



**MINUTES OF THE  
MAYOR AND COUNCIL  
CITY OF DULUTH, GA  
JULY 9, 2018**

**PRESENT:** Mayor Harris, Council members Bomar, Carden, Jones, Kelkenberg and Whitlock, City Manager, Department Directors, City Attorney

A work session was held prior to the regular scheduled meeting to allow the elected officials to discuss this evening's agenda items.

**Mayor Harris called the meeting to order at 6:15 p.m.**

**I. EXECUTIVE SESSION**

It was necessary to hold an executive session on Real Estate, Pending/Potential Litigation, Personnel.

**A motion was made by Councilmember Bomar, seconded by Councilmember Jones, to adjourn to executive session at 6:22 p.m.**

**Those voting for:** Council members Bomar, Carden, Jones, Kelkenberg and Whitlock  
**Motion carried.**

**After the discussion, a motion was made by Councilmember Kelkenberg, seconded by Councilmember Carden, to return to regular session at 6:45 p.m.**

**Those voting for:** Council members Bomar, Carden, Jones, Kelkenberg and Whitlock  
**Motion carried.**

***MOMENT OF SILENCE***

**PLEDGE OF ALLEGIANCE**

**II. ANNOUNCEMENTS**

1. AGENDA CHANGES (IF NECESSARY)
2. UPCOMING EVENTS - visit [www.duluthga.net/events](http://www.duluthga.net/events)

"Fridays N Duluth," Food Truck Fridays, May 3 - September 21. Downtown Duluth, 6pm-9pm.

"Whatever Floats Your Boat", (rescheduled Rafting Event) - July 14. Rogers Bridge Park, 9am-4pm.

"Bubblepalooza", August 1. Town Green, 11am-1pm, Bring the kids down to Duluth Town Green for this free event to enjoy one of the last days of summer break! We'll have bubbles for the kids to play in along with large yard games and a DJ for entertainment.

"Flicks on the Bricks", August 3. Town Green, Dusk.

*SummerStage Concert* featuring "Georgia Satellites," August 11. Town Green, 7:30-10:00pm. Premium tables are available; visit [www.duluthga.net/events](http://www.duluthga.net/events) for information. \*Opening Act: 7:30pm.

### III. CONSENT AGENDA

1. APPROVAL OF JUNE 11<sup>TH</sup> MINUTES
2. ORDINANCE TO AMEND THE FY18 BUDGET - \$12,000 – DOWNTOWN PARKING {A}

The City is currently in negotiations with a hotel developer to construct a two story parking facility with a hotel on top in downtown. Staff is working with the hotel developer and other professionals to draft the necessary agreements. At this time, additional funding is needed for these professional services. Approval of this item adds \$12,000 in unallocated 2009 SPLOST Parking Facilities funds to the Downtown Parking Facility - Parking - Professional Services line item for this capital project.

3. ACCEPTANCE OF PUBLIC ART DONATION - \$15,000 – BECKNELL INDUSTRIAL

Approval of this item accepts a donation of \$15,000 to the Duluth Public Art Commission from Becknell Services, LLC, who are construction a 155,000 square foot warehouse in River Green. The funds will credited to the Public Art Fund (PAAF) account #209-371005 (donations).

4. ACCEPTANCE OF DONATION – \$215 - YOUTH SUMMER SCHOLARSHIPS

Approval of this item accepts a Youth Scholarship Summer Camp donation of \$215 from the Duluth Parks and Recreation Zumba class who hosted a zumba-thon and silent auction fund-raiser on June 9th. The funds will be used to assist deserving children in attending summer camp.

**A motion was made by Councilmember Kelkenberg, seconded by Councilmember Bomar, to approve the Consent Agenda as presented.**

**Those voting for: Council members Bomar, Carden, Jones, Kelkenberg and Whitlock**  
**Motion carried.**

### IV. NEW BUSINESS

1. FESTIVAL CENTER HVAC REPLACEMENT {B}

City Manager James Riker explained that staff advertised a Request for Proposal (RFP) for replacement of five (5) HVAC units and corresponding controls at the Duluth Festival Center. A total of three responses were received as follows:

Peachtree Construction Inc. - \$ 43,820.00  
Diversified Construction of GA - \$ 124,440.00  
Mechanical Services Inc. - \$ 193,500.00

With the assistance of Pond & Company, staff reviewed and evaluated the RFPs and recommended awarding the bid to Peachtree Construction Inc. in an original contract amount of \$43,820. Staff also requested an additional contingency in an amount of \$ 25,000 for a total budget request of \$68,820.00. The additional contingency amount was recommended after discussing the building layout/design challenges with the Assistant Director of Public Works.

