky - Sierra Container

Meeting: Waste Vendor Mtg Date: 2-6-19



PUBLIC COMMENT SIGN UP – PLEASE COMPLETE PUBLIC COMMENT CARD

(LIMITED TO 6 PEOPLE PER MEETING)

*All Public Comment Cards must be returned prior to the start of the meeting to the City Clerk. Comments will not be accepted during the meeting. Individuals will be called upon at the appropriate time to speak.

As a reminder, comments relative to any issues that are currently going through the public hearing process will not be heard in this meeting. Speakers are to address the Mayor, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

1. Britten Divani, bdivani@wm.com 678-523-5357
2. JOHN ELIOTT, American Disposal jellott@adsimail.com 678-725-4467
3. _____
4. _____
5. _____
6. _____

Meeting: Waste Vendor Mtg Date: 2-6-19



Solid Waste RFP

February 6, 2019

Agenda

- Brief Overview of the RFP
- Presentation on Addendum # 1 and # 2
- Questions

RFP Overview

- RFP indicates the intent and duration of the solid waste services.
- RFP includes a sample contract. Note the sample contract may be modified as necessary.
- RFP will be evaluated as stated below:

“The City will select a service proposer based after an evaluation of the following criteria: cost of services, experience of the proposer in the market, the quality and number of references provided by the proposer, the City’s own experience with various proposers, the ability of the proposer to perform the services, customer response time, and the proposer’s financial viability and stability. **Cost will not be the sole criteria for selecting the proposer.**”

Addendum # 1

Request for Proposals Issued	January 4, 2019
Pre-RFP Submission Meeting (10:00 am)	February 6, 2019
Questions submittal deadline	February 8, 2019
Responses to questions issued	February 15, 2019
Proposal Due (2:00 pm EST)	February 19, 2019
Acknowledgement of Bids (2:05pm EST)	February 19, 2019
Presentation to City Council	March, 25 2019 (tentative)
Approval of Contract by City Council	April 8, 2019 (tentative)
Contract start date	May 1, 2019

Addendum # 2

Page 5 # 13

Provide up to three (3) 20 cubic yard open top containers to be placed at an area designated by the City twice per year to support City initiatives as part of the Duluth N.O.W program (Neighborhood Outreach Work).

To read

Provide up to four (4) 40 cubic yard open top containers to be placed at an area designated by the City twice per year to support City initiatives as part of the Duluth N.O.W program (Neighborhood Outreach Work).

Addendum # 2 Con't

Page 2

The contract will indicate the City will receive a franchise fee on four per cent 4% of the total commercial and industrial receipts.

To read

The contract will indicate the City will receive a franchise fee on five per cent 5% of the total commercial and industrial receipts.

Questions

We have received a total of 51 questions from two different companies.

Questions submittal deadline February 8, 2019

Responses to questions issued February 15, 2019

Questions to be emailed to tlynn@duluthga.net

Discussion?

