



*Ron Osterloh, Chair
Gary Canter, Vice Chair
Marsha Bomar, Council*

*Chris Carter
Tim Clark
Greg Whitlock, Council*

**MINUTES
PARSONS ALLEY DESIGN REVIEW COMMITTEE
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

November 12, 2018

CITY HALL – MAIN STREET CONFERENCE ROOM

6:00 pm

Attendees (in person): Marsha Bomar, Greg Whitlock

Attendees (on phone): None

Attendees (via email): Tim Clark, Ron Osterloh, Chris Carter

Staff: Chris McGahee

I. Call to Order

- a. Marsha Bomar called the meeting of the Parsons Alley Design Review Committee to order at 6:00 p.m.

II. Roll Call

III. Minutes

- a. Marsha Bomar called for approval of the minutes from October 9, 2018. Three email motions to approve the minutes were received. Minutes were approved as presented. Motion carried.

IV. Unfinished Business

**Case #5/10-9-2018 (Parsons Alley retaining wall – Noona/Maple Street Biscuit Company)
Noona is to be notified to present a schedule of the mural completion. If the mural has been cancelled then the wall is to be painted a neutral white color.**

V. New Business

1. **Case #7/11-12-2018 (Local on North sign placement)** Three email votes were received to approve the sign package as presented. Marsha Bomar and Greg Whitlock requested that the building owner make sure the letters were attached in such a way as to prevent damage to the brick in case the sign was removed at some point in the future. Motion was called by Marsha Bomar for approval as presented. Motion passed.

VI. Other Business / Discussion / Public Comment

VII. Adjournment

Approved this _____ day of _____, 2018

Chairman

Secretary/Witness