

**CITY OF DULUTH, GEORGIA**

***ANNUAL FINANCIAL REPORT***

**FOR THE FISCAL YEAR ENDED**

June 30, 2019

**CITY OF DULUTH, GEORGIA**  
**ANNUAL FINANCIAL REPORT**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**TABLE OF CONTENTS**

	<u>Page</u>
<b>FINANCIAL SECTION</b>	
Independent Auditor's Report .....	1-3
Management's Discussion and Analysis.....	4-12
<b>Basic Financial Statements:</b>	
<b>Government-wide Financial Statements:</b>	
Statement of Net Position .....	13
Statement of Activities.....	14
<b>Fund Financial Statements:</b>	
Balance Sheet – Governmental Funds .....	15
Reconciliation of Total Governmental Fund Balances to Net Position of Governmental Activities .....	16
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds .....	17
Reconciliation of the Statement of Revenues, Expenditures, and Changes In Fund Balances of Governmental Funds to the Statement of Activities .....	18
Statement of Net Position – Proprietary Funds .....	19
Statement of Revenues, Expenses, and Changes in Net Position – Proprietary Funds.....	20
Statement of Cash Flows – Proprietary Funds .....	21
Statement of Fiduciary Assets and Liabilities – Agency Fund .....	22
Notes to the Financial Statements .....	23-50
<b>Required Supplementary Information:</b>	
Schedule of Changes in the City's Net Pension Liability and Related Ratios.....	51
Schedule of City Contributions – Retirement Plan .....	52
Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual (GAAP Basis) – General Fund.....	53-55
<b>Combining and Individual Fund Statements and Schedules:</b>	
Combining Balance Sheet – Non-major Governmental Funds .....	56
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Non-major Governmental Funds.....	57
Combining Balance Sheet – Non-major Special Revenue Funds.....	58
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Non-major Special Revenue Funds.....	59
Combining Balance Sheet - Non-major Capital Projects Funds.....	60
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Non-major Capital Projects Funds.....	61

**CITY OF DULUTH, GEORGIA**  
**ANNUAL FINANCIAL REPORT**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

---

**TABLE OF CONTENTS (Continued)**

**Combining and Individual Fund Statements and Schedules (continued):**

Combining Statement of Net Position – Internal Service Funds .....	62
Combining Statement of Revenues, Expenses, and Changes in Net Position – Internal Service Funds.....	63
Combining Statement of Cash Flows – Internal Service Funds .....	64
Schedule of Expenditures of Special Purpose Local Option Sales Tax Proceeds – 2009 Issue .....	65
Schedule of Expenditures of Special Purpose Local Option Sales Tax Proceeds – 2014 Issue .....	66
Schedule of Expenditures of Special Purpose Local Option Sales Tax Proceeds – 2017 Issue .....	67

**COMPLIANCE SECTION:**

<b>Independent Auditor's Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....</b>	<b>68 and 69</b>
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## **FINANCIAL SECTION**

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## INDEPENDENT AUDITOR'S REPORT

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**Honorable Mayor and Members  
of the City Council  
City of Duluth, Georgia**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the **City of Duluth, Georgia** (the "City") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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## *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Duluth, Georgia as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## *Other Matters*

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, the Schedule of Changes in the City's Net Pension Liability and Related Ratios, the Schedule of City Contributions, and the budgetary comparison of the General Fund on pages 4-12, 51, 52, and 53-55, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Duluth, Georgia's basic financial statements. The combining and individual fund statements and schedules, including the Schedules of Expenditures of Special Purpose Local Option Sales Tax Proceeds (as required by the Official Code of Georgia Annotated 48-8-121) as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

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The combining and individual fund statements and schedules, including the Schedules of Expenditures of Special Purpose Local Option Sales Tax Proceeds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund statements and schedules, including the Schedules of Expenditures of Special Purpose Local Option Sales Tax Proceeds are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 25, 2019 on our consideration of the City of Duluth, Georgia's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Duluth, Georgia's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Duluth, Georgia's internal control over financial reporting and compliance.

*Mauldin & Jenkins, LLC*

Atlanta, Georgia  
December 25, 2019

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

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As management of the City of Duluth, Georgia (the "City"), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2019. This narrative is intended to assist the reader in understanding significant issues, material deviations from the original budget and provide an overview of financial activities and identify changes in financial position. We encourage readers to consider this information presented herein, in conjunction with the additional information furnished in the financial statements and the notes to the financial statements.

### **FINANCIAL HIGHLIGHTS**

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at June 30, 2019 by \$80,340,569 (net position), of this amount, \$15,962,109 (unrestricted net position) may be used to meet the City's ongoing obligations to citizens and creditors. The City's total net position increased by \$5,336,976 during the fiscal year ended June 30, 2019 with an increase in governmental activities of \$4,872,855 and an increase of \$464,121 in business-type activities.
- As of June 30, 2019, the City's governmental funds reported combined ending fund balances of \$23,406,005 an increase of \$3,441,259 in comparison with the prior year. This increase is due to an increase in General Fund revenues and to collections in the 2017 SPLOST exceeding capital expenditures.
- The unassigned fund balance for the General Fund at June 30, 2019 was \$9,891,325 which was 48% of total General Fund expenditures and transfers-out for the year.
- The City's total long term liabilities, including the debt of the City's blended component units (Urban Redevelopment Authority and Downtown Development Authority), experienced a net decrease of \$2,237,029 during the fiscal year ended June 30, 2019. This decrease was primarily due to principal payments on the outstanding bonds payable in the City's blended component units and additional contributions and investment income which reduced the City's net pension liability.

### **Overview of the Financial Statements**

The Annual Financial Report consists of a series of financial statements. This narrative is intended to serve as an introduction to the basic financial statements. The City's basic financial statements comprise three components:

- Government Wide Financial Statements
- Fund Financial Statements
- Notes to the Financial Statements

This report also contains supplementary information in addition to the basic financial statements themselves.

Government Wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the City's finances. They are prepared using the accrual basis of accounting, which is the accounting method used in most private-sector companies. There are two government-wide statements: the statement of net position and the statement of activities, which are described below.

- 1) The "statement of net position" presents information on all of the City's assets, liabilities, and deferred inflows and outflows of resources with the difference between these reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the City is improving or deteriorating.
- 2) The "statement of activities" presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event



**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

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giving rise to the change occurs, regardless of the timing of the related cash flow. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish between functions that are principally supported by taxes and intergovernmental revenues (governmental activities) and other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). Governmental activities of the City include general government, police services, public works, planning and zoning, economic and community development, parks, and code enforcement. Business-type activities include stormwater services and the financing and development activities of the City's blended component units, the Downtown Development Authority and the Urban Redevelopment Authority.

The government-wide financial statements can be found on pages 13 and 14 of this report.

Fund Financial Statements: A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements focus on the most significant funds, reporting on the City's operations in greater detail than the government-wide statements. All of the City's funds can be divided into three categories: governmental, proprietary, and fiduciary.

Governmental Funds: Most of the basic services provided by the City are financed through governmental funds and are essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on the near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. These statements assist the reader in determining whether there are adequate financial resources available to meet the current needs of the City.

Because the focus of governmental funds is short-term and the focus of the government-wide financial statements is both short-term and long-term, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains 17 individual governmental funds. Information is presented separately in the governmental fund's balance sheet and in the governmental fund's statement of revenues, expenditures, and changes in fund balance for the four funds which are considered to be major funds.

The City adopts an annual appropriated budget for the General Fund and all special revenue funds. Project length budgets are adopted for all capital project funds. A budgetary comparison statement is provided for the General Fund to demonstrate compliance with the budget.

The basic governmental fund financial statements can be found on pages 15-18 of this report.

Proprietary Funds: The City maintains two different types of proprietary funds, three enterprise funds, and three internal service funds. Enterprise funds charge a fee for services to outside customers. The City uses enterprise funds to account for its stormwater fees as well as the financing and development activities of the City's blended component units, the Downtown Development Authority and the Urban Redevelopment Authority ("URA"). The City's enterprise fund statements are the same as the business-type activities reported in the government-wide financial statements, but provide more detail. Internal service funds are used to report activities that provide

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

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supplies and services for the City's other programs and activities. The City uses internal service funds to account for the activities of the Duluth Governmental Finance Corporation, a Health Reimbursement Fund, and a risk management fund (the Workers' Compensation Fund). Because these services predominantly benefit governmental rather than business-type functions, they have been included within governmental activities in the government-wide financial statements.

The three internal service funds are combined into a single, aggregated column in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of combining statements elsewhere in this report.

The basic proprietary fund financial statements can be found on pages 19-21 of this report.

Fiduciary Funds: Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City's own programs. The City uses an Agency Fund for the collection and remittance of activity for the municipal court.

The fiduciary fund financial statements can be found on page 22 of this report.

Notes to the Financial Statements: The notes to the financial statements provide additional information that is essential for the reader in order to obtain a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 23-50 of this report.

Other Information: In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's progress in funding its obligations to provide pension benefits to its employees and a budgetary comparison for the General Fund.

The required supplementary information can be found on pages 51-55 of this report.

The "combining statements" referred to earlier in connection with non-major governmental (special revenue and capital projects) and internal service funds are presented immediately following the required supplementary information.

Combining and individual fund statements and schedules can be found on pages 56-67 of this report.

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$80,340,569 and \$75,003,593 at June 30, 2019 and 2018, respectively. The following is a condensed version of the government-wide statement of net position.

**City of Duluth – Net Position**

	Governmental Activities		Business-Type		Total	
	2019	2018	2019	2018	2019	2018
<b>Assets:</b>						
Current and other assets	\$ 27,096,581	\$ 22,857,079	\$ 8,750,944	\$ 9,410,986	\$ 35,847,525	\$ 32,268,065
Capital assets	62,668,177	61,925,382	6,079,286	6,509,065	68,747,463	68,434,447
Total assets	<u>89,764,758</u>	<u>84,782,461</u>	<u>14,830,230</u>	<u>15,920,051</u>	<u>104,594,988</u>	<u>100,702,512</u>
Deferred Outflows	<u>792,937</u>	<u>769,811</u>	<u>74,901</u>	<u>96,944</u>	<u>867,838</u>	<u>866,755</u>
<b>Liabilities:</b>						
Long-term liabilities						
outstanding	155,262	666,850	19,019,964	20,745,405	19,175,226	21,412,255
Other liabilities	2,775,902	2,121,781	2,563,639	2,413,984	5,339,541	4,535,765
Total liabilities	<u>2,931,164</u>	<u>2,788,631</u>	<u>21,583,603</u>	<u>23,159,389</u>	<u>24,514,767</u>	<u>25,948,020</u>
Deferred Inflows	<u>595,957</u>	<u>605,922</u>	<u>11,533</u>	<u>11,732</u>	<u>607,490</u>	<u>617,654</u>
<b>Net Position (deficit):</b>						
Net Investment in						
capital assets	62,346,423	61,639,959	(8,645,274)	(9,561,906)	53,701,149	52,078,053
Restricted	10,677,311	8,725,175	-	-	10,677,311	8,725,175
Unrestricted	14,006,840	11,792,585	1,955,269	2,407,780	15,962,109	14,200,365
Total net position (deficit)	<u>\$ 87,030,574</u>	<u>\$ 82,157,719</u>	<u>\$ (6,690,005)</u>	<u>\$ (7,154,126)</u>	<u>\$ 80,340,569</u>	<u>\$ 75,003,593</u>

The largest portion of the City's net position (67%) reflects its investment in capital assets such as land, buildings, equipment, and infrastructure (roads, bridges, and other immovable assets), less any related debt used to acquire those assets that is still outstanding. These capital assets are used by the City to provide services to citizens. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The City does have \$187,328 restricted for debt service. The City also has net position of \$10,272,508; \$63,860 and \$153,615 which are restricted by enabling legislation or outside grants or agreements for disbursement on capital projects, law enforcement, and recreation, respectively. The remaining balance of unrestricted net position \$15,962,109 may be used to meet the City's ongoing obligations to citizens and creditors.

