

Duluth



*David Jones, Chair
Sharon Parris, Co-Chair
Alexis Server, Secretary
Senior Advisor Luke Livingston
F.A.B. Advisor Mary Ann McCrary*

*Mark Carter
Jim Hall
Mike Humphreys
Mary Odum*

**MEETING MINUTES
PARKS & RECREATION ADVISORY BOARD
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

Month, day, 2018	W.P. JONES PARK – THE LODGE	7:00 pm
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7:20 P.M. - CALL TO ORDER by Kathy Marelle

Present: Maryanne McCrary, Luke Livingston, Mark Carter, Jim Hall, Mary Odum, Mike Humphries

Absent: Sharon Parris, David Jones, Alexis Server

City Representative: Kathy Marelle

Guests: Will Marvel

Kathy introduced Mr. Will Marvel, who is spending the summer as a College Intern with the Parks and Recreation Department at Bunten Road Park. Will is a rising senior at Gardner-Webb University. Will has been asked to consider investigating one of the following “Research Projects:”

Plans for Other Athletic Programs

Alternative Field Usage

Facility Re-Purposing

Development of a new Trail Head at Rogers Bridge Park

Kathy and Will briefly updated the Board on Summer Camp. Ages 5-8 are enjoying games and activities, while Ages 9-12 are participating in several “STEM” activities. They have also been successful at limiting Cell Phone usage, in particular with the Counselors and CIT’s. 85% of Summer Campers are from within the City Limits of Duluth. There are approximately 190 kids enrolled in Summer Camp this year.

ROGERS BRIDGE PROJECT UPDATE

The Stakeholder meeting went well. All stakeholders verbally committed to proposed financial obligations to complete the project. An amended Intergovernmental agreement will be forthcoming.

BUNTEN PARK TRAIL BRIDGES

The wooden railings for the three bridges along the asphalt walking path have deteriorated and require replacement. The banks supporting the bridges have eroded and will require drainage improvement for stabilization. Staff is coordinating project design and construction specifications with Pond & Co. for replacement of wooden railings to metal railings and earthwork for bank stabilization. Staff will present project information to the board for design and funding approval. The project is SPLOST eligible and will be funded from available SPLOST park funds.

BUNTEN ROAD HVAC

HVAC for Activity Building is complete with only minor adjustments with temperature control.
HVAC for park restroom/ concession buildings are installed and functioning.
HVAC / heater units to be installed at the park maintenance facility.

PROGRAM UPDATES:

Spring Kickball Season: recently concluded. City Kickers made it to the semi-finals. The Warriors team from a local fitness establishment won the 2018 Spring Kickball Tournament.

Summer Camp: 3.5 weeks in ... programs are going well.

Youth Sports: Still a work in progress. Still a big juggling act.

Discussion was had about finding an alternative to having to pay Officials and Referees, especially for the very young players. Suggestion made to use local College kids ... Utilizing a Work/Study Program with a local College ... or using Parent Volunteers.

NEW PARKS AND RECREATION BOARD MEMBERS:

Kathy and Sharon Parris Interviewed several applicants and Kathy's recommendation was to offer the (2) open positions to Curt Linder and Ryan Marchik. Kathy will update us on the results as soon as information is available.

ITEMS FROM BOARD MEMBERS:

Luke Livingston asked if there were any Handicapped Swings at Bunten Road Park. Kathy responded that there is (1) located at the Playground.

ITEMS FROM STAFF:

The July Meeting might be cancelled, due to not having any pressing agenda items. Kathy responded that she would put out an e-mail in early July with an update.

A motion was made by Luke Livingston, seconded by Mark Carter to adjourn.

Meeting concluded at 8:20pm.

These notes were submitted by Jim Hall – filling in for Alexis Server.

ATTEST: 
Kathy Marelle, Director


Co. Chair, Sharon Parris