

Marline Santiago-Cook, Chair
Jerry Robb, Vice Chair
Billy Jones, Council



Gary Canter, Planning Commission
Audrey Turner, Public Works

AGENDA
VETERAN'S FLAG/MARKER COMMITTEE
CITY OF DULUTH, GA
2450 Main Street
Duluth, GA 30096

August 22, 2018

PUBLIC WORKS-PUBLIC WORKS CONFERENCE ROOM

4:30 pm

I. Business Items

A. CALL TO ORDER

The meeting was called to order by Jerry Robb at 4:32 p.m. All members were in attendance with the exception of Marline Santiago-Cook.

B. Approval of Minutes

A motion was called by Gary Canter, seconded by Billy Jones, to approve The Minutes of the March 28, 2018 meeting. The Minutes were approved as presented unanimously.

Exhibit A

II. New Business

A. Unconfirmed Requestors List-

Exhibit B

Discussion was held regarding pulling Veteran markers when a Requestor cannot be contacted to confirm residency. Gary Canter asked if the names of markers were checked. Billy Jones explained that he had checked the Requestors as well as the Veteran names. The group discussed an easier way of finding pulls, perhaps modifying the form for Requestors to renew their marker every five years. Also, have an area for an extended family member to list their contact information. Audrey stated that she would check with Susan about the process for finding possible pulls. Billy Jones explained that he had received information on removing three names from the list. They were Hoyt E. Jones, Lee Roy Jones, and Robert F. Jones. The Committee was reminded that once the markers are pulled, if a mistake is made, the Requestor merely has to let a Committee Member or staff know and it will be returned.

Motion made by Jerry Robb to approve the list, Gary Canter seconded the motion with modifications that the three names would remain as suggested by Billy Jones.

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All approved.

B. Former employees' Veteran markers

1. Removal of markers – Discussion was held on whether Veteran markers should be removed once an employee separated from their job with the City.
2. Length of time after separation of employment – The Committee discussed the process for removing the marker after separation.

A motion was made by Billy Jones, seconded by Jerry Robb, to remove Veteran markers once an employee leaves their position. The marker is to be removed the next cycle (holiday) that the markers are to be placed.

All approved

III. Other Business

A. Next meeting date

A motion was made by Gary Canter, seconded by Jerry Robb, to set the next meeting of the Veteran Marker Committee for Wednesday, February 20, 2019 at 4:30 p.m.

All approved

IV. Adjournment

A motion was made by Gary Canter, seconded by Jerry Robb, to adjourn at 4:50 p.m.

All approved

**VETERAN MARKER COMMITTEE
MINUTES
March 28, 2018**

PRESENT: Audrey Turner, Marline Santiago-Cook, Billy Jones, Gary Canter
ABSENT: Jerry Robb

I. CALL TO ORDER

Audrey Turner, Public Works Director, called the first meeting to order at 4:35 p.m.

II. APPROVAL OF MINUTES

no meeting minutes were required to be approved.

III. GENERAL BUSINESS

A. Election of Chair/Vice Chairperson

Committee Member Billy Jones made the motion to elect Marline Santiago-Cook as the Chairperson of the Committee, the motion was seconded by Committee Member Canter.

All in favor – Jones, Canter, Santiago
Motion carried

Committee Member Canter made the motion to elect Jerry Robb as Vice-Chairman of the Committee, the motion was seconded by Jones.

All in favor – Jones, Santiago, Canter
Motion carried

B. Meeting Dates/Times

Public Works Director Turner suggested meetings be held the fourth Wednesday of March and August if necessary. If no exemption requests have been received, no meetings will be held. Committee Member Jones asked if that would provide enough time to get the marker made – PW Director Turner stated yes.

Regular meeting dates as necessary are set for the fourth Wednesday of March and fourth Wednesday of August. The next meeting will be held on Wednesday, August 22, 2018 at 4:30 p.m.

All in favor – Jones, Santiago, Canter – motion carried

IV. NEW BUSINESS

A. Committee Ordinance

Chairman Santiago validated that all members of the Committee met the requirements as laid out in the ordinance.

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B. Operating Instruction

Discussion was held that the policy had been tweaked to modify the times that markers were placed and taken down. Instead of being firm, the verbiage allows leeway in marker placement and up-time. Committee Member Jones also explained that the policy allows for more than one war and is allowed as long as the requestor can provide proof of service.

Discussion was held around markers being moved from Pleasant Hill Road and SR 120 due to safety concerns. PW Director explained that markers from Pleasant Hill would be moved to George Rogers. If all markers would not fit there, PW would attempt to keep markers as close to Pleasant Hill Road, as possible.