Governmental activities increased the City's net position by \$4,872,855 and business-type activities increased the City's net position by \$464,121. The increase in governmental activities was primarily due to increased property taxes and court revenues due to additional officers assigned to patrol.

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

The following condensed financial information was derived from the government-wide statement of activities and summarizes changes in net position for the years ended June 30, 2019 and 2018.

**City of Duluth – Changes in Net Position**

	Governmental Activities		Business-Type		Total	
	2019	2018	2019	2018	2019	2018
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ 4,247,654	\$ 3,040,572	\$ 875,789	\$ 886,471	\$ 5,123,443	\$ 3,927,043
Operating grants and contributions	1,006,330	1,386,791	-	-	1,006,330	1,386,791
Capital grants and contributions	7,049,924	6,161,857	-	-	7,049,924	6,161,857
General revenues:						
Property taxes	9,097,315	8,260,613	-	-	9,097,315	8,260,613
Insurance premium tax	1,906,841	1,768,128	-	-	1,906,841	1,768,128
Other taxes	5,583,359	5,311,309	-	-	5,583,359	5,311,309
Other	662,218	811,256	357,206	302,756	1,019,424	1,114,012
<b>Total revenues</b>	<b>29,553,641</b>	<b>26,740,526</b>	<b>1,232,995</b>	<b>1,189,227</b>	<b>30,786,636</b>	<b>27,929,753</b>
<b>Expenses</b>						
General government	5,944,063	2,484,719	-	-	5,944,063	2,484,719
Public safety	9,337,527	9,283,009	-	-	9,337,527	9,283,009
Public works	5,445,801	8,083,557	-	-	5,445,801	8,083,557
Culture & recreation	2,245,721	2,468,172	-	-	2,245,721	2,468,172
Interest on long term debt	10,964	6,367	-	-	10,964	6,367
Stormwater	-	-	1,197,610	1,197,196	1,197,610	1,197,196
Development financing	-	-	1,267,974	1,446,794	1,267,974	1,446,794
<b>Total expenses</b>	<b>22,984,076</b>	<b>22,325,824</b>	<b>2,465,584</b>	<b>2,643,990</b>	<b>25,449,660</b>	<b>24,969,814</b>
Transfers	(1,696,710)	(1,960,103)	1,696,710	1,960,103	-	-
<b>Change in net position</b>	<b>4,872,855</b>	<b>2,454,599</b>	<b>464,121</b>	<b>505,340</b>	<b>5,336,976</b>	<b>2,959,939</b>
Net position-July 1	82,157,719	79,703,120	(7,154,126)	(7,659,466)	75,003,593	72,043,654
<b>Net position-June 30</b>	<b>\$87,030,574</b>	<b>\$82,157,719</b>	<b>\$(6,690,005)</b>	<b>\$(7,154,126)</b>	<b>\$80,340,569</b>	<b>\$75,003,593</b>

**Governmental activities:** Governmental activities revenues totaled \$29,553,641 for fiscal year 2019. Property taxes are the largest revenue source for governmental activities, accounting for 31% of total revenues. Capital grants (which include sales taxes from the County) and other taxes (which include insurance premium, motor vehicle and franchise taxes), and charges for services are the second, third, and fourth largest revenue sources accounting for 24%, 19%, and 14%, respectively, of governmental revenues for the year.

Governmental activities expenses totaled \$22,984,076 for fiscal year 2019. Of the expenses, 41% is related to public safety. In addition, general government and public works accounted for 26% and 24% of total governmental expenses for the year, respectively. Overall, expenses increased as compared to the prior year.

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

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Business-type activities: Business-type activities increased the City's net position by \$464,121 primarily due to transfers from governmental activities.

**Financial Analysis of the Government's Funds**

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds: The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current year, the City's governmental funds reported combined ending fund balances of \$23,406,005 an increase of \$3,441,259 or 17% in comparison with the prior year. Approximately 40% of the fund balance or \$9,395,854 is classified as unassigned. This unassigned fund balance is net of \$495,471 in fund balance deficits to be funded by future revenues or transfers. The remaining fund balance is classified as follows: non-spendable form (\$308,598), restricted (\$10,541,441), committed (\$896,669) and assigned (\$2,263,443).

The General Fund is the chief operating fund of the City, at the end of the current fiscal year, unassigned fund balance of the General Fund was \$9,891,325. As a measure of the General Fund's liquidity, it would be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 48% of total General Fund expenditures plus transfers-out.

The fund balance of the City's General Fund increased by \$1,631,168 during the current fiscal year. Key factors in this activity are as follows:

- Overall General Fund revenue increased by \$1,488,181 or 7.3%.
- Revenue from taxes increased by \$899,385 over the prior year. This increase was mainly due to property taxes from new construction and increases in assessed value.
- Revenue from Fines and Forfeitures increased by \$872,910. This was due to additional officers being assigned to patrol.
- In addition, overall expenditures increased by \$507,567 from the prior year while net transfers out increased \$422,036. The overall expenditure increase resulted from salary and benefits increases. Increased transfers out resulted from a transfer to purchase a storm-water detention facility in downtown.

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

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The SPLOST 2009 Fund continues to spend sales tax proceeds primarily, during the year ended June 30, 2019, as transfers to reimburse other funds for past allowable SPLOST projects for transportation.

The SPLOST 2014 Fund continues to spend sales tax proceeds primarily, during the year ended June 30, 2019, as transfers to reimburse other funds for past allowable SPLOST projects primarily for transportation projects.

The SPLOST 2017 Fund began collecting sales taxes in April 2017 and continues to spend sales tax proceeds primarily, during the year ended June 30, 2019, as transfers to reimburse other funds for past allowable SPLOST projects for transportation, public safety, and recreation projects.

The Other Capital Project Fund was a consolidation of several smaller capital project funds for reporting purposes in fiscal year 2019. The fund accounts for capital construction primarily funded through transfers from the General Fund and intergovernmental agreements with Gwinnett County and neighboring Cities.

Proprietary funds: The proprietary fund statements share the same focus as the government-wide statements, reporting both short-term and long-term information about the funds. The activity of the Downtown Development Authority and the Urban Redevelopment Authority presented revenue from the development of properties within the City and the debt service of bonds which were issued to fund the development. For fiscal year 2019, the majority of the debt service of these funds was funded by transfers in from other funds primarily the General Fund.

The Stormwater Fund activity resulted in expenses exceeding revenues by \$321,821 for the year ended June 30, 2019.

At the fiscal year end, the Workers' Compensation Fund has unrestricted net position of \$769,275. Because the City self insures for workers' compensation, this balance is planned to be used for paying claims and purchasing an excess workers' compensation policy. The Duluth Governmental Finance Corporation has no liabilities and only capital assets consisting of land and a building with a balance (net of accumulated depreciation) of \$2,287,120. The Health Reimbursement Fund has unrestricted net position of \$128,776.

### **General Fund Budgetary Highlights**

During the year, several budget amendments were adopted by the City Council and are included in the final budget column totals. The net impact of these amendments increased revenues by \$6,800 or .03%, increased expenditures by \$308,064 or 1.63% and increased net transfers out by \$542,575 or 26.9%.

During the year, General Fund revenues were more than budgetary projections and expenditures were less than budgetary estimates. Actual revenues were \$1,996,191 more than estimates mainly due to higher than anticipated property taxes, insurance premium taxes, and fines and forfeitures due to additional officers assigned to patrol. These higher than anticipated intergovernmental revenues. Expenditures were \$1,239,754 less than budgetary appropriations due to staff vacancies in various departments, mainly the Police Support, Police Uniforms, and General Government.

### **Capital Assets and Debt Administration**

Capital assets: The City's investment in capital assets for its governmental activities as of June 30, 2019, amounted to \$62,668,177, net of accumulated depreciation. The investment in capital assets includes: land, plant and buildings, machinery, equipment and fixtures, streets and drainage, and construction in progress. Overall, the City's capital assets increased from June 30, 2018 due to additions exceeding depreciation. The

**CITY OF DULUTH, GEORGIA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2019**

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additions to governmental capital assets are attributable to ongoing construction projects: Hospital Connector, Rodgers Bridge Park, Downtown Parking, Abbots Bridge Road Sidewalks and Stormwater Detention Facility.

**City of Duluth – Capital Assets  
Governmental Activities**

	2019	2018
Land and improvements	\$11,718,138	\$11,704,256
Buildings	35,487,955	35,356,700
Improvement other than buildings	56,661,365	56,967,915
Land Improvements	3,974,631	3,944,761
Furniture, machinery, and equipment	8,674,643	8,335,137
Construction in progress	7,436,071	4,183,648
Less accumulated depreciation	(61,284,626)	(58,567,035)
Total	\$62,668,177	\$61,925,382

Additional information on the City's capital assets can be found in Note 6 Capital Assets on pages 37 and 38 of this report.

Long-term debt: At June 30, 2019, the City had no general obligation bonded debt outstanding. The City has one outstanding financed purchase totaling \$185,884, of which \$104,340 is due and payable within one year. The blended component units of the City, the Downtown Development Authority and the Urban Redevelopment Authority have outstanding revenue bonds of \$16,381,656 and \$4,785,140, respectively. This represents a net decrease of \$1,663,913 during the fiscal year 2019 due to repayment of bonds at scheduled maturity during the year.

Additional information on the City's long-term debt can be found in Note 7 on pages 38 through 40 of this report.

**Economic Factors and Next Year's Budget and Rates**

The City of Duluth's long term efforts to create a vibrant, diverse, safe and financially stable city are well underway in and around the downtown. Construction is complete on The Block, a 42,000 square feet restaurant district in downtown. All but one of the available space is either open and doing business or should be open shortly. In fact, the developer is currently working to sell the development to a long term investor according its original plans. Construction is now complete on The District at Duluth, \$70 million mixed use development featuring residential housing, with some retail live/work units located within walking distance of the downtown. In fact, the developer has approached the City about a smaller similar development in downtown, which is currently in the early design phase. The Park at Parsons Town Square a 36 unit townhome development adjacent to City Hall is also now complete and all units have been sold. A second development, South on Main, consisting of approximately 115 single family homes and townhomes is currently under construction. The development is about 40% complete, with some units are already owner occupied. Construction should be complete in the next 12 months.