Funding for this project will come from General Fund prior year reserves, and recently donated funds from the Fall Festival Committee have been earmarked for this project. Because there is a large difference from low bid to two higher bids, Council wanted to ensure the scope of the project was interpreted correctly.

**A motion was made by Councilmember Bomar, seconded by Councilmember Carden, to approve a budget amendment to added \$68,820 in General Fund prior year reserves to the Public Information/Marketing - Festival Center - Machinery line item.**

**Those voting for: Council members Bomar, Carden, Jones, Kelkenberg and Whitlock**  
**Motion carried.**

## 2. INTERSECTION IMPROVEMENTS – ROGERS BRIDGE RD/MAIN STREET

City Engineer Margie Pozin came forward to present. As part of the SPLOST program for 2017, the Council included a project to design and implement improvements at the intersection of the Rogers Bridge Road and Main Street. Wolverton developed three concepts that will be presented to the public for comments, questions, and suggestions during a Public Information Open House (PIOH) scheduled for July 12, 2018 in the City Hall Community Room from 4:30pm - 6:30pm.

The four intersection improvement concepts presented to Council were:

- 1) Signal. Traffic volumes do not meet the criteria, but the number of accidents does.
- 2) Realignment. This would not have a signal but would include a grade change for better visibility.
- 3) Roundabout. A better long-term solution, but very costly.
- 4) Hybrid approach: Signal now with intent to construct a roundabout in the future.

## V. MATTERS FROM DEPT HEADS/CITY ATTORNEY

### 1. COMMUNITY CLEAN-UP EVENT

Planning Director Bill Aiken presented a recap of the Second Annual Community Clean-Up Day held on June 16th, which was hugely successful. Participant surveys were conducted asking residents what other types of recycling would be desirable, and many said that paper shredding would be hugely beneficial. Due to the overwhelming response, Staff may suggest hosting this event twice per year.

Amanda Ayres with Atlanta Paint Disposal came forward and presented the City with a "Certificate of Recycling" for recycling over 4,000 gallons of paint between the 2017 and 2018 clean up days.

## VI. MATTERS FROM CITIZENS

Resident Robert F. Aquoyan came forward and asked about the crash statistics for the Main St/Rogers Bridge intersection, and commented that his preference is for the "Hybrid" approach to the Main Street/Rogers Bridge intersection improvements.

Tracey Mason came forward to remind everyone of the runoff election on July 24<sup>th</sup> and to request supporting her candidacy for Superior Court Judge.

**VII. MATTERS FROM COUNCIL**

Councilmember Kelkenberg noted the recent AARP article naming Duluth as one of the 5 most desirable and affordable small towns in the USA. Councilmember Whitlock also reported that according to the Atlanta Journal Constitution who ranked the "Best Suburbs of Atlanta," Sandy Springs was number one, but Duluth came in second.

**VIII. MATTERS FROM CITY MANAGER**

City Manager James Riker reported that the first public hearing for setting the 2018 tax millage rate will be held on July 23.

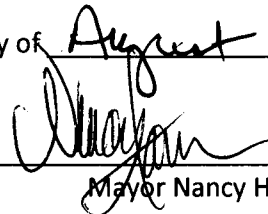
**IX. ADJOURNMENT**

A motion was made by Councilmember Whitlock, seconded by Councilmember Bomar, to adjourn at 7:42 pm.

Those voting for: Council members Bomar, Carden, Jones, Kelkenberg and Whitlock  
Motion carried.

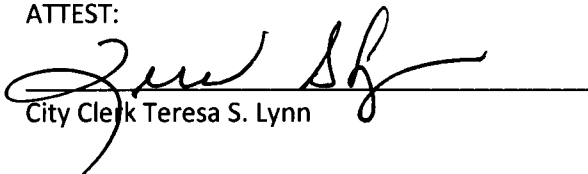
KM 7/11/18

Approved this 13 day of August, 2018.



Mayor Nancy Harris

ATTEST:



City Clerk Teresa S. Lynn