

Duluth



*Ron Osterloh, Chair
Ken Odum, Vice Chair
Jim Graham, Secretary*

*Slade Lail
Richard Meehan
Pam Smith
Bill Weaver*

**MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

June 18, 2019

CITY HALL – MAIN STREET CONFERENCE ROOM

6:30 pm

Present: Ron Osterloh – DDA Chairman
Ken Odum – DDA Vice-Chairman
Slade Lail – DDA Member
Richard Meehan - DDA Member
Pam Smith– DDA Member

Absent: Bill Weaver - DDA Member
Jim Graham – DDA Secretary

Staff: Economic Development Chris McGahee
Assistant to Mayor and City Mgr. Kim Jackson
Finance Manager Ken Sakmar
City Manager James Riker

Council:

DDA Chairman Ron Osterloh called the June 18, 2019 DDA meeting to order at 6:33 p.m.

MINUTES

DDA Chairman Ron Osterloh requested approval of the minutes from the May 21, 2019 meeting. **Slade Lail made a motion to approve the May 21st meeting minutes; Ken Odum seconded the motion. All voted in favor.**

FINANCE REPORT

Ken Sakmar reviewed the DDA Budget and updated the authority on the activities in their accounts:

RED CLAY REPORT

Chris McGahee gave an update on the Red Clay Music Foundry to the DDA; May 18 shows and 1,832 people and to date 1,303 shows and 145,031 people attended.

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UNFINISHED BUSINESS

The representatives from Refined Parking Solutions came and presented their proposal for Valet Parking in downtown Duluth.

DDA Chairman Ron Osterloh requested a motion to authorize staff to prepare an agreement with Refined Parking Solutions for a pilot valet parking demonstration not to exceed \$6,000. **Ken Odum made a motion; Slade Lail seconded the motion. All voted in favor.**

DDA Chairman Ron Osterloh requested a motion to adopt the 2020 Fiscal Year budget. **Ken Odum made a motion approve the adoption of the Fiscal Year 2020 budget as presented; Pam Smith seconded the motion. All voted in favor.**

Staff Confirmed that starting in July the DDA meeting will start at 5:30pm. Staff also updated the authority on the progress on the hotel and parking deck project. Dreamland submitted their annual report and that was presented to the authority for review.

EXECUTIVE SESSION

Ken Odum made a motion to move into executive session, Richard Meehan seconded. With no further discussion, all voted in favor. At 7:03p.m. We adjourned into executive session.

After discussion, Ken Odum made a motion to adjourn the executive session of the DDA; Richard Meehan seconded the motion. All voted in favor. Adjourned executive session at 7:37 p.m.

NEW BUSINESS

DDA Chairman Ron Osterloh requested a motion to authorize the chair to execute the waiving of the right of first refusal for Building 100 for the potential purchase of interested parties. **Ken Odum made a motion; Pam Smith seconded the motion. All voted in favor.**

DDA Chairman Ron Osterloh requested a motion to authorize the chair to sign the second letter indicating the revised estimated payoff. **Richard Meehan made a motion; Pam Smith seconded the motion. All voted in favor.**

ADJOURNMENT

There being no further business, Pam Smith made a motion to adjourn the regular session of the DDA; Richard Meehan seconded the motion. All voted in favor. The meeting closed at 7:46 p.m.

Next scheduled DDA meeting is July 16, 2019.



Chairman, Ron Osterloh



Secretary, Jim Graham

KJ