In addition, construction in underway on a new hotel/parking deck on downtown adjacent to the Festival Center. The Courtyard by Marriott 102-room hotel is being constructed on top of a two-story 344-space parking deck. The deck will have a combined 226 public parking spaces on the first and second level and 118

**CITY OF DULUTH, GEORGIA**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2019**

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hotel parking spaces on the second level. The first level of the parking deck should be open sometime in 2020 and the hotel open in 2021. Construction will also start in early 2020 on the new Duluth Branch of the Gwinnett County Public Library System. The library will be located on Main Street just south of City Hall. Construction should be complete in late 2020.

These new developments in Duluth are truly changing the landscape of the City and are having a halo effect on other development throughout the City. The changes are attracting new residents and visitors to a City and create an exciting place to live, work and play.

It is also worth noting how these new developments are creating long term revenue streams for the City that will contribute to the City's overall financial stability and support the additional services required by the new businesses and residents. The City's General Fund revenue from fiscal year 2017 to 2018 grew by \$1,573,230 or 8.3% and fiscal year 2018 to 2019 grew by \$1,488,181 or 7.3%. This was due mainly to an increase in taxes, licenses and permits and fines and forfeitures. It should also be noted, the City's General Fund expenditures from fiscal year 2017 to 2018 grew by \$539,500 or 3.2% and fiscal year 2018 to 2019 grew by \$507,567 or 2.9%. This was possible mainly due to the City ability to control its overall personnel cost.

The City anticipates these reoccurring revenues will continue to grow for the next several years as the above-noted developments are completed. The City also recognizes that in order to be a thriving community in the long run we must focus on the quality of life services our residents have come to expect. In the current budget, the City added a new full-time Code Enforcement Officer in the Planning Department. The City is also examining the need to possibly adding additional patrol officers in the Police Department in the upcoming budget. The City also anticipates additional funding for events and marketing in the next budget.

**Request for Information**

This financial report is designed to provide a general overview of the City of Duluth's finances for our citizens, taxpayers, customers, investors, creditors, and other interested parties. Questions concerning any of the information should be addressed to the City of Duluth, Office of the City Clerk, Attn: Kenneth Sakmar, Budget and Accounting Manager, 3167 Main Street, Duluth, Georgia 30096.



## **BASIC FINANCIAL STATEMENTS**

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**City of Duluth, Georgia**  
*Statement of Net Position*  
*June 30, 2019*

	<b>Primary Government</b>		
	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash	\$ 23,699,476	\$ 2,233,956	\$ 25,933,432
Accounts receivable	1,040,623	21,858	1,062,481
Taxes receivable	95,808	-	95,808
Intergovernmental	1,952,516	-	1,952,516
Internal balances	(440)	440	-
Prepaid items	308,598	-	308,598
Notes receivable, current	-	315,293	315,293
Notes receivable, long term	-	6,179,397	6,179,397
Nondepreciable capital assets	19,154,209	1,664,627	20,818,836
Depreciable capital assets, net	43,513,968	4,414,659	47,928,627
<b>TOTAL ASSETS</b>	<b>89,764,758</b>	<b>14,830,230</b>	<b>104,594,988</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred charges on refunding	-	57,236	57,236
Pension related items	792,937	17,665	810,602
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>792,937</b>	<b>74,901</b>	<b>867,838</b>
<b>LIABILITIES</b>			
Accounts payable	1,192,542	355,549	1,548,091
Retainage payable	135,870	-	135,870
Accrued expenses	703,467	-	703,467
Accrued interest payable	1,444	48,527	49,971
Unearned revenue	17,161	-	17,161
Noncurrent liabilities:			
Net pension liability, due in more than one year	73,718	12,731	86,449
Bonds payable due within one year	-	2,159,563	2,159,563
Bonds payable due in more than one year	-	19,007,233	19,007,233
Financed purchase payable due within one year	104,340	-	104,340
Financed purchase payable due in more than one year	81,544	-	81,544
Compensated absences payable due within one year	621,078	-	621,078
<b>TOTAL LIABILITIES</b>	<b>2,931,164</b>	<b>21,583,603</b>	<b>24,514,767</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Pension related items	595,957	11,533	607,490
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>595,957</b>	<b>11,533</b>	<b>607,490</b>
<b>NET POSITION (DEFICIT)</b>			
Net investment in capital assets	62,346,423	(8,645,274)	53,701,149
Restricted for debt service	187,328	-	187,328
Restricted for capital construction	10,272,508	-	10,272,508
Restricted for law enforcement	63,860	-	63,860
Restricted for recreation	153,615	-	153,615
Unrestricted	14,006,840	1,955,269	15,962,109
<b>TOTAL NET POSITION (DEFICIT)</b>	<b>\$ 87,030,574</b>	<b>\$ (6,690,005)</b>	<b>\$ 80,340,569</b>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
*Statement of Activities*  
For the Year Ended June 30, 2019

							<b>Net (Expense) Revenue and Changes in Net Position</b>	
				<b>Primary Government</b>				
		<b>Program Revenues</b>						
<b>Expenses</b>	<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>		
<b>PRIMARY GOVERNMENT:</b>								
<b>Governmental Activities:</b>								
General government	\$ 5,944,063	\$ 864,905	\$ -	\$ 456	\$ (5,078,702)	\$ -	\$ (5,078,702)	
Public safety	9,337,527	3,049,084	939,052	905,314	(4,444,077)	-	(4,444,077)	
Public works	5,445,801	4,008	-	5,763,217	321,424	-	321,424	
Culture and recreation	2,245,721	329,657	67,278	380,937	(1,467,849)	-	(1,467,849)	
Interest on long-term obligations	10,964	-	-	-	(10,964)	-	(10,964)	
<b>Total Governmental Activities</b>	<b>22,984,076</b>	<b>4,247,654</b>	<b>1,006,330</b>	<b>7,049,924</b>	<b>(10,680,168)</b>	<b>-</b>	<b>(10,680,168)</b>	
<b>Business-Type Activities:</b>								
Downtown Development Authority	1,112,343	-	-	-	-	(1,112,343)	(1,112,343)	
Urban Redevelopment Authority	155,631	-	-	-	-	(155,631)	(155,631)	
Stormwater	1,197,610	875,789	-	-	-	(321,821)	(321,821)	
<b>Total Business-Type Activities</b>	<b>2,465,584</b>	<b>875,789</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,589,795)</b>	<b>(1,589,795)</b>	
<b>Total - Primary Government</b>	<b>\$ 25,449,660</b>	<b>\$ 5,123,443</b>	<b>\$ 1,006,330</b>	<b>\$ 7,049,924</b>	<b>(10,680,168)</b>	<b>(1,589,795)</b>	<b>(12,269,963)</b>	
<b>GENERAL REVENUES:</b>								
Taxes:								
Property				9,097,315	-	9,097,315		
Insurance premium				1,906,841	-	1,906,841		
Other				5,583,359	-	5,583,359		
Interest earned				170,104	250,806	420,910		
Miscellaneous				492,114	106,400	598,514		
<b>Total General Revenues</b>				<b>17,249,733</b>	<b>357,206</b>	<b>17,606,939</b>		
Transfers				(1,696,710)	1,696,710	-		
<b>Total General Revenues and Transfers</b>				<b>15,553,023</b>	<b>2,053,916</b>	<b>17,606,939</b>		
<b>Change in Net Position</b>				<b>4,872,855</b>	<b>464,121</b>	<b>5,336,976</b>		
<b>NET POSITION (DEFICIT) BEGINNING OF YEAR</b>				<b>82,157,719</b>	<b>(7,154,126)</b>	<b>75,003,593</b>		
<b>NET POSITION (DEFICIT) END OF YEAR</b>				<b>\$ 87,030,574</b>	<b>\$ (6,690,005)</b>	<b>\$ 80,340,569</b>		

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**

*Balance Sheet*

*Governmental Funds*

*June 30, 2019*

	<b>General Fund</b>	<b>SPLOST 2009 Fund</b>	<b>SPLOST 2014 Fund</b>	<b>SPLOST 2017 Fund</b>	<b>Other Capital Projects Fund</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>							
Cash	\$ 12,913,418	\$ 921,655	\$ 2,321,238	\$ 5,920,637	\$ 347,474	\$ 364,711	\$ 22,789,133
Receivables:							
Taxes	91,323	-	-	-	-	4,485	95,808
Accounts	1,040,623	-	-	-	-	-	1,040,623
Intergovernmental	3,528	-	-	812,105	981,709	155,174	1,952,516
Due from other funds	783,316	-	-	-	-	8,981	792,297
Prepaid items	308,598	-	-	-	-	-	308,598
<b>TOTAL ASSETS</b>	<b>\$ 15,140,806</b>	<b>\$ 921,655</b>	<b>\$ 2,321,238</b>	<b>\$ 6,732,742</b>	<b>\$ 1,329,183</b>	<b>\$ 533,351</b>	<b>\$ 26,978,975</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>							
<b>LIABILITIES</b>							
Accounts payable	\$ 308,946	\$ -	\$ -	\$ -	\$ 643,141	\$ 239,824	\$ 1,191,911
Retainage payable	-	-	-	-	135,870	-	135,870
Accrued salaries payable	410,059	-	-	-	-	-	410,059
Accrued expenditures	244,746	-	-	-	-	35,719	280,465
Due to other funds	10,703	-	-	-	763,052	20,264	794,019
Unearned revenue	-	-	-	-	-	17,161	17,161
<b>TOTAL LIABILITIES</b>	<b>974,454</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,542,063</b>	<b>312,968</b>	<b>2,829,485</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Unavailable revenue	743,485	-	-	-	-	-	743,485
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>743,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>743,485</b>
<b>FUND BALANCES (DEFICIT)</b>							
Nonspendable:							
Prepays	308,598	-	-	-	-	-	308,598
Restricted:							
Debt service	187,328	-	-	-	-	-	187,328
Capital construction	-	921,655	2,321,238	6,732,742	111,392	49,611	10,136,638
Law enforcement	-	-	-	-	-	63,860	63,860
Culture and recreation	-	-	-	-	-	153,615	153,615
Committed:							
Capital construction	829,413	-	-	-	-	-	829,413
Public works	-	-	-	-	-	8,000	8,000
Equipment purchases	-	-	-	-	-	59,256	59,256
Assigned:							
Fiscal year 2020 operations	969,816	-	-	-	-	-	969,816
SDS Settlement	1,236,387	-	-	-	-	-	1,236,387
Gateway construction	-	-	-	-	5,500	-	5,500
Train viewing platform	-	-	-	-	51,740	-	51,740
Unassigned (deficit)	9,891,325	-	-	-	(381,512)	(113,959)	9,395,854
<b>TOTAL FUND BALANCES (DEFICIT)</b>	<b>13,422,867</b>	<b>921,655</b>	<b>2,321,238</b>	<b>6,732,742</b>	<b>(212,880)</b>	<b>220,383</b>	<b>23,406,005</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<b>\$ 15,140,806</b>	<b>\$ 921,655</b>	<b>\$ 2,321,238</b>	<b>\$ 6,732,742</b>	<b>\$ 1,329,183</b>	<b>\$ 533,351</b>	<b>\$ 26,978,975</b>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
*Reconciliation of Total Governmental Fund Balances to  
 Net Position of Governmental Activities  
 June 30, 2019*