C. Application and Exemption Blank Forms

PW Director Turner asked if the exemption form could be modified as needed as we learn more about this process. Committee Member Jones stated the forms look fine for now. If changes are needed, the Committee will address at that point. Chairperson Santiago stated that the forms are already active, so there is no need for the Committee to vote.

PW Director Turner explained that the Ordinance provided for the requestor to give testimony at the Committee meeting; she further explained that she did not invite the requestor to this first meeting. If the Committee needs more information, another meeting could be held to allow the requestor to provide testimony.

D. Exemption and Application form – Carolyn Myers for Marvin Myers

The Committee reviewed the application and all supporting documentation. Committee Member Jones explained that many people live in Duluth, but not within the City limits. He further explained that those people gave to the City even though they didn't live in "city limits". Mr. Myers appears to be one of those people. Jones asked if the \$100 donation had been made, Turner stated yes.

Being no further discussion, Chairperson Santiago requested a vote to approve the exemption of Marvin Myers.

All in favor -Santiago, Canter, Jones. Exemption request is approved.

V. OLD BUSINESS/FURTHER BUSINESS

Chairperson Santiago requested information about how markers are removed or how the list is checked to ensure requestors still live in city limits. PW Director Turner provided a brief overview. She explained PW staff check tax and other records yearly to ensure requestors are still residents. She explained a "pull" list is compiled and last year a process was started to allow Committee Member Jones to review the list prior to any marker removal. Jones explained that due to his family being long- time residents of

Duluth, he had historical knowledge that might not be known otherwise. Discussion was held on continuing to send the "pull" list to Jones – all were in favor and Jones confirmed he would continue to assist in this process.

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Chairperson Santiago suggested that once the "pull" list was reviewed by PW staff, then reviewed by Jones, it should be reviewed by the Committee and the final list be published in the Minutes. The Committee agreed. PW staff will be alerted to the change.

Jones gave a brief explanation of how the Committee was formed and expressed his appreciation to the members for their service. The Committee members felt that the exemption form submitted by Carolyn Myers was very thorough and provided all the information that was needed to make a decision. It was suggested that staff ensure any future exemption requests be as thorough as this one.

Chairperson Santiago requested that her name be corrected in the Policy/Ordinance.

Chairperson Santiago requested a motion to adjourn – all in favor, Jones, Canter, Santiago

Motion Carried – meeting adjourned at 4:55 pm.

**VETERAN MARKER
PULLS APPROVED BY BILLY JONES**

Exhibit B

	A	B	C	D
1	NAME	LOCATION	REQUESTOR	LOCATION
2	George H. Guffey Sr.	14	Mark W. Evans	3317 Buford Hwy (across from Public Safety bldg)
3	Ernst Grosse	9	unknown	3209 Buford Hwy (in front of BB & T Bank)
4	James B. Hastings	19	David D. Hastings	3200 Buford Hwy (guardrail across from BB & T Bank)
5	James E. Hastings	19	David Hastings	3200 Buford Hwy (guardrail across from BB & T Bank)
6	James F. Hastings	19	David Hastings	3200 Buford Hwy (guardrail across from BB & T Bank)
7	John Heidenrich	106	Shirley Lasseter	3550 Howell Ferry (Corner of PHR & end at driveway)
8	Jerry Paul Herrington	33	Elizabaeth House	2862 Buford Hwy
9	Maxine Herrington	33	Elizabaeth House	2862 Buford Hwy
10	Robert Hewatt	118	Minnie Hewatt	3150 Main Street (gravel lot front of Festival Center and steps into Taylor Park)
11	W.T. Hightower	112	Mildred Wiggonton	3660 Howell Ferry (after Eckerds driveway to next driveway)
12	Ernest W. Hildenbrand	114	Shirley Lasseter	3620 Howell Ferry Rd (Rehab Ctr, from driveway to corner of Pleasant Hill)
13	Charles P. Hulsey	10	Sharon Powell	3310 Buford Hwy (Begin past intersection of Peachtree)
14	Donna Mae Hulsey	10	Sharon Powell	3310 Buford Hwy (Begin past intersection of Peachtree)
15	Frank Johnson	40	unknown	3579 W. Lawville St (across st from old City Hall, front of Town Green)
16	Lucienne Johnson	15	Shirley Lasseter	3256 Buford Hwy (Davenport Road)
17	O.M. Johnson	15	Shirley Lasseter	3256 Buford Hwy (Davenport Road)
18	Robert L. Johnson	109	Robert H. Conley	3590 Howell Ferry Rd (Dr. Office, between driveway and PIB)
19	Col. William E. Johnson	73	unknown	3400 McClure Br Rd (between driveway of Professional Park & S. Whipporwill)
20	Lewis Johnston	56	Dianne Lansford	3215 McClure Bridge Rd (lawn of Rehab Ctr, between Irvindale & ctr driveway)
21	Duard Jones	55	unknown	3766 Irvindale Rd (across from hospital)
22	Ed Jones	94	unknown	3800 Pleasant Hill Rd. (In front of Sportherapy)
23	John Jones	56	unknown	3215 McClure Bridge Rd (lawn of Rehab Ctr, between Irvindale & ctr driveway)
24	Robert W. Jones	99	Carol J. Castellano	Buford Hwy (North of Pleasant Hill Road)
25	Bill Jordan	112	Ms. Jordan	3660 Howell Ferry (after Eckerds driveway to next driveway)
26	James W. Kennedy	114	unknown	3620 Howell Ferry Rd (Rehab Ctr, from driveway to corner of Pleasant Hill)
27	Raymond G. Koester Sr	35	unknown	2862 Buford Hwy
28	Lewis Kososki	103	Shirley Lasseter	3975 Pleasant Hill Road
29	Thomas Kososki	103	Shirley Lasseter	3975 Pleasant Hill Road
30	Donald C. Lamb, Jr.	112	Brenda Lancaster	3660 Howell Ferry (after Eckerds driveway to next driveway)
31	Donald C. Lamb, Sr.	112	Brenda Lancaster	3660 Howell Ferry (after Eckerds driveway to next driveway)
32	Edward Landrum	115	unknown	3805 PHR (past Howell Ferry, Med. Ctr)
33	Armand Laurin	97	unknown	3890 PHR (In front of World Beverage)
34	Emile Laurin	97	unknown	3890 PHR (In front of World Beverage)
35	Roland Laurin	97	unknown	3890 PHR (In front of World Beverage)

