



City of Duluth
3167 Main Street
Duluth, GA 30096
(770) 476-3434

Harassment, Discrimination, EEO & ADA Policy (Chapter 4)

Acknowledgment and Receipt of Policy

I hereby acknowledge that I have received the City of Duluth's Harassment, Discrimination, EEO & ADA Policy (Chapter 4 of the Human Resources Manual, effective date 5-1-2012).

I understand that the City of Duluth is committed to maintaining a professional work environment that is free of illegal or improper discrimination and harassment.

I understand that this policy prohibits any verbal, physical or visual conduct, which could offend, intimidate, or create a hostile working environment for any individual, on the basis of race, color, religion, national origin, gender, age, disability or any other characteristic protected by federal, state, or local law.

I understand that this policy specifically prohibits sexual harassment, which is defined in the policy as sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.

I understand that if I feel I have been improperly harassed or discriminated against, it is my obligation to report such actions to my supervisor, or any supervisor, or the Department Director, or the Human Resources department, or the City Clerk, or the City Administrator.

I agree to abide by this policy, and not to violate any conditions of the policy. I have read and understand all the provisions specified in this policy, and have had the opportunity to ask any questions.

Employee's Printed Name

If Police, Badge Number

Employee's Signature

Date