<b>TOTAL GOVERNMENTAL FUND BALANCES</b>	\$	23,406,005
<p>Amounts reported for governmental activities in the Statement of Net Position are different because:</p>		
<p>Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.</p>		
Cost	\$ 121,734,740	
Less accumulated depreciation	<u>(61,353,683)</u>	60,381,057
<p>Other assets are not available to pay for current-period expenditures and therefore are deferred in the funds.</p>		
Property taxes and franchise taxes		743,485
<p>Internal service funds are used by management to charge the costs of financing and workers' compensation to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the Statement of Net Position.</p>		
		3,185,171
<p>The deferred outflows of resources, deferred inflows of resources, and the net pension liability related to the City's pension plan are not expected to be liquidated with expendable available financial resources and, therefore, are not reported in the funds.</p>		
Deferred outflows of resources-pension items	\$ 792,937	
Net pension liability	(73,718)	
Deferred inflows of resources-pension items	<u>(595,957)</u>	123,262
<p>Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.</p>		
Financed purchases	\$ (185,884)	
Accrued interest	(1,444)	
Compensated absences	<u>(621,078)</u>	<u>(808,406)</u>
<b>NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b>\$</b>	<b><u>87,030,574</u></b>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
*Statement of Revenues, Expenditures, and Changes in Fund Balances*  
*Governmental Funds*  
*For the Year Ended June 30, 2019*

	General Fund	SPLOST 2009 Fund	SPLOST 2014 Fund	SPLOST 2017 Fund	Other Capital Projects	Other Governmental Funds	Total Governmental Funds
<b>REVENUES</b>							
Taxes	\$ 16,195,083	\$ -	\$ -	\$ -	\$ 6,428	\$ 350,595	\$ 16,552,106
Licenses and permits	846,370	-	-	-	-	-	846,370
Intergovernmental	939,052	-	-	4,715,929	1,312,939	905,773	7,873,693
Charges for services	410,948	-	-	-	-	-	410,948
Interest income	165,025	985	39,007	75,293	-	-	280,310
Fines and forfeitures	2,825,871	-	-	-	-	141,261	2,967,132
Contributions	-	-	-	-	67,278	-	67,278
Miscellaneous	487,978	-	-	-	-	23,204	511,182
<b>TOTAL REVENUES</b>	<b>21,870,327</b>	<b>985</b>	<b>39,007</b>	<b>4,791,222</b>	<b>1,386,645</b>	<b>1,420,833</b>	<b>29,509,019</b>
<b>EXPENDITURES</b>							
<b>Current:</b>							
General government	4,626,840	-	-	670	46,820	215,948	4,890,278
Public safety	8,735,597	-	-	-	859,610	38,545	9,633,752
Public works	2,840,107	-	-	-	3,516,233	1,009,395	7,365,735
Culture and recreation	1,677,840	-	-	-	239,679	272,097	2,189,616
<b>Debt service:</b>							
Principal retirement	99,539	-	-	-	-	-	99,539
Interest and fiscal charges	11,774	-	-	-	-	-	11,774
<b>TOTAL EXPENDITURES</b>	<b>17,991,697</b>	<b>-</b>	<b>-</b>	<b>670</b>	<b>4,662,342</b>	<b>1,535,985</b>	<b>24,190,694</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>3,878,630</b>	<b>985</b>	<b>39,007</b>	<b>4,790,552</b>	<b>(3,275,697)</b>	<b>(115,152)</b>	<b>5,318,325</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
Proceeds from capital assets	69,644	-	-	-	-	-	69,644
Transfers in	181,246	-	-	-	3,172,414	235,366	3,589,026
Transfers out	(2,498,352)	(159,925)	(563,900)	(2,132,313)	-	(181,246)	(5,535,736)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(2,247,462)</b>	<b>(159,925)</b>	<b>(563,900)</b>	<b>(2,132,313)</b>	<b>3,172,414</b>	<b>54,120</b>	<b>(1,877,066)</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>1,631,168</b>	<b>(158,940)</b>	<b>(524,893)</b>	<b>2,658,239</b>	<b>(103,283)</b>	<b>(61,032)</b>	<b>3,441,259</b>
<b>FUND BALANCES (DEFICIT) - BEGINNING OF YEAR, RESTATED</b>	<b>11,791,699</b>	<b>1,080,595</b>	<b>2,846,131</b>	<b>4,074,503</b>	<b>(109,597)</b>	<b>281,415</b>	<b>19,964,746</b>
<b>FUND BALANCES (DEFICIT) - END OF YEAR</b>	<b>\$ 13,422,867</b>	<b>\$ 921,655</b>	<b>\$ 2,321,238</b>	<b>\$ 6,732,742</b>	<b>\$ (212,880)</b>	<b>\$ 220,383</b>	<b>\$ 23,406,005</b>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
*Reconciliation of the Statement of Revenues, Expenditures, and Changes in  
Fund Balances of Governmental Funds to the Statement of Activities  
For the Year Ended June 30, 2019*

<b>NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS</b>	\$	3,441,259
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>		
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period.</p>		
Depreciation expense	\$ (3,425,250)	
Capital outlay	<u>5,151,324</u>	1,726,074
<p>Disposals of capital assets are not reflected on the governmental funds but the loss on the disposal of these assets at their net book value is reflected on the statement of activities.</p>		
		(934,654)
<p>Revenues in the statement of activities that do not provide current financial resources are deferred in the funds.</p>		
		35,409
<p>Repayment of financed purchase principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.</p>		
		99,539
<p>Some expenses reported in the Statement of Activities, such as compensated absences and accrued interest, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.</p>		
Change in compensated absences	\$ (25,315)	
Change in accrued interest	<u>810</u>	(24,505)
<p>Some expenses reported in the Statement of Activities, related to the change in the net pension liability and the related deferred inflows and outflows of resources, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.</p>		
Change in net pension liability	\$ 407,248	
Change in deferred inflows and outflows of resources pension experience differences	72,465	
Change in deferred inflows of resources pension assumption changes	32,223	
Change in deferred inflows and outflows of resources pension investment earning differences		
Change in deferred outflows of resources pension contributions subsequent to measurement date	(69,372)	
	<u>(2,225)</u>	440,339
<p>The internal service funds used by management to charge the costs of certain financing and workers' compensation to individual funds are included in the government-wide Statement of Activities. Governmental fund expenditures and related internal service fund revenues are eliminated.</p>		
		<u>89,394</u>
<b>CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b>\$</b>	<b><u>4,872,855</u></b>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
*Statement of Net Position*  
*Proprietary Funds*  
*June 30, 2019*

	<b>Downtown Development Authority</b>	<b>Urban Redevelopment Authority</b>	<b>Stormwater Fund</b>	<b>Total</b>	<b>Internal Service Funds</b>
<b>ASSETS</b>					
<b>Current Assets:</b>					
Cash	\$ 1,560,702	\$ -	\$ 673,254	\$ 2,233,956	\$ 910,343
Accounts receivable	17,300	-	4,558	21,858	-
Notes receivable, current portion	315,293	-	-	315,293	-
Due from other funds	440	-	-	440	1,282
<b>Total Current Assets</b>	<b>1,893,735</b>	<b>-</b>	<b>677,812</b>	<b>2,571,547</b>	<b>911,625</b>
<b>Noncurrent Assets:</b>					
Notes receivable	6,179,397	-	-	6,179,397	-
<b>Capital assets:</b>					
Nondepreciable capital assets	5,525	1,659,102	-	1,664,627	1,654,856
Depreciable capital assets, net	3,594,427	-	820,232	4,414,659	632,264
<b>Total Noncurrent Assets</b>	<b>9,779,349</b>	<b>1,659,102</b>	<b>820,232</b>	<b>12,258,683</b>	<b>2,287,120</b>
<b>TOTAL ASSETS</b>	<b>11,673,084</b>	<b>1,659,102</b>	<b>1,498,044</b>	<b>14,830,230</b>	<b>3,198,745</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Deferred charges on refunding	-	57,236	-	57,236	-
Pension related items	-	-	17,665	17,665	-
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>-</b>	<b>57,236</b>	<b>17,665</b>	<b>74,901</b>	<b>-</b>
<b>LIABILITIES</b>					
<b>Current Liabilities:</b>					
Accounts payable	3,026	-	352,523	355,549	631
Claims payable	-	-	-	-	12,943
Accrued interest payable	39,173	9,354	-	48,527	-
Revenue bonds payable, current portion	1,244,563	915,000	-	2,159,563	-
<b>Total Current Liabilities</b>	<b>1,286,762</b>	<b>924,354</b>	<b>352,523</b>	<b>2,563,639</b>	<b>13,574</b>
<b>Noncurrent Liabilities:</b>					
Revenue bonds payable	15,137,093	3,870,140	-	19,007,233	-
Net pension liability	-	-	12,731	12,731	-
<b>Total Noncurrent Liabilities</b>	<b>15,137,093</b>	<b>3,870,140</b>	<b>12,731</b>	<b>19,019,964</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>	<b>16,423,855</b>	<b>4,794,494</b>	<b>365,254</b>	<b>21,583,603</b>	<b>13,574</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Pension related items	-	-	11,533	11,533	-
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>-</b>	<b>-</b>	<b>11,533</b>	<b>11,533</b>	<b>-</b>
<b>NET POSITION (DEFICIT)</b>					
Net investment in capital assets	(6,396,704)	(3,068,802)	820,232	(8,645,274)	2,287,120
Unrestricted	1,645,933	(9,354)	318,690	1,955,269	898,051
<b>TOTAL NET POSITION (DEFICIT)</b>	<b>\$ (4,750,771)</b>	<b>\$ (3,078,156)</b>	<b>\$ 1,138,922</b>	<b>\$ (6,690,005)</b>	<b>\$ 3,185,171</b>

See accompanying notes to the basic financial statements.



