

**DULUTH  
DOWNTOWN DEVELOPMENT AUTHORITY  
Main Street Conference Room  
February 21, 2017  
MINUTES**

**Present:**        **Rob Ponder – DDA Chairman  
Ken Odum – DDA Member  
Jim Graham – DDA Member  
Bill Weaver - DDA Member  
Slade Lail – DDA Member**

**Absent:**        **Ron Osterloh – DDA Vice Chairman  
Pam Smith - DDA Member**

**Staff:**         **Economic Development Manager Chris McGahee  
Economic Development Will Corbin  
Assistant to Mayor and City Mgr. Kim Jackson**

**Council:**       **None Present**

DDA Chairman Rob Ponder called the February 21, 2017 DDA meeting to order at 6:30 p.m.

**MINUTES**

Chairman Rob Ponder requested approval of the minutes from the October 18, 2016 meeting. **Bill Weaver made a motion to approve the October 18<sup>th</sup> DDA meeting minutes; Jim Graham seconded the motion. All voted in favor.**

**RED CLAY REPORT**

Eddie Owen gave an update on the Red Clay Music Foundry to the DDA; to date 885 shows, 96, 792 people attended, 19 shows in December with 3,002 people attending, 16 shows in January with 1,172 people attending and current attendance at the music school is at 210,

**FINANCE REPORT**

Ken Sakmar reviewed the DDA Budget and updated the authority on the activities in their accounts.

**OLD BUSINESS**

Staff updated the DDA on the progress on Parsons Alley site development, Parsons Alley tenant update, Proctor Square update, Downtown Road projects, Home South Residential update, transportation improvements and other downtown updates.

**NEW BUSINESS**

Slade Lail was introduced as a new DDA member.

Eddie Owen presented the idea of forming a Merchant Liaison Committee. The DDA asked Eddie and staff to research all the details for this group; clear purpose & objectives, mission statement, members etc.

Staff updated the DDA on the Seed capital building and the request to extend the deadline for the closing. **Ken Odum made a motion to extend the deadline for Seed Capital closing from February 28, 2017 to April 28, 2017. Slade Lail seconded the motion. All voted in favor.**

Staff updated the DDA on the new projects in the downtown area.

Piatto has submitted a façade grant to the DDA. **Jim Graham made a motion to approve a façade grant for \$1,500 to Piatto. Ken Odum seconded the motion. All voted in favor.**

## **PUBLIC COMMENTS**

## **ADJOURNMENT**

**There being no further business, Ken Odum made a motion to adjourn the regular session of the DDA; Bill Weaver seconded the motion. All voted in favor. The meeting closed at 8:13 p.m.**

**Next scheduled DDA meeting is March 21, 2016**

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**Chairman, Rob Ponder**

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**Secretary, Chris McGahee**

KJ