**VETERAN MARKER
PULLS APPROVED BY BILLY JONES**

Exhibit B

	A	B	C	D
75	Edward J. Smith, Jr.	114	unknown	3620 Howell Ferry Rd (Rehab Ctr, from driveway to corner of Pleasant Hill)
76	Edward J. Smith	115	unknown	3805 PHR (past Howell Ferry, Med. Ctr)
77	E. Gary Smith	114	unknown	3620 Howell Ferry Rd (Rehab Ctr, from driveway to corner of Pleasant Hill)
78	Joe M. Smith	72	unknown	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)
79	John Smith	72	unknown	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)
80	Reginald Smith	24	Dino Vakoutis	3020 Buford Hwy (Jones St & Brock Rd, headed North)
81	Roy Smith	72	unknown	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)
82	Dorsey W. Speer	7	Virginia Wheeler	3115 Buford Hwy (headed south, in front of United Tool)
83	E.E. Speer Jr.	7	Virginia Wheeler	3115 Buford Hwy (headed south, in front of United Tool)
84	Paul D. Tate	66	Mildred Tate	3395 McClure Bridge Rd. (across street from Professional park under trees)
85	Donald M. Taylor	18	David M Taylor	3200 Buford Hwy (guardrail across from BB & T Bank)
86	Fred Taylor	74	unknown	3324 McClure Bridge (past S. Whipporwill to driveway)
87	Kurt Matthew Tella	71	Timothy Tella	3500 McClure Br Rd (Between driveways of Mason Clinic & Post Office)
88	Alvin B. Thompson	68	Joyce Thompson	Just after Howell Springs Dr. & end at Pleasant Hill Rd.
89	Joseph E. Thompson Sr.	10	Renee Thompson	3310 Buford Hwy (Begin past intersection of Peachtree)
90	Keith Thompson	26	Patti Foltz	2956 Buford Hwy (Strickland House Museum)
91	Robert Thompson	18	Elizabeth Yates	3200 Buford Hwy (guardrail across from BB & T Bank)
92	Owen G. Thompson	72	Gladys Thompson	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)
93	James D. Timmie, Jr.	38	Charlene Timmie	3220 Hwy 120 (front of United Tool, between RR tracks/Buford)
94	Dominick Tobacco	101	Josephine Tobacco	4055 Pleasant Hill Road
95	Carl Gene Tribble	35	unknown	2862 Buford Hwy
96	Chester R. Tucker	34	unknown	2862 Buford Hwy
97	B.L. Bill Tucker	103	Richard Tucker	3975 Pleasant Hill Road
98	Gus Vaninetti	10	Susan Queen	3310 Buford Hwy (Begin past intersection of Peachtree)
99	Owen Carlisle Vardman	103	Diane Ball	3975 Pleasant Hill Road
100	Carl Wiggonton	112	Mildred Wiggonton	3660 Howell Ferry (after Eckerds driveway to next driveway)
101	Carl David Wilson	41	unknown	3400 West Lawrenceville Street
102	Chester (Bill) Wyman	114	unknown	3620 Howell Ferry Rd (Rehab Ctr, from driveway to corner of Pleasant Hill)