**City of Duluth, Georgia**  
*Statement of Revenues, Expenses, and Changes in Net Position*  
*Proprietary Funds*  
For the Year Ended June 30, 2019

	<b>Downtown Development Authority</b>	<b>Urban Redevelopment Authority</b>	<b>Stormwater Fund</b>	<b>Total</b>	<b>Internal Service Funds</b>
<b>OPERATING REVENUES</b>					
Stormwater fees	\$ -	\$ -	\$ 875,789	\$ 875,789	\$ -
Charges for services	-	-	-	-	4,136
<b>TOTAL OPERATING REVENUES</b>	<b>-</b>	<b>-</b>	<b>875,789</b>	<b>875,789</b>	<b>4,136</b>
<b>OPERATING EXPENSES</b>					
Administration	-	-	382,917	382,917	-
Costs of sales and services	-	-	700,090	700,090	-
Depreciation	413,170	-	99,722	512,892	48,625
Claims	-	-	-	-	121,194
Other	175,402	-	-	175,402	-
<b>TOTAL OPERATING EXPENSES</b>	<b>588,572</b>	<b>-</b>	<b>1,182,729</b>	<b>1,771,301</b>	<b>169,819</b>
<b>OPERATING LOSS</b>	<b>(588,572)</b>	<b>-</b>	<b>(306,940)</b>	<b>(895,512)</b>	<b>(165,683)</b>
<b>NON-OPERATING INCOME (LOSS)</b>					
Interest and fiscal charges	(523,771)	(155,631)	-	(679,402)	-
Loss on sale of capital assets	-	-	(14,881)	(14,881)	-
Miscellaneous	106,400	-	-	106,400	-
Interest income	250,806	-	-	250,806	5,077
<b>TOTAL NON-OPERATING INCOMCE (LOSS)</b>	<b>(166,565)</b>	<b>(155,631)</b>	<b>(14,881)</b>	<b>(337,077)</b>	<b>5,077</b>
<b>LOSS BEFORE TRANSFERS</b>	<b>(755,137)</b>	<b>(155,631)</b>	<b>(321,821)</b>	<b>(1,232,589)</b>	<b>(160,606)</b>
Transfers in	666,826	1,029,884	-	1,696,710	250,000
	666,826	1,029,884	-	1,696,710	250,000
<b>CHANGE IN NET POSITION</b>	<b>(88,311)</b>	<b>874,253</b>	<b>(321,821)</b>	<b>464,121</b>	<b>89,394</b>
<b>NET POSITION (DEFICIT):</b>					
<b>BEGINNING OF YEAR</b>	<b>(4,662,460)</b>	<b>(3,952,409)</b>	<b>1,460,743</b>	<b>(7,154,126)</b>	<b>3,095,777</b>
<b>END OF YEAR</b>	<b>\$ (4,750,771)</b>	<b>\$ (3,078,156)</b>	<b>\$ 1,138,922</b>	<b>\$ (6,690,005)</b>	<b>\$ 3,185,171</b>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**For the Year Ended June 30, 2019**

	Downtown Development Authority	Urban Redevelopment Authority	Stormwater Fund	Total	Internal Service Funds
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Cash received for operations	\$ -	\$ -	\$ 876,351	\$ 876,351	\$ -
Cash paid for goods and services	(181,889)	-	(978,989)	(1,160,878)	-
Receipts from interfund charges	-	-	-	-	4,136
Cash paid for claims	-	-	-	-	(127,772)
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u>(181,889)</u>	<u>-</u>	<u>(102,638)</u>	<u>(284,527)</u>	<u>(123,636)</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>					
Transfers from other funds	666,826	1,029,884	-	1,696,710	250,000
Issuance of notes receivable	(453,124)	-	-	(453,124)	-
Payments received on notes receivable	304,843	-	-	304,843	-
Miscellaneous receipts	106,400	-	-	106,400	-
<b>NET CASH PROVIDED BY NON-CAPITAL FINANCING ACTIVITIES</b>	<u>624,945</u>	<u>1,029,884</u>	<u>-</u>	<u>1,654,829</u>	<u>250,000</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Principal paid on long-term debt	(768,859)	(895,001)	-	(1,663,860)	-
Proceeds from sale of capital assets	-	-	-	-	-
Purchase of capital assets	(97,994)	-	-	(97,994)	-
Interest paid on long-term debt	(528,005)	(134,883)	-	(662,888)	-
<b>NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES</b>	<u>(1,394,858)</u>	<u>(1,029,884)</u>	<u>-</u>	<u>(2,424,742)</u>	<u>-</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Interest income	250,806	-	-	250,806	5,077
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>250,806</u>	<u>-</u>	<u>-</u>	<u>250,806</u>	<u>5,077</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>					
	(700,996)	-	(102,638)	(803,634)	131,441
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<u>2,261,698</u>	<u>-</u>	<u>775,892</u>	<u>3,037,590</u>	<u>778,902</u>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<u>\$ 1,560,702</u>	<u>\$ -</u>	<u>\$ 673,254</u>	<u>\$ 2,233,956</u>	<u>\$ 910,343</u>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES</b>					
Operating loss	\$ (588,572)	\$ -	\$ (306,940)	\$ (895,512)	\$ (165,683)
Adjustments:					
Depreciation	413,170	-	99,722	512,892	48,625
Changes in assets and liabilities:					
Accounts receivable	4,127	-	562	4,689	-
Deferred outflows pension items	-	-	(459)	(459)	-
Due from other funds	-	-	-	-	(1,282)
Accounts payable and claims payable	(10,614)	-	112,757	102,143	(5,296)
Net pension liability	-	-	(8,081)	(8,081)	-
Deferred inflows pension items	-	-	(198)	(198)	-
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u>\$ (181,889)</u>	<u>\$ -</u>	<u>\$ (102,637)</u>	<u>\$ (284,526)</u>	<u>\$ (123,636)</u>

See accompanying notes to the basic financial statements.

**City of Duluth, Georgia**  
*Statement of Fiduciary Assets and Liabilities*  
*Agency Fund*  
*June 30, 2019*

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<b>ASSETS</b>	<b>Agency Fund</b>
Cash	\$ 62,302
Total assets	\$ 62,302
<b>LIABILITIES</b>	
Due to other agencies	\$ 62,302
Total liabilities	\$ 62,302

See accompanying notes to the basic financial statements.

**CITY OF DULUTH, GEORGIA**  
**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the City of Duluth, Georgia (the “City”) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governments. The Governmental Accounting Standards Board (the “GASB”) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

**A. Reporting Entity**

The City of Duluth, Georgia was incorporated in 1876. The City operates under the Mayor-Council form of government and provides the following services to its citizens as authorized by its charter: public safety, public works, culture and recreation, and general and administrative services. As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the City of Duluth, Georgia (the “primary government”) and its component units. The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationship with the City. In conformity with generally accepted accounting principles, all of the component units are reported as blended component units.

Component units of the City do not issue separately audited financial statements.

Due to restrictions of the state constitution relating to the issuance of municipal debt, the City created separate organizations to finance City services with revenue bonds or other non-general obligation financing and provide for multi-year contracting. Financing services provided by these organizations are solely for the benefit of the City. Organizations are blended into the City's primary government as an integral part of City operations although retaining separate legal identity.

The Duluth Governmental Finance Corporation (DGFC) is a blended component unit. It oversees funding for a public works facility. The Board consists of the Mayor and Council who have the ability to make all decisions for the Corporation. The DGFC serves only as a financing vehicle for property used by the City. The Corporation is presented as an internal service fund.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**A. Reporting Entity (Continued)**

The Downtown Development Authority (DDA) is a blended component unit. The City Council appoints all members of the board of directors of the DDA and the DDA's budget must be approved by the City Council. The DDA serves only as a financing vehicle for redevelopment property on behalf of the City.

The Urban Redevelopment Authority (URA) is a blended component unit. The City Council appoints all members of the board of directors of the URA and those board members may be removed by the City Council. The URA serves only as a financing vehicle for redevelopment property on behalf of the City.

**B. Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment.

*Program revenues* include: 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental activities and business-type activities in the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary and fiduciary fund financial statements. Agency funds (the City's only fiduciary funds) have no measurement focus; however, they use the accrual basis of accounting to recognize assets and liabilities. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to long-term financing, compensated absences, pension liabilities, and claims, are recorded only when payment is due. Property taxes, sales taxes, franchise taxes, intergovernmental revenue, and investment income associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period, if available. All other revenue items are considered to be measurable and available only when cash is received by the City.

In accordance with GASB Statement No. 33, "*Accounting and Financial Reporting for Nonexchange Transactions*", the corresponding assets (receivables) in nonexchange transactions are recognized in the period in which the underlying exchange occurs, when an enforceable legal claim has arisen, when all eligibility requirements have been met, or when resources are received, depending on the revenue source.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)**

Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. The City reports the following major governmental funds:

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *SPLOST 2009 Fund* accounts for the financial resources provided from the 2009 voter approved one percent Special Purpose Local Option Sales Tax. Such resources are to be used for improvements to parks and recreation facilities, public safety building, road improvements, library facilities, and water improvements.

The *SPLOST 2014 Fund* accounts for the financial resources provided from the 2014 voter approved one percent Special Purpose Local Option Sales Tax. Such resources are to be used for improvements to parking facilities, parks and recreation facilities, public safety building, road improvements, and administrative facilities.

The *SPLOST 2017 Fund* accounts for the financial resources provided from the 2017 voter approved one percent Special Purpose Local Option Sales Tax. Such resources are to be used for improvements to parking facilities, parks and recreation facilities, public safety facilities, and road improvements.

The *Other Capital Projects Fund* accounts for the construction of various capital projects funded through transfers from the general fund and intergovernmental agreements.

The City reports the following major enterprise funds:

The *Downtown Development Authority* (Blended Component Unit) provides financing for the City related to the development of downtown Duluth.

The *Urban Redevelopment Authority* (Blended Component Unit) provides financing for the City related to the redevelopment of certain areas within the City.

The *Stormwater Fund* accounts for the stormwater activities of the City, funded with a charge to citizens for this service.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)**

The City also reports the following fund types within the non-major governmental funds:

*Special revenue funds* account for the proceeds of specific revenue sources that are legally restricted or are committed by City Council to expenditures for specified purposes.

*Capital projects funds* account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.

The City also reports the following:

*Internal service funds* are used to finance and account for services and commodities provided by designated departments or agencies to other departments and agencies of the City.

*Agency fund* is used to account for amounts held, in a fiduciary capacity for individuals, other governmental agencies or other entities.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the City's enterprise function and various other functions of the City. Elimination of these charges would distort the direct costs reported for the various functions concerned.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges for goods or services provided. Operating expenses of the enterprise funds include the cost of these goods and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**D. Cash and Investments**

For purposes of the statement of cash flows, cash and cash equivalents include all short-term highly liquid investments with original maturities of three months or less. Instruments considered cash equivalents include: certificates of deposit, money market funds, and cash management pools.



**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**E. Interfund Receivables and Payables**

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year as well as all other outstanding balances between funds are reported as “due to/from other funds.” Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

**F. Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements and recorded as expense or expenditure in the benefiting period.

**G. Management Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, deferred outflows of resources, liabilities, deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenditures/expenses during the period. Actual results could differ from those estimates.

**H. Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the government-wide financial statements and the proprietary fund statements of net position. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years.

Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**H. Capital Assets (continued)**

Property, plant and equipment of the primary government are depreciated using the straight line method over the following useful lives:

<u>Asset</u>	<u>Years</u>
Buildings and land improvements	10-40
Improvements other than buildings (infrastructure)	10-30
Furniture, machinery and equipment	3-7

**I. Long-Term Obligations**

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed in the year of issuance.

In the governmental fund statements, proceeds from the issuance of long-term debt and the related bond premiums and discounts are reported as other financing sources and uses. Bond issuance costs are reported as debt services expenditures.

**J. Compensated Absences**

It is the City's policy to permit employees to accumulate earned but unused paid time off benefits. There is no liability for unpaid accumulated sick leave since the City does not have a policy to pay any amounts when the employees separate from service with the City. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**K. Net Position and Fund Equity**

Fund equity at the governmental fund financial reporting level is classified as “fund balance.” Fund equity for all other reporting is classified as “net position.”

**Fund Balance** – Generally, fund balance represents the difference between the assets and liabilities and deferred inflows of resources under the current financial resources measurement focus of accounting. In the fund financial statements, governmental funds report fund balance classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

- **Nonspendable** – Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.
- **Restricted** – Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.
- **Committed** – Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the City Council through the adoption of a resolution. Only the City Council may modify or rescind the commitment, also through adoption of a resolution.
- **Assigned** – Fund balances are reported as assigned when amounts are constrained by the City’s intent to be used for specific purposes, but are neither restricted nor committed. Through resolution, the City Council has authorized the City’s finance committee to assign fund balances.
- **Unassigned** – Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The City reports positive unassigned fund balance only in the General Fund. Negative unassigned fund balances may be reported in all funds.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**K. Net Position and Fund Equity (continued)**

**Flow Assumptions** – When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the City’s policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the City’s policy to use fund balance in the following order:

- Committed
- Assigned
- Unassigned

**Net Position** - Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources in reporting which utilizes the economic resources measurement focus. The net investment in capital assets represents the book value of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowing used (i.e., the amount that the City has spent) for the acquisition, construction or improvement of those assets. Net position is reported as restricted using the same definition as used for restricted fund balance as described in the section above. All other net position is reported as unrestricted. When both restricted and unrestricted resources are available for use, it is the City’s policy to use restricted resources first, then unrestricted resources as they are needed.

**L. Deferred Outflows of Resource/Deferred Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The City has one item that qualifies for reporting in this category in addition to pension related amounts disclosed below. This item is the deferred charge on refunding reported in the business type activities on the statement of net position as well as statement of net position for proprietary funds. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunding or refunded debt.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**L. Deferred Outflows of Resources/Deferred Inflows of Resources (continued)**

In addition to liabilities, the financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has one type of deferred inflows of resources, which arises only under the modified accrual basis of accounting and is found in the governmental funds. Under the modified accrual basis of accounting, the City reports unavailable revenues from property or other taxes as a deferred inflow of resources as these amounts will not be recognized as an inflow of resources until the period that the amounts become available. The City has other deferred inflows of resources related to pensions as disclosed below.

The City also has deferred outflows and inflows of resources related to the recording of changes in its net pension liability. Certain changes in the net pension liability are recognized as pension expense over time instead of all being recognized in the year of occurrence. Experience gains or losses result from periodic studies by the City's actuary which adjust the net pension liability for actual experience for certain trend information that was previously assumed, for example the assumed dates of retirement of plan members. These experience gains or losses are recorded as deferred outflows of resources or deferred inflows of resources and are amortized into pension expense over the expected remaining service lives of plan members. Changes in actuarial assumptions which adjust the net pension liability are also recorded as deferred outflows of resources or deferred inflows of resources and are amortized into pension expense over the expected remaining service lives of plan members. The difference between projected investment return on pension investments and actual return on those investments is also deferred and amortized against pension expense over a five year period. Additionally, any contributions made by the City to the pension plan before year end but subsequent to the measurement date of the City's net pension liability are reported as deferred outflows of resources. See Note 9 for further detail.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**M. Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Duluth Retirement Plan (the Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**N. Deficit Fund Equity**

At June 30, 2019, the Rodger's Bridge Dog Park Fund had a deficit of \$31,451; the Buford Highway Interchange Fund had a deficit of \$79,216; the Hospital Connector Fund had a deficit of \$3,292 and the Other Capital Projects Fund had a deficit of \$212,880. The deficits in these funds will be funded with budgeted financing through other funding or with transfers from other funds, if necessary. The Downtown Development Authority had a deficit net position of \$4,750,771 and the Urban Redevelopment Authority had a deficit net position of \$3,078,156. The deficits in these funds will be funded with the sale or development of assets, transfers from other funds, or with budgeted financing through other funding.

**NOTE 2. LEGAL COMPLIANCE - BUDGETS**

The City adopted annual budgets for the general, special revenue funds, and the capital projects funds (on a project-length basis) on an accounting basis which approximates generally accepted accounting principles in the United States of America (GAAP).

Generally, in January of each year, departmental budget meetings are held. After discussions, a proposed budget is presented before the Mayor and City Council during March. Public hearings are then held during the last of May and the first of June to allow citizens to voice their concerns and opinions. After further revision if any, the budget is adopted by the Mayor and Council prior to the start of the new fiscal year (i.e. July 1).

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 2. LEGAL COMPLIANCE – BUDGETS (Continued)**

The budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department/fund level by class. The legal level of control is at the fund/department level as specified by the Georgia State Code. Expenditures may not exceed appropriations at this level. All budget revisions at this level are subject to final review by the City Council. Within these control levels, management may transfer appropriations without Council approval subject to dollar amount limitations.

**NOTE 3. DEPOSITS**

**Custodial Credit Risk – Deposits:**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. State statutes require all deposits and investments (other than federal or state government instruments) amounts that exceed standard depository insurance limits are required to be collateralized either (1) individually by the financial institutions through pledged obligations of the U.S. Government, obligations backed by the full faith and credit of the U.S. Government, obligations of the State of Georgia or other states, or obligations of counties, municipalities, or public authorities of the State of Georgia, or (2) participation in the State of Georgia Secure Deposit Program. As of June 30, 2019, the City had deposits with four (4) financial institutions collateralized by the State of Georgia Secure Deposit Program, which is administered by the Office of the State Treasurer, requires participating banks holding deposits of public funds to pledge collateral at varying rates depending on the tier assigned by the State. Additionally, the City had deposits with four (4) financial institution that were collateralized by pledged securities, as defined above, such that all of the City's bank balances were insured and collateralized as defined by GASB and State statutes.

The City's investments of \$6,944,458 are held in certificates of deposit. Those certificates of deposited are considered non participating interest earning investment contracts, and are recorded at cost.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 4. RECEIVABLES**

Receivables at June 30, 2019, for the City's individual funds, including the applicable allowances for uncollectible accounts are as follows:

	<u>General</u>	<u>2017 SPLOST</u>	<u>Other Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Downtown Development Authority</u>	<u>Stormwater</u>
Receivables:						
Taxes	\$ 91,323	\$ -	\$ -	\$ 4,485	\$ -	\$ -
Accounts	1,040,623	-	-	-	17,300	4,558
Intergovernmental	3,528	812,105	981,709	155,174	-	-
Less allowance for uncollectible	-	-	-	-	-	-
Net total receivable	<u>\$ 1,135,474</u>	<u>\$ 812,105</u>	<u>\$ 981,709</u>	<u>\$ 159,659</u>	<u>\$ 17,300</u>	<u>\$ 4,558</u>

Property taxes attach as an enforceable lien on property as of January 1<sup>st</sup>. Taxes are levied on January 1<sup>st</sup>. Tax bills are mailed on September 1<sup>st</sup> and are due by November 30<sup>th</sup>. All unpaid taxes levied become delinquent on December 1<sup>st</sup>. A tax lien is filed with the Gwinnett County Superior Court for all delinquent bills as of February 10<sup>th</sup>. The City bills and collects its own property taxes. Property taxes levied for the year ended June 30, 2019 and not collected are recorded as receivables, net of estimated uncollectibles.

**NOTE 5. NOTES RECEIVABLE**

The Downtown Development Authority issued two loans, from the 2015 bond proceeds, to finance construction and development of two different properties within the redevelopment area known as The Block. The Downtown Development Authority has signed repayment schedules with the two property owners at The Block (Dreamland Barbeque and Fabric Inc.) for repayment of the funds. The primary purpose of the notes is to promote development within the Block and the notes are not structured to be profit generating for the Authority. The Dreamland loan is fully drawn as of June 30, 2019 while the Fabric loan is still in the draw phase and both have gone into repayment. The Authority is not charging any interest during the draw period. The Dreamland Barbeque note carries an interest rate of 3.0% and the Fabric Inc. note carries an interest rate of 3.5%.



**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 5. NOTES RECEIVABLE (CONTINUED)**

Activity on the notes for the fiscal year ended June 30, 2019 is shown below.

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Notes Receivable:</b>					
Dreamland Barbeque	\$ 1,234,393	\$ -	\$ (75,880)	\$ 1,158,513	\$ 78,188
Fabric Inc.	5,112,016	453,124	(228,963)	5,336,177	237,105
Total	<u>\$ 6,346,409</u>	<u>\$ 453,124</u>	<u>\$ (304,843)</u>	<u>\$ 6,494,690</u>	<u>\$ 315,293</u>

Future repayments to be received by the Downtown Development Authority are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 315,293	\$ 241,990	\$ 557,283
2021	326,105	231,178	557,283
2022	337,288	219,995	557,283
2023	348,857	208,426	557,283
2024	360,824	196,459	557,283
2025-2028	<u>4,806,323</u>	<u>797,481</u>	<u>5,603,804</u>
Total	<u>\$ 6,494,690</u>	<u>\$ 1,895,529</u>	<u>\$ 8,390,219</u>

Fabric Inc. has a remaining balance of \$834,860 to draw the balance in full. However, repayment began in accordance with the signed agreement. The repayment schedule above is based on the total amount drawn (reduced by any repayments) as of June 30, 2019 based on the signed agreements with Dreamland Barbeque and Fabric Inc.

