

Parsons Alley Design Review Committee Meeting Minutes
Tuesday, November 21, 2017
Duluth City Hall – Main Street Conference Room
3176 Main Street
Duluth, Georgia 30096

Attendees: Ron Osterloh

Attendees (phone): Marsha Bomar

Attendees (email): Chris Carter, Greg Whitlock, Tim Clark

Staff: Chris McGahee, William Corbin

I. Call to Order

- a. Ron Osterloh called the meeting of the Parsons Alley Design Review Committee to order at 4:07 p.m.

II. Roll Call

III. Minutes

- a. Marsha moved to approve the Minutes. The motion was seconded by Ron. Motion approved unanimously.

IV. Unfinished Business

- a. Chris McGahee reviewed the **Parsons Alley string light installation and Building 600 string light installation**. The review included the location as well as type of string lights. In addition, color, style and orientation needs to match current lights.

V. New Business

- a. **Case #6-11.1.2017 Noona Sign Installation** was discussed. Ron moved to approve the request. The motion was seconded by Marsh. Motion approved unanimously.
- b. **Case #7-11.3.2017 Good Word Brew Pub Installation** was discussed. Ron moved to approve the request. The motion was seconded by Marsha. Motion approved unanimously.
- c. The board also discussed the need for businesses to follow proper procedure in requesting permission for signs.
- d. **Parsons Alley dumpsters** was discussed. Ron made a motion to allow staff to coordinate and work with the Parsons Alley operations group (Vantage Realty) as well as tenants in order to sort out dumpster assignments, investigate signage options, and any other pertinent items. Marsha seconded the motion. Motion approved unanimously.

VI. Other Business/Discussion

- a. Greg Whitlock pointed out that there are delivery trucks that occasionally block the Parsons Alley parking lot, making navigation and parking more difficult for the public.

Different options were discussed that may resolve the issue, such as parallel spots in front of Good Word Brew Pub. Staff will continue to monitor the situation.

VII. Adjournment:

- a. Ron made a motion to adjourn. The motion was seconded by Marsha. The meeting was adjourned at 4:38 p.m.