**VETERAN MARKER
PULLS APPROVED BY BILLY JONES**

Exhibit B

	A	B	C	D
36	Josiah H. Layton	15	Marion Lemoine	3256 Buford Hwy (Davenport Road)
37	Peter J. Layton	15	Marion Lemoine	3256 Buford Hwy (Davenport Road)
38	Raymond Woodrew Lee	4	Judy Lee	2990 Buford Hwy (between Brock & RR Street)
39	Linc Lockhart	103	Betsy Fenton	3975 Pleasant Hill Road
40	Tom P. Lockhart	103	Betsy Fenton	3975 Pleasant Hill Road
41	Robert S. Logan	104	Shirley Lasseter	3975 Pleasant Hill Road
42	John Loudner	115	unknown	3805 PHR (past Howell Ferry, Med. Ctr)
43	Dick Lynch	115	Shirley Lasseter	3805 PHR (past Howell Ferry, Med. Ctr)
44	George Mansur	10	Roberta Mansur	3310 Buford Hwy (Begin past intersection of Peachtree)
45	Charles B. Mathis, Sr.	114	unknown	3620 Howell Ferry Rd (Rehab Ctr, from driveway to corner of Pleasant Hill)
46	John J. Mazur	94	Christopher Mazur	3800 Pleasant Hill Rd. (In front of Sportherapy)
47	Cecil McDaniel	70	unknown	3500 McClure Bridge Road (past World Beverage before PO, near Mason Medical)
48	James E. McKee	26	James McKee Jr.	2956 Buford Hwy (Strickland House Museum)
49	E.H. Mack McKinney Jr	94	Marlon McKinney	3800 Pleasant Hill Rd. (In front of Sportherapy)
50	A.E. Metcalf, Jr.	79	unknown	
51	Timothy Joseph Moran, Sr.	72	Cody Moran	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)
52	Joshua Morgan	104	David Westbrook	3975 Pleasant Hill Road
53	E. Thomas Moulder	98	unknown	Buford Hwy (North of Pleasant Hill Road)
54	Jack S Munsey	103	Betsy Fenton	3975 Pleasant Hill Road
55	John R. Munsey, Sr.	103	Betsy Fenton	3975 Pleasant Hill Road
56	John William Nix	23	Uneice Anderson	3036 Buford Hwy (Sherwin driveway & end of Jones St)
57	Stephen E. O'Connell	100	Brian O'Connell	4110 Pleasant Hill Rd (CVS)
58	William O'Connell	14	Brian O'Connell	3317 Buford Hwy (across from Public Safety bldg)
59	Joseph Osdoby	7	Susan G. Shapiro	
60	Clinton E. Pardridge	108	Marilyn Jones	3655 Howell Ferry (Howell Stawtion Academy and medical bldg.)
61	Edward F. Pate	108	Brenda Pate	3655 Howell Ferry (Howell Stawtion Academy and medical bldg.)
62	Buster Patrick	41	Earlene Doster	3400 West Lawrenceville Street
63	Earl Patton	41	Earlene Doster	3400 West Lawrenceville Street
64	Leland Paul	100	Eric Evans	4110 Pleasant Hill Rd (CVS)
65	Henry E. Pauls	72	Brian O'Connell	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)
66	Lt. Col. Shelby Pecquet	79	Linda Hartsdale	
67	Arnold Peterson	90	Wanda Peterson	3627 W. Lawrenceville St.
68	Paul Picket	73	Dianne Lansford	3400 McClure Br Rd (between driveway of Professional Park & S. Whippoorwill)
69	Charles D Poole	33	Lola Poole	2862 Buford Hwy
70	Joseph B. Pratt	62	Joyce Pratt	3325 McClure Bridge Rd. & N. Whippoorwill
71	Joseph F. Shields Jr.	100	Marion Shields	4110 Pleasant Hill Rd (CVS)
72	Joseph Siegal	7	Geraldine Siegal	3115 Buford Hwy (headed south, in front of United Tool)
73	Thomas L. Smallwood	68	Ms. Smallwood	Just after Howell Springs Dr. & end at Pleasant Hill Rd.
74	Dean Smith	72	unknown	3470 McClure Br Rd (in front of Post Office & end before Postal Drive)