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**CITY OF DULUTH, GEORGIA**  
**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 6. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2019 is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfers</u>	<u>Ending Balances</u>
<b>Governmental activities:</b>					
Capital assets not being depreciated:					
Land	\$ 11,587,271	\$ 895,508	\$ (881,626)	\$ -	\$ 11,601,153
Land improvements	116,985	-	-	-	116,985
Construction in progress	4,183,648	3,364,791	-	(112,368)	7,436,071
Total	<u>15,887,904</u>	<u>4,260,299</u>	<u>(881,626)</u>	<u>(112,368)</u>	<u>19,154,209</u>
Capital assets, being depreciated:					
Buildings	35,356,700	74,710	-	56,545	35,487,955
Improvements other than buildings	56,967,915	-	(362,373)	55,823	56,661,365
Land improvements	3,944,761	29,870	-	-	3,974,631
Furniture, machinery and equipment	8,335,137	786,445	(446,939)	-	8,674,643
Total	<u>104,604,513</u>	<u>891,025</u>	<u>(809,312)</u>	<u>112,368</u>	<u>104,798,594</u>
Less accumulated depreciation for:					
Building	(12,398,388)	(1,005,216)	-	-	(13,403,604)
Improvements other than buildings	(35,004,876)	(482,441)	318,488	-	(35,168,829)
Land improvements	(2,564,105)	(1,210,557)	-	-	(3,774,662)
Furniture, machinery and equipment	(8,599,666)	(775,661)	437,796	-	(8,937,531)
Total	<u>(58,567,035)</u>	<u>(3,473,875)</u>	<u>756,284</u>	<u>-</u>	<u>(61,284,626)</u>
Total assets being depreciated, net	<u>46,037,478</u>	<u>(2,582,850)</u>	<u>(53,028)</u>	<u>112,368</u>	<u>43,513,968</u>
Governmental activities capital assets, net	<u>\$ 61,925,382</u>	<u>\$ 1,677,449</u>	<u>\$ (934,654)</u>	<u>\$ -</u>	<u>\$ 62,668,177</u>
<b>Business Type Activities:</b>					
Capital assets, not being depreciated:					
Land	\$ 1,664,627	\$ -	\$ -	\$ -	\$ 1,664,627
Total	<u>1,664,627</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,664,627</u>
Capital assets, being depreciated:					
Buildings	6,996,132	-	-	-	6,996,132
Land improvements	-	97,994	-	-	97,994
Infrastructure	1,664,995	-	(138,351)	-	1,526,644
Furniture, machinery and equipment	28,480	-	-	-	28,480
Total	<u>8,689,607</u>	<u>97,994</u>	<u>(138,351)</u>	<u>-</u>	<u>8,649,250</u>
Less accumulated depreciation:					
Buildings	(3,242,256)	(411,537)	-	-	(3,653,793)
Land improvements	-	(1,633)	-	-	(1,633)
Infrastructure	(599,116)	(94,026)	123,470	-	(569,672)
Furniture, machinery and equipment	(3,797)	(5,696)	-	-	(9,493)
Total	<u>(3,845,169)</u>	<u>(512,892)</u>	<u>123,470</u>	<u>-</u>	<u>(4,234,591)</u>
Business Type Activities capital assets, net	<u>\$ 6,509,065</u>	<u>\$ (414,898)</u>	<u>\$ (14,881)</u>	<u>\$ -</u>	<u>\$ 6,079,286</u>

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 6. CAPITAL ASSETS (Continued)**

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:	
General government	\$ 1,080,141
Judicial	464
Public safety	723,478
Public works	799,719
Housing and development	200,810
Culture and recreation	<u>669,263</u>
Total depreciation expense - governmental activities	<u>\$ 3,473,875</u>
Business type activities:	
Stormwater	\$ 99,722
Downtown Development Authority	<u>413,170</u>
Total depreciation expense-business type activities	<u>\$ 512,892</u>

**NOTE 7. LONG-TERM DEBT**

Long-term liability activity for the year ended June 30, 2019 is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Due Within One Year</u>
<b>Governmental activities:</b>					
Compensated absences	\$ 595,763	\$ 759,412	\$ 734,097	\$ 621,078	\$ 621,078
Net pension liability	480,966	1,171,649	1,578,897	73,718	-
Financed purchases payable	<u>285,423</u>	<u>-</u>	<u>99,539</u>	<u>185,884</u>	<u>104,340</u>
Governmental activities long-term liabilities	<u>\$ 1,362,152</u>	<u>\$ 1,931,061</u>	<u>\$ 2,412,533</u>	<u>\$ 880,680</u>	<u>\$ 725,418</u>
<b>Business Activities:</b>					
Bonds payable - direct placement	\$ 22,830,515	\$ 459,861	\$ 2,123,721	\$ 21,166,655	\$ 2,159,563
Premium on bonds	194	-	53	141	-
Net pension liability	<u>20,812</u>	<u>24,141</u>	<u>32,222</u>	<u>12,731</u>	<u>-</u>
Business-type activities long-term liabilities	<u>\$ 22,851,521</u>	<u>\$ 484,002</u>	<u>\$ 2,155,996</u>	<u>\$ 21,179,527</u>	<u>\$ 2,159,563</u>

The compensated absences and net pension liability for the governmental activities are funded by the General Fund.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 7. LONG-TERM DEBT (Continued)**

**Bonds Payable – Direct Placement.** Revenue bonds outstanding consist of debt issued by the blended component units. In general, revenues derived from the component units are pledged for the payments of revenue bond debt service. The debt was issued for the purposes of development of downtown areas and to fund a new public safety facility.

During fiscal year 2009, the Downtown Development Authority issued the Series 2008 bonds in two series, 2008 Series A and 2008 Series B, in order to purchase a building still under construction in downtown Duluth for purposes of controlling the use of the building. At the same time, the Downtown Development Authority also entered into a bond agreement, the 2008 Series C Bonds, with the seller of the building. The purpose of the 2008 Series C bonds is for the seller to pay the principal and interest on the 2008 Series B bonds until maturity or the bonds are redeemed. Each time the seller makes a payment on the 2008 Series B Bonds (principal or interest), the payment is a reduction in the 2008 Series B Bonds or related interest expense, and is treated as increase in the 2008 Series C Bonds. The 2008 Series C Bond will be fully retired from the selling price of the building no matter when, or for what price, the building is sold.

During fiscal year 2013, the Urban Redevelopment Authority refunded most of its outstanding Series 2003 bonds with Series 2012 Refunding Bonds issued in the amount of \$7,095,000. Interest rates on the Series 2012 Bonds are 1.63% with annual maturities through fiscal year 2024. The net proceeds from the Series 2012 Bonds were deposited in an irrevocable trust with an escrow agent to provide all future debt service payments on the refunded bonds. The result of this transaction is a decrease in future debt service payments of \$725,942 and a present value savings, or economic gain, of \$654,799. The refunded bonds are considered defeased and thus the assets in the trust fund along with the \$3,410,000 in outstanding refunded bonds at June 30, 2019 are not reported in the City's financial statements.

During fiscal year 2015, the Downtown Development Authority issued the Series 2015 bonds for \$7,500,000, in order to finance the construction and development of The Block. Interest rates on the Series 2015 Bonds are 3.50% with annual maturities through fiscal year 2026.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 7. LONG-TERM DEBT (Continued)**

**Bonds Payable- Direct Placement (Continued)**

Future debt service requirements on the bonds payable of the blended component units is as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 2,159,563	\$ 591,927	\$ 2,751,490
2021	2,228,398	488,258	2,716,656
2022	1,626,539	419,681	2,046,220
2023	1,681,020	365,886	2,046,906
2024	1,736,361	310,001	2,046,362
2025-2029	11,734,774	470,037	12,204,811
Total	<u>\$ 21,166,655</u>	<u>\$ 2,645,790</u>	<u>\$ 23,812,445</u>

**Financed Purchases Payable.** The City entered into an agreement to purchase a police dispatch console system on February 1, 2018. The agreement calls for annual payments of \$111,313 bearing interest of 4.72% per annum maturing February 1, 2021. The assets under the agreement have a historical cost of \$433,939 and accumulated depreciation of \$108,485 for a net book value of \$325,454.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 104,340	\$ 6,973	\$ 111,313
2020	81,544	1,940	83,484
	<u>\$ 185,884</u>	<u>\$ 8,913</u>	<u>\$ 194,797</u>

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 8. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances as of June 30, 2019, is as follows:

	Payable To				Total
	General Fund	Internal Service Funds	Other Governmental Funds	Downtown Development Authority	
<u>Receivable From</u>					
General Fund	\$ -	\$ 1,282	\$ 8,981	\$ 440	\$ 10,703
Other Capital Projects	763,052	-	-	-	763,052
Other Governmental Funds	20,264	-	-	-	20,264
<b>Total</b>	<u>\$ 783,316</u>	<u>\$ 1,282</u>	<u>\$ 8,981</u>	<u>\$ 440</u>	<u>\$ 794,019</u>

These balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, and (2) payments between funds are made.

Interfund transfers for the year ended June 30, 2019 were:

	Transfers From					Total
	General Fund	SPLOST 2009 Fund	SPLOST 2014 Fund	SPLOST 2017 Fund	Other Governmental Funds	
<u>Transfers To</u>						
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 181,246	\$ 181,246
Other Capital Projects Fund	551,642	90,318	450,801	2,079,653	-	3,172,414
Other Governmental Funds	-	69,607	113,099	52,660	-	235,366
Urban Redevelopment Authority	1,029,884	-	-	-	-	1,029,884
Downtown Development Authority	666,826	-	-	-	-	666,826
Internal Service Funds	250,000	-	-	-	-	250,000
<b>Total</b>	<u>\$ 2,498,352</u>	<u>\$ 159,925</u>	<u>\$ 563,900</u>	<u>\$ 2,132,313</u>	<u>\$ 181,246</u>	<u>\$ 5,535,736</u>

These transfers were used to assist other funds in meeting operating requirements for the year ended June 30, 2019 or for moving revenue to the fund in which expenditures were funded. Transfers from the 2009, 2014 and 2017 SPLOST Funds were to refund other capital projects funds for allowable costs incurred in prior years on projects.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 9. DEFINED BENEFIT PENSION PLAN**

**Plan Description**

The City, as authorized by the City Council, has established a non-contributory defined benefit pension plan (The City of Duluth Retirement Plan), covering substantially all of the City's employees. The City's pension plan is administered through the Georgia Municipal Employee Benefit System (GMEBS), an agent multiple-employer pension plan administered by the Georgia Municipal Association. The Plan provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefits are provided by the Plan whereby retirees receive 1.5% multiplied by the average of the five highest years of regular earnings multiplied by the total credited years of service. The City Council has the governing authority to establish and amend from time to time, the benefits provided and the contribution rates of the employer and its plan members. The Georgia Municipal Association issues a publicly available financial report that includes financial statements and required supplementary information for GMEBS. That report may be obtained at [www.gmanet.com](http://www.gmanet.com) or by writing to Georgia Municipal Association, Risk Management and Employee Benefit Services, 201 Pryor Street, NW, Atlanta, Georgia 30303 or by calling (404) 688-0472.

*Plan Membership* As of January 1, 2019, the date of the most recent actuarial valuation, there were 223 participants consisting of the following:

Inactive plan members or beneficiaries currently receiving benefits	23
Inactive plan members entitled to but not receiving benefits	57
Active plan members	143
	<u>223</u>

*Contributions.* The Plan is subject to minimum funding standards of the Georgia Public Retirement Systems Standards law. The Board of Trustees of GMEBS has adopted a recommended actuarial funding policy for the plan which meets state minimum requirements and will accumulate sufficient funds to provide the benefits under the plan. The funding policy for the Plan, as adopted by the City Council, is to contribute an amount equal to or greater than the actuarially recommended contribution rate. This rate is based on the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of plan members, as determined by the City Council. For the fiscal year ended June 30, 2019, the City's contribution rate was 5.61% of annual payroll. City contributions to the Plan were \$647,223 for the fiscal year ended June 30, 2019. Employees of the City of Duluth do not contribute to the Plan.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

**Net Pension Liability of the City**

The City's net pension liability was measured as of September 30, 2018. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as January 1, 2018 with update procedures performed by the actuary to roll forward to the total pension liability measured as of September 30, 2018.

