

**DULUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
Main Street Conference Room  
June 20, 2017  
MINUTES**

**Present:**       **Rob Ponder – DDA Chairman  
Jim Graham – DDA Member  
Slade Lail – DDA Member  
Ken Odum – DDA Member**

**Absent:**       **Ron Osterloh – DDA Vice Chairman  
Bill Weaver - DDA Member  
Pam Smith - DDA Member**

**Staff:**       **Economic Development Will Corbin  
Assistant to Mayor and City Mgr. Kim Jackson  
Finance Manager Ken Sakmar**

**Council:**

DDA Chairman Rob Ponder called the June 20, 2017 DDA meeting to order at 6:31 p.m.

**MINUTES**

Chairman Rob Ponder requested approval of the minutes from the May 16, 2016 meeting. **Jim Graham made a motion to approve the May 16<sup>th</sup> DDA meeting minutes; Slade Lail seconded the motion. All voted in favor.**

**FINANCE REPORT**

Ken Sakmar reviewed the DDA Budget and updated the authority on the activities in their accounts.

**RED CLAY REPORT**

Eddie Owen gave an update on the Red Clay Music Foundry to the DDA; to date 951 shows, 103,995 people attended. Sign has been moved to the back of the building due to Construction

**UNFINISHED BUSINESS**

Staff updated the DDA on several projects; Parsons Alley art piece The Phoenix, Parsons Alley tenants, 600 Building, & Home South Homes,

**NEW BUSINESS**

**Seed Capital Building** – Progress has started; the sign has been moved at Red Clay to the back of the building and the access for Pure has been adjusted.

**Parsons Alley** – Parsons Alley won the Charter Award from the Congress of New Urbanism.

**Façade Grant** – As requested staff presented a draft of a façade grant policy. It was requested that the DDA review and discuss at the July meeting.

**PUBLIC COMMENTS**

**ADJOURNMENT**

**There being no further business, Ken Odum made a motion to adjourn the regular session of the DDA; Jim Graham seconded the motion. All voted in favor. The meeting closed at 7:33 p.m.**

**Next scheduled DDA meeting is July 18, 2017**

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**Chairman, Rob Ponder**

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**Secretary, Chris McGahee**

KJ