

Meeting Minutes - July 12, 2017

Parks Advisory Board

July 12, 2017

The Lodge @ W.P. Jones Park

Present:

Sharon Paris, Bob Bennewitz, Luke Livingston, Mary Odum, Alexis Server, Jim Hall, Maryanne McCrary

Absent: Sherry McCann, Mark Carter, David Jones, Mike Humphreys

City Reps:

Kathy Marelle, John Keating

Meeting Call to Order: 7:08PM

Sharon Paris

Agenda

1.) Review of Park SPLOST Projects

Kathy Marelle, Department Director presented an excel spread sheet identifying the proposed park projects as previously discussed in a prior meeting. (See attachment) Discussion on establishing priorities for park projects within the allocated funding (1.3 million) for the next six years would require board action. Staff submitted the department recommendation for projects based on community need, park development, aged infrastructure and available funding.

A discussion on the proposed information identified projects within the following parks, Bunten Road Park, Rogers Bridge Park, Church Street Park, Scott Hudgens Park, W.P. Jones Park, and Taylor Park. Staff colored coded the park projects based the Facility Assessment Condition report and inferior park infrastructure. Projects coded in RED are deemed the most urgent; projects coded in GREEN are in progress; projects coded in BLUE are deemed the next highest priority; and projects coded in BLACK are of least priority.

Proposed SPLOST funding for park development is limited for the next six years. The board will need to recommend park development based on the criteria discussed,

2.) Park Facility Assessment Information/SPLOST Funding

John Keating, Assistant Director of Parks presented the Facility Condition Assessment from Pond & Co. The report analyzed the status of the current condition, the operational performance and the proposed replacement / repair schedule for the Department's buildings (windows, doors roof, etc.), HVAC systems, athletic lightening, pavilions, and plumbing. The Department's building infrastructure has aged but the condition status is reported as GOOD due to the maintenance performed on many of the buildings, pavilions, etc., as noted in the published report. The Bunten Activity building HVAC units are the most significant priority due a limited operational expectancy. The roof top units have exceeded their operational life expectancy and replacement of the units is deemed a priority. The total cost to replace the two roof top units is estimated at \$329,500.00. Staff recommended replacement of the units ASAP.

The Parks Board agreed that the HVAC system required immediate action.

3.) Department Update

Taylor Park

John Keating, Assistant Director of Parks updated the progress of the replacement playground unit for Taylor Park, The unit has been installed, and mulch surface is scheduled for July 13 or 14th. Playground Inspection scheduled after mulch surface installation. Playground will be opened to public after completed inspection.

The wooden train cars in the playground will need replacement at some point in the future. Staff is monitoring the condition of the structures and will be proactive in replacement of the train cars.

Trees that have branches overhanging the playground area will be evaluated by Arboguard Tree Service and staff will comply with the recommendation.

Park Advisory Board Vacancy

Due to the resignation of Sherry McCann, Kathy Marelle recommended Mark Gernazizn, for the vacate position. Alexis Server requested that Kathy review an application from Loretta Littlejohn. Kathy to determine status of applications.

4.) Matters from the Board

The Max

The Maxine Garner building dedication to be finalized for mid-September or early October. Jim Hall suggested the Duluth High School drum line for dedication ceremony.

Trail Identification

Bob Bennewitz recommended signage/markings trails to inform pedestrians of walkability throughout the City. Kathy will bring a map identifying City parks and possible pedestrian connections for the Board to review.

Motion to Adjourn by Bob Bennewitz and seconded by Mary Odum

Meeting Adjourned at 8:35PM

Next Meeting Wednesday, August 9, 2017

The Lodge at W.P. Jones Park

PARKS / FACILITIES	Facility Needs Assessment (SPLOST FUNDS)	Estimation	Notes
Bunten Road Park	HVAC - Activity BUILDING	\$329,500.00	
	LED Signage - Park Entrance		
	Ball Field Dugouts / Batting Cages		
	Soccer field lightening	\$235,000.00	
	LED Lightening for athletic fields/ tennis courts	\$825,000.00	
	Concession facilities HVAC	\$11,600.00	
W.P. Jones Park	LED lightening for the The Lodge	unknown	
	LED atheltic lighting for the tennis courts	\$100,000.00	
Church Street Park	Master Plan / Repurpose	unknown	
	Expanded playground area for older kids	unknown	
Taylor Park	Train car equipment replacement		
	Restroom / Trail Head Facility	\$800,000 +	
Rogers Bridge Park	Parking Areas/ Circulation	\$700,000+	
	Trails		
	Playground	\$400,000+ / -	
	The Bridge - design phase/, grant application for construction		
	Greenspace	1.8 million	
Scott Hudgens Park	Restroom facility	\$350,000 + / -	
	Proposed funding for the next project phase \$1.3 million		
	* project in progress		
	* high priority project		
	* proposed project		
	* next highest priority project		

