



**NOTES OF THE WORK SESSION
MAYOR AND COUNCIL
CITY OF DULUTH, GA
OCTOBER 29, 2018**

PRESENT: Mayor Harris, Council members Bomar, Carden, Jones, Kelkenberg and Whitlock, City Manager, City Clerk, City Engineer, Economic Development Manager, Finance Manager

5:30 - PM CALL TO ORDER

I. PUBLIC COMMENTS

No comments received.

II. DISCUSSION ITEMS

1. CAPITAL PROJECT PRIORITIZATION

{A}

SUMMARY:

City Manager James Riker, Finance Manager Ken Sakmar and City Engineer Margie Pozin gave a presentation detailing the current project status and upcoming capital projects. Mr. Sakmar outlined the following financial report:

- 2009 SPLOST Balance \$1,051,883.81
- 2014 SPLOST Balance \$2,828,567.80
- 2017 SPLOST Balance \$4,102,643.30

2017 SPLOST Categories:		<u>Probable</u>	<u>90% Probable (used for budget)</u>
Transportation	60.3%	\$15,277,972	\$13,757,720
Recreation	4.4%	1,114,811	1,000,000
Public Safety	18.9%	4,788,618	4,300,000
Parking	16.4%	4,155,203	3,750,000

Mr. Sakmar reported that the parking deck (hotel) project estimated cost is \$4,400,000. The City is currently escrowing \$115,789.48 per month to meet the obligation. The Land Disturbance Permits were submitted for review, and construction is scheduled to begin January 1, 2019. March and April will be the majority of traffic interruption for bringing in the largest pieces of the parking garage, requiring road closure and flagging. The first payment is anticipated to be \$2,500,000 in August 2019. The second installment of \$1,900,000 will be due May 2020.

Mr. Riker explained that the Public Safety vehicle replacement program has been administered as anticipated, and Phase 1 of the camera program is partially completed (4 out of 8 ALPR installed with the remaining to be installed within 60 days). A Request for Proposal (RFP) for Phase 2 will be issued in January 2019 with bid award June 2019 and installation by December 2019.

Mr. Riker outlined the Parks and Recreation projects and explained that \$150,000 has been earmarked for Bunten Road Park Bridge reconstruction and \$15,000 for building access control (safety/Security issue). The RFP will be issued this week for the Bunten bridge reconstruction. The bid for building access control is being developed and the Rogers Bridge "Bridge" replacement and restrooms building are being tracked to coordinate with the bridge construction bids estimated for 2020. City Engineer Margie Pozin commented on the projected timeline with the Rogers Bridge design effort done by June 2020 and coordination of trailhead/bathrooms.

For the 2017 Transportation spending, approximately \$550,000 funding is spent on street resurfacing annually. Ms. Pozin reported on the status of the other projects: the Willbrooke Trail (\$850,000) completion late spring. Transportation funds are also programmed for designing previously approved projects (Joint City/County): Main Street multi-use path, Traffic signals (SR 120/ DHS and Rogers Bridge/Main), Western Gwinnett Bikeway, Bunten Road sidewalks, Pine Needle intersection, SR 120 sidewalks Phase 2. Library Streetscape and the design phase of Davenport Road to be determined. Ms. Pozin gave a brief anticipated timeline for each.

As far as the construction funding for 2017 transportation spending, Ms. Pozin also reported on several projects, SR 120 Sidewalks to Claiborne and Buford Highway/Pleasant Hill Landscaping. There are two projects mostly completed, but still have minimal work left, Buford Highway Medians and George Rogers Avenue.

A discussion was held on multiple options to move forward with the Davenport Road project right-of-way expenditures. Staff was directed to continue to explore options to acquire but take no formal action at this time.

Mr. Sakmar gave a brief overview on other revenue sources and the progress of this year's collections, and noted that interest revenue is also improving. At this time, he does not anticipate any very large expenditures in the near future that have not already been discussed.

Council thanked Staff for their diligence and were confident that the financial forecasts have been carefully studied and planned conservatively.

III. MATTERS FROM COUNCIL

1. PERMITTING CONCERNS

A lengthy discussion was held on the requirements for homeowners to obtain permits when performing their own large home repairs such as roofing or hot water replacements.

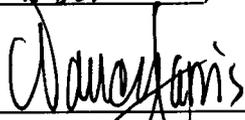
Planning Director Bill Aiken explained that the city regulations follow the Uniform code act and must meet DCA minimum standards. They discussed the application process, associated fees, inspection process and liability concerns as well as emergency repairs and streamlining the process through online availability.

Council was concerned with both city involvement in private property matters and the fees charged.

Mr. Aiken will follow up with DCA and see if the City can exempt ourselves from some of the regulations, perhaps lower fees, and offer flexibility for optional permits and optional inspections. He explained the process for new construction, which follows a completely different path.

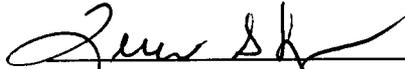
IV. ADJOURNMENT

Approved this 12 day of November, 2018.



Mayor Nancy Harris

ATTEST:



City Clerk Teresa S. Lynn