



*Ron Osterloh, Chair
Ken Odum, Vice Chair
Jim Graham, Secretary*

*Slade Lail
Richard Meehan
Pam Smith
Bill Weaver*

**MINUTES
DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

March 19, 2019	CITY HALL – MAIN STREET CONFERENCE ROOM	6:30 pm
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Present: Ken Odum – DDA Vice-Chairman
Slade Lail – DDA Member
Bill Weaver - DDA Member arrived at 635pm
Jim Graham – DDA Secretary
Richard Meehan - DDA Member
Pam Smith– DDA Member

Absent: Ron Osterloh – DDA Chairman

Staff: Economic Development Chris McGahee
Assistant to Mayor and City Mgr. Kim Jackson
Finance Manager Ken Sakmar

Council:

DDA Vice Chairman Ken Odum called the March 19, 2019 DDA meeting to order at 6:33 p.m.

MINUTES

DDA Vice Chairman Ken Odum requested approval of the minutes from the February 19, 2019 meeting. **Jim Graham made a motion to approve the February 19th meeting minutes; Slade Lail seconded the motion. All voted in favor.**

FINANCE REPORT

Ken Sakmar reviewed the DDA Budget and updated the authority on the activities in their accounts.

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UNFINISHED BUSINESS

Staff updated the authority on the Uber promotion progress.

The Authority reviewed the façade grant and it was requested that the following text to be added to the tax eligibility guidelines; **However DDA may at its discretion allow the tenant whose business is located in a tax delinquent property to seek a façade grant as long as the improvements are on behalf of the tenant's business and the funds are granted to the tenant.**

DDA Vice Chairman Ken Odum requested a motion. **Richard Meehan made a motion to approve the changes to the Façade Grant Policy as written; Bill Weaver seconded the motion. All voted in favor.**

NEW BUSINESS

Dilshan Singh and Jonathan Lee with Refined Parking Solutions presented the Authority with a plan for valet parking for the downtown area. The Authority asked staff to explore the idea and gather options for a demonstration project for valet parking in the downtown.

The DDA will have a special called meeting on April 8th at 5pm with the council to discuss the Lennar Communities IGA Agreement.

EXECUTIVE SESSION

Richard Meehan made a motion to move into executive session, Pam Smith seconded. With no further discussion, all voted in favor. At 7:30p.m. We adjourned into executive session.

After discussion, the April 16th meeting will be cancelled in lieu of the April 8th joint council meeting.

After discussion, Richard Meehan made a motion to adjourn the executive session of the DDA; Jim Graham seconded the motion. All voted in favor. Adjourned executive session at 7:41 p.m.

ADJOURNMENT

There being no further business, Bill Weaver made a motion to adjourn the regular session of the DDA; Richard Meehan seconded the motion. All voted in favor. The meeting closed at 7:58 p.m.

Next scheduled DDA meeting is April 8, 2019.

Chairman, Ron Osterloh

Secretary, Jim Graham

KJ