

Duluth



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Sharon Parris, Co-Chair
Alexis Server, Secretary
Ryan Marcinik
Senior Advisor Luke Livingston
F.A.B. Advisor Mary Ann McCrary

Mark Carter
Jim Hall
Mike Humphreys
Mary Odum
Curt Lindner

Meeting Minutes DRAFT
PARKS & RECREATION ADVISORY BOARD
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096

March 13, 2019

The Lodge –W.P. Jones Park

7:00 pm

7:17 P.M. - CALL TO ORDER by Mark Carter

Present: Sharon Parris, Alexis Server, Luke Livingston, Mary Ann McCrary, Mark Carter, Mike Humphreys, Mary Odum, Curt Lindner

Absent: David Jones, Jim Hall

City Representative: Kathy Marelle, John Keating, Jason Rogers

Guest : Tom Turner, DPAC Representatives: Kim Jackson. Kris McGregor, Ashley Lynch

Agenda;

1.) **Approval of December 13, 2018 meeting minutes.** Kathy Marelle presented December meeting minutes to the board.

Motion: To approve the December meeting minutes – Alexis Server

Motion to 2nd – Mark Carter

Vote – unanimous

2.) **Melody Lane Ribbon Cutting** – Kim Jackson, Kris McGregor, Ashley Lynch

DPAC members and Parks Board Members collaborated on scheduling a date for the official opening and ribbon cutting of Melody Lane at W.P. Jones Park. Melody Lane is the newest addition to the playground area at W.P. Jones Park. The interactive musical equipment DPAC project was installed February 8, 2019. The three piece interactive musical instruments consist of a xylophone, 3 piece drum set, and standing chimes. The musical instruments are a welcome addition to the playground area and will provide sound making opportunities for the kids at play.

The Parks Board and DPAC selected **Wednesday, April 10, 2019** at 6:30 p.m. as the official ribbon cutting and opening of Melody Lane. Elected officials, board members from Parks Board and DPAC and the public will be invited to share in the opening of Melody Lane.

DPAC will coordinate public announcements, elected officials notification, official scissors, and possible guest musicians from Eddie Owens.

Parks Board will coordinate refreshments, official ceremonial ribbon, and available children.

Graffiti Art – Kim Jackson from DPAC presented a park community art program for the City parks. The project is fun, whimsical colorful art for selected park areas, such as, a squid painted in the drainage area leading to a “octopus “storm drain, a raccoon face painted on the tops of park trash cans, painted caterpillar parking stops, and painted door designs on the side doors of the Bunten Activity Building. The project is being coordinated by DPAC and students from Notre Dame Academy. Parks Board members are in favor of the DPAC project.

3.) SPLOST Project Update - John Keating

Bunten Bridge Railing Replacement Project – The project has finally begun after months of weather delays. Meetings have been scheduled with fence contractor to determine the style, location and installation of bridge fencing. Site work will be scheduled as soon as materials are on site within the six weeks.

4.) Trailhead Restroom / Parking Areas – Rogers Bridge Park - Kathy Marelle

Phase 1 of the Trailhead Restroom and Parking Areas for Rogers Bridge Park which includes; Facility design, geotechnical exploration, topographic survey, permitting, and construction documents has been submitted by Engineering firm on record, Pond & Co.

Coordination of phase 1 will not interfere with the construction of The Bridge project, but would allow staff to complete all preliminary aspects of the design phase for the Trailhead project and begin construction of the Trailhead facility prior to the final construction stages of The Bridge project.

\$116,512.00 of SPLOST funding (10% contingency included) will be needed for the Trailhead / Restroom, Parking project.

Staff will present a concept design of the Trailhead facility prior to the completion of the construction documents.

Motion: *Motion to approve SPLOST funding not to exceed \$116,512.00 of SPLOST funds, which includes a 10 % contingency for the design, permitting, topographic survey, geotechnical exploration, and construction documents for the Rogers Bridge Trailhead/ Restroom Facility and Parking areas at the Rogers Bridge Park.*

Motion Made by: Sharon Parris and Luke Livingston.

Motion 2nd by: Mary Odum

Vote: unanimous

5.) The Bridge Project – Kathy Marelle

Bridge design phase is in the final stages. On February 22, 2019, project stakeholders met to finalize desired bridge materials, color of materials, trail markings, and signage. Project momentum is in a forward motion with collaboration from all parties. Completion of the final design will be presented to board. Kathy to send latest bridge project update to board.

6.) Basketball League Update – Jason Rogers

186 participants from ages 5 years to 18 years participated in the first inaugural City youth basketball league. After action program surveys were positive and indicated interest in returning to the program. Participants indicated a sense of community as friends, teachers and families came together in support to the youth players.

Spring / Summer Programs – Jason Rogers

I9 Sports will offer a variety of youth programs at Bunten Road Park including; baseball and basketball.

Tavani Soccer Camps is a returning summer hit.

Summer Camp is scheduled for the 10 weeks of summer

7.) Board Appointments – Kathy Marelle

Currently there are no available board positions, and member terms will not expired until the following year. Discussion on adding a potential board position to ensure a meeting quorum was supported by the members. Kathy to present to Council for consideration of adding a board position, and modification to the current Parks and Recreation board ordinance.

8.) Department Updates – Kathy Marelle

Celebration of Arbor Day – February 7, 2019, The City hosted the 30 year Tree City U.S.A. / Arbor Day celebration at Bunten Road Park. Over one hundred guests throughout the State of Georgia attend the annual luncheon and award celebration. Duluth was selected by the State committee to host the meeting as Duluth celebrated 30 years of successful tree preservation policies. The Mayor and staff received an invitation to attend the official signing of the bill by Governor Kemp.

G.R.P.A. District 7 Meeting – Duluth Parks and Recreation will host the quarterly meeting of the District 7 Georgia Recreation and Parks Association on Marche 27, 2019. Professional members through the local district will attend for professional development, and quarterly business meeting. This is the first time that Duluth has been selected for District meeting site. Jeff McCullough, local business owner will present a professional development session on business partnering and establishing a river program.

9.) Matters from the Board / Public Comments

Mr. Tom Turner inquired on the possibility of painting pickleball lines on the gym floor at Bunten Road Park. Mr. Turner plays pickleball at Bunten Road and indicated that many of the local facilities have painted lines in the gyms for the play. Currently, the City has temporary lines for the gym play, but does have painted pickleball lines on the tennis courts for outside play. Staff to research the possibility of painted lines in the gym.

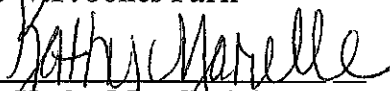
Motion to adjourn – 8:09 p.m. – Mary Odum

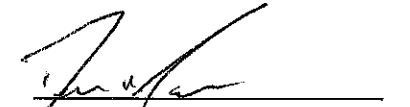
Motion 2nd by – Sharon Parris

Vote – unanimous

Next scheduled meeting of the Parks Advisory Board , Wednesday, April 10, 2019 at 6:15 p.m.
The Lodge at W.P. Jones Park

ATTEST:


Kathy Marelle, Director


Chair/Co.Chair
