

Parsons Alley Design Review Committee Meeting Minutes
Monday, March 20, 2017
Duluth City Hall – Main Street Conference Room
3176 Main Street
Duluth, Georgia 30096

Attendees: Rob Ponder

Attendees (phone): Marsha Bomar

Attendees (email): Chris Carter, Greg Whitlock, Tim Clark

Staff: Chris McGahee, Will Corbin

I. Call to Order

- a. Rob Ponder called the meeting of the Parsons Alley Design Review Committee to order at 3:01 p.m.

II. Roll Call

III. Minutes

- a. Approval of Minutes deferred until next meeting.

IV. Old Business

Marsha announced, for full disclosure purposes, that she will be involved as an investor in Building 600 at the Parsons Alley development.

- a. **Case #1/02-2017 Simply Done Donuts Sign Placement** was discussed. Design draft and placement was confirmed by committee, and no action was taken.

V. New Business

- a. **Case #2 03/2017 Personify Shop Sign Placement** was discussed. There will be a soft opening on April 1. Committee was satisfied with signage/sign placement, as presented. Marsha made a motion to approve the sign and placement, as presented. The motion was seconded by Rob. Motion Approved unianimously.
- b. **Parsons Alley String Light Installation Per Plan** was discussed. Chris McGahee advised that the number of lights would be more than originally planned. Marsha suggested adding extra lights from the lights that the City owns, which were previously used to light the alley before the new construction. Staff was directed to look into that option.
- c. **Building 600 String Light Installation Plan** was discussed. Committee discussed putting additional lights between Building 600 and the former Espresso Theory building.

VI. Other Business/Discussion

- a. Committee discussed potential of viewing lights together as a group after dusk one day, potentially after one of the PADRC meetings.

VII. Adjournment:

- a. Marsha made a motion to adjourn. The motion was seconded by Rob. The meeting was adjourned at 3:22 p.m.