BENEFITS OF EFFECTIVE CODE COMPLIANCE

- Preserves the integrity of our community.
- Protects the value of our homes.
- Encourages a sense of community and neighborhood pride.
- Promotes a stable population.
- Lowers crime rates.
- Provides safer, more attractive communities.
- Promotes a sustainable community.
- Supports economic development and job growth.
- Reduces the opportunity for pests, vermin and unsanitary conditions.

Planning & Development Personnel
Director: Bill Aiken
Code Compliance Officers:
Shelley Shephard
Liz Bradshaw
John Compton

Questions? Or to Report a Violation.
Phone: 770.476.1790
Email: compliance@duluthga.net
The Code Compliance Division within Duluth’s Planning & Development Department maintains the City’s status as a clean, livable city by ensuring that all properties comply with standards set by the Mayor and City Council. It is the City’s policy to ensure compliance with City ordinances by investigating and resolving reported violations of City code. The City will work to assure code compliance by both encouraging voluntary compliance with property owners and by taking enforcement action, if necessary, against code violators who do not comply.

Please visit our website at www.duluthga.net for more detailed information on Duluth’s Code Compliance.

**Property Maintenance**

**Detention Ponds**
All detention and wet ponds must be maintained in working order—structurally sound and in good repair.

**Parking & Parking Lots**
Property owners must maintain the parking lot up to standards, including clear paint striping and handicapped parking spaces. Pavement must be maintained and pot holes filled. No parking on grass or public right-of-way.

**Common Code Violations**

**Cleanliness of Property**
All commercial properties must be maintained in clean and sanitary condition, free from the accumulation of trash, rubbish, or garbage.

**Open and Outdoor Storage**
The open or outdoor storage of any building material, junk, debris, tires, boxes, containers, bins, or other materials is prohibited. All trash must be placed in a dumpster.

**Window Coverage**
No more than 50% of window surface may be covered. Window advertisements or signs cannot have blinking lights. LED window treatments are prohibited.

**Signage**
Temporary signage is restricted at all locations in the City of Duluth and is allowable only by a temporary permit issued at City Hall. Under no circumstances shall signs be placed in the public right-of-way. Signs placed illegally will be confiscated with a return fee of $100 per sign.

**Illicit Discharge**
Discharge of anything that is not entirely composed of stormwater on site into the municipal storm system is prohibited.

**Site Improvements Permits**
Prior to any site improvements, inquire with Planning Staff whether a permit is required. Permits are required for the demolition of any structure in City limits. Building permits are required for all new construction as well as any additions or structural alterations to existing structures.

**Enforcement Procedures**
Enforcement of all City Codes and Ordinances usually begins with a written Notice of Violation provided to the owner and/or occupant. The Notice shall be posted at the property or sent via mail. The notice shall contain a deadline of no more than thirty (30) days for compliance. If the violation continues past the deadline, the Compliance Officer will issue a citation for appearance in Duluth Municipal Court.