

Parks and Recreation Advisory Board Meeting Minutes

Parks Advisory Board

Date: November 15, 2017

The Lodge @ W.P. Jones Park

Present:

Sharon Paris, Bob Bennewitz, Mary Odum, Alexis Server, Jim Hall, Maryanne McCrary, Mark Carter, Mike Humphreys, David Jones

Absent:

Luke Livingston

City Reps:

Kathy Marelle

Meeting Call to Order at: 7:06 PM

By: David Jones

Agenda

1. Church Street Park “Right of Entry” Agreement

The “Right of Entry” Agreement between the City and the Georgia Piedmont Land Trust has been executed. The agreement will allow the city unconditional access to the site for Wenck Company to conduct an environmental assessment of the current condition of the property. The first site visit is scheduled for Monday, November 20, 2018, and tentatively November 27, 2018 for cutting and clearing and November 30, 2018 for drilling.

Discussion and documentation from the environmental assessment to determine current condition of the property will be evaluated by the City.

Police presents during the environmental assessment dates have been requested.

2. Rogers Bridge Park Project Update

The Bridge was perceived by GDOT not to be an historical site but has now been perceived to be an eligible historical site. Staff is waiting on SHPO determination. If SHPO agrees with GDOT, the project scope, schedule, budget will need to be amended accordingly to suffice the required criteria associated with eligible historical federally funded projects.

3. Parks Advisory Board Positions

The Parks and Recreation Department will seek applicants to fill a board vacancy in 2018. Nominees must either own a business in the City of Duluth or live in the City of

Duluth. Board members; Mark Carter, Mike Humphreys, and Sharon Paris have requested reappointment.

4. Duluth Youth Basketball

Kathy Marelle and Jason Rogers met with Darren Richards, President of Duluth Youth Basketball to discuss the future of the youth basketball program in the community. It was decided that the City would assist the Duluth Youth Association in providing gym space and support staff for program operations at a nominal fee. It was agreed that the Youth Association would not charge an admissions fee to the games played at Bunten in addition to the league registration fees. No admission fees will be charged to the public by the Association.

5. Menchie's Partnership / Youth Scholarship Program

Menchie's is interested in partnering with the City Parks and Recreation Department. Menchie's proposed a punch card for seven (7) visits with 20% of the total sales appropriated to the City of Duluth Parks and Recreation Youth Scholarship fund. The punch card promotion will expire March 2, 2018. In recognition of the partnership, the Parks and Recreation Department will promote the youth scholarship fund raiser with hanging a Menchie's banner in the gym.

6. Raffle Basket

The Parks and Recreation Department with support from Janice Canty, Zumba instructor and the Spirited Quilters Guild has coordinated efforts to raffle a gift basket to raise funds for the Parks and Recreation Department Youth Scholarship fund. The basket includes donated gift cards, handmade quilt, Zumba shirt, jewelry, art work and home goods. Tickets are \$5.00 for one ticket and \$10.00 for three tickets. Winner will be drawn on December 16, 2017 at the Zumbathon. Winner does not have to be present to win.

Matters from the Board

Conference in Columbus, GA for Professional CEUs

November 6 – November 9, staff attended the State Georgia Recreation and Parks Conference. Staff attended professional development classes covering topics such as culture within the community, identifying personalities, and policies etc.

Motion to Adjourn by: **David Jones**

Meeting Adjourned at 8:05 PM

Next Meeting:

The Lodge at W.P. Jones Park

Holiday Meeting Dinner

Wednesday, December 13, 2017

6:30 p.m.

***Bring a toy for “Toys for Tots”**