*Actuarial assumptions.* The total pension liability in the January 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	3.25% - 8.25%, including inflation
Investment rate of return	7.5%, net of investment expense, including inflation

Mortality rates were based on the RP-2000 Combined Healthy Mortality Table with sex-distinct rates, set forward two years for males and one year for females.

The actuarial assumptions used in the January 1, 2017 valuation were based on the results of an actuarial experience study for the period January 1, 2010–June 30, 2014.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of September 30, 2018 are summarized in the table on the following page.



**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

**Net Pension Liability of the City (Continued)**

<u>Asset class</u>	<u>Target allocation</u>	<u>Long-term expected real rate of return*</u>
Domestic equity	45%	6.40%
International equity	20%	7.40
Real estate	10%	5.10
Global fixed income	5%	3.03
Domestic fixed income	20%	1.75
Cash	—%	
Total	<u>100%</u>	

\* Rates shown are net of the 2.75% assumed rate of inflation

*Discount rate.* The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate, which is zero, and that City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all of the projected benefit payments to determine the total pension liability.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

**Net Pension Liability of the City (Continued)**

*Changes in the Net Pension Liability of the City.* The changes in the components of the net pension liability of the City for the fiscal year ended June 30, 2019 were as follows:

	<b>Total Pension Liability (a)</b>	<b>Plan Fiduciary Net Position (b)</b>	<b>Net Pension Liability (a) - (b)</b>
<b>Balances at 6/30/18</b>	\$ 9,545,045	\$ 9,043,267	\$ 501,778
<b>Changes for the year:</b>			
Service cost	297,966	-	297,966
Interest	733,465	-	733,465
Differences between expected and actual experience	140,004	-	140,004
Contributions—employer	-	690,786	(690,786)
Net investment income	-	920,333	(920,333)
Benefit payments, including refunds of employee contributions	(126,948)	(126,948)	-
Administrative expense	-	(24,355)	24,355
<b>Net changes</b>	<b>1,044,487</b>	<b>1,459,816</b>	<b>(415,329)</b>
<b>Balances at 6/30/19</b>	<b>\$ 10,589,532</b>	<b>\$ 10,503,083</b>	<b>\$ 86,449</b>

The required schedule of changes in the City's net pension liability and related ratios immediately following the notes to the financial statements presents multiyear trend information about whether the value of plan assets is increasing or decreasing over time relative to the total pension liability.

*Sensitivity of the net pension liability to changes in the discount rate.* The following presents the net pension liability of the City, calculated using the discount rate of 7.5 percent, as well as what the City's net pension liability would be if it were calculated using a discount rate that 1-percentage-point lower (6.5 percent) or 1-percentage-point higher (8.5 percent) than the current rate:

	<b>1% Decrease (6.5%)</b>	<b>Discount Rate (7.5%)</b>	<b>1% Increase (8.5%)</b>
City's net pension liability (asset)	\$ 1,609,191	\$ 86,449	\$ (1,170,838)

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

**Net Pension Liability of the City (Continued)**

*Changes in the Net Pension Liability of the City (continued).* Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Actuarial calculations reflect a long-term perspective. Calculations are based on the substantive plan in effect as of September 30, 2018 and the current sharing pattern of costs between employer and employee.

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

For the fiscal year ended June 30, 2019, the City recognized pension expense of \$239,439. At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 231,847	\$ 25,349
Changes in assumptions	96,786	65,124
Net difference between projected and actual earnings on pension plan investments	-	517,017
City contributions subsequent to the measurement date	481,969	-
Total	\$ 810,602	\$ 607,490

**CITY OF DULUTH, GEORGIA**  
**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 9. DEFINED BENEFIT PENSION PLAN (Continued)**

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)**

City contributions subsequent to the measurement date of \$481,969 are reported as deferred outflows of resources and will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending June 30:		
2020	\$	(84,090)
2021		(89,483)
2022		(88,914)
2023		(16,370)
Total	\$	<u>(278,857)</u>

**NOTE 10. DEFINED CONTRIBUTION PLAN**

The City also has established under authority of the City Council, the City of Duluth Deferred Contribution and Deferred Compensation Program (a defined contribution plan) (the "Program"). This Program is administered through Georgia Wealth Partners by OneAmerica. This Program covers substantially all employees and the City makes contribution after an employee's first year of service. Employees may contribute a maximum of \$18,000 for calendar year 2018 and calendar year 2019. Individuals who are 50 or older can defer an additional \$6,000. The City's contribution is limited to a maximum of 2% of gross wages or 50% of employee's contributions, whichever is less.

This Program may be amended by vote of the City Council. Contributions by the City for the current year were \$133,849, with employee contributions amounting to \$475,784.

**CITY OF DULUTH, GEORGIA**  
**NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 11. JOINT VENTURE**

Under Georgia law, the City in conjunction with other cities and counties in the Metro Atlanta area is a member of the Atlanta Regional Commission (ARC). Membership in an ARC is required by the Official Code of Georgia Annotated (OCGA) Section 50-8-34 which provides for the organizational structure of the ARC. The ARC Board membership includes the chief elected official of each county and municipality of the area. OCGA 50-8-39.1 provides that the member governments are liable for any debts or obligations of an ARC. Dues are paid on behalf of the City by Gwinnett County, Georgia. Separate financial statements may be obtained from the Atlanta Regional Commission, 40 Courtland Street, NE, Atlanta, Georgia 30303.

**NOTE 12. RISK MANAGEMENT**

The City is exposed to various risks of losses related to: torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has joined together with other municipalities in the state as part of the Georgia Interlocal Risk Management Agency Property and Liability Insurance Fund and the Georgia Municipal Association Group Self-Insurance Workers' Compensation Fund, public entity risk pools currently operating as common risk management and insurance programs for member local governments.

As part of these risk pools, the City is obligated to pay all contributions and assessments as prescribed by the pools, to cooperate with the pool's agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claims of loss. The City is also to allow the pool's agent and attorneys to represent the City in investigation, settlement discussions and all levels of litigation arising out of any claim made against the City within the scope of loss protection furnished by the funds.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member government contract and in accordance with the workers' compensation law of Georgia. The funds are to pay all cost taxed against members in any legal proceeding defended by the members, all interest accruing after entry of judgment, and all expenses incurred for investigation, negotiation or defense.

The City carries commercial insurance for other risks of losses, such as general property and liability insurance, and self insurance for workers' compensation. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 12. RISK MANAGEMENT (Continued)**

Effective April 1, 1994, the City established a self-insurance program for workers' compensation. The City's third-party administrator processes claims and assists the City in determining its premium on an annual basis. Instead of paying the premium to an insurance company, the City deposits the premium into its own workers' compensation loss account. At June 30, 2019, the City had accumulated \$782,315 in the account after the payment of claims and administrative fees.

Claim payable liability and related activity for the last two years was as follows:

	<b>Beginning Balance</b>	<b>Additions</b>	<b>Payments</b>	<b>Ending Balance</b>
2019	\$ 18,247	\$ 64,340	\$ (95,530)	\$ 12,943
2018	\$ 84,047	\$ 14,820	\$ (80,620)	\$ 18,247

**NOTE 13. COMMITMENTS AND CONTINGENCIES**

**Litigation:**

The City is involved in various claims and matters of litigation which, in the opinion of the City Attorneys, the potential claims against the City not covered by insurance resulting from such litigation would not materially affect the financial statements of the City.

**Grant Contingencies:**

The City has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to disallowance of certain expenditures previously reimbursed by those agencies.

**CITY OF DULUTH, GEORGIA  
NOTES TO FINANCIAL STATEMENTS**

**FOR THE FISCAL YEAR ENDED JUNE 30, 2019**

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**NOTE 14. RENTAL MOTOR VEHICLE EXCISE TAX**

The City has levied an excise tax on the rental of motor vehicles. The Official Code of Georgia Annotated 48-13-93 requires that all motor vehicle excise taxes be expended or obligated contractually, in accordance with state law, for the promotion of tourism or the acquisition, construction, renovating, improving, maintenance and equipping of pedestrian walkways, installation of traffic lights, and street lights associated with public safety facilities or public improvements for sports and recreational facilities. During the fiscal year ended June 30, 2019, the City received \$57,193 in motor vehicle excise taxes. This total amount has been restricted to pay for the management contract of the Red Clay Music Foundry.

**NOTE 15. TAX ABATEMENTS**

For the year ended June 30, 2019, City property tax revenues were reduced by \$299,946 under agreements entered into by the City's Tax Allocation District. Under the agreements, taxes on both real and personal property are reduced based on jobs created and investments made by the corporation to whom the incentives were offered as long as the corporation meets certain investment targets.

**NOTE 16. CHANGE IN REPORTING ENTITY**

The City has determined a change in reporting entity is necessary to restate beginning fund balance of various capital projects funds, which now comprise the Other Capital Projects Fund in 2019. The City elected to make this change and consolidate the various capital projects funds into one fund for improved presentation and ease of financial reporting. The restatement for a change in reporting entity is as follows:

	Governmental Activities
Fund balance, nonmajor governmental funds, as previously reported	\$ 171,818
Consolidation of fund balance (deficit) - Other Capital Projects Fund	(109,597)
Beginning fund balance, nonmajor governmental funds, as currently reported	<u>\$ 281,415</u>

## **REQUIRED SUPPLEMENTARY INFORMATION**

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**City of Duluth, Georgia**  
*Schedule of Changes in the City's Net Pension Liability*  
*And Related Ratios*

	2019	2018	2017	2016	2015
<b>Total pension liability</b>					
Service cost	\$ 297,966	\$ 312,812	\$ 318,689	\$ 291,136	\$ 281,147
Interest on total pension liability	733,465	658,743	591,901	517,807	498,803
Changes of benefit terms	-	-	-	-	-
Differences between expected and actual experience	140,004	(23,903)	72,404	250,924	(66,033)
Changes of assumptions	-	161,311	-	-	(390,741)
Benefit payments, including refunds of employee contributions	(126,948)	(127,649)	(113,395)	(94,236)	(61,694)
<b>Net change in total pension liability</b>	<b>1,044,487</b>	<b>981,314</b>	<b>869,599</b>	<b>965,631</b>	<b>261,482</b>
<b>Total pension liability - beginning</b>	<b>9,545,045</b>	<b>8,563,731</b>	<b>7,694,132</b>	<b>6,728,501</b>	<b>6,467,019</b>
<b>Total pension liability - ending (a)</b>	<b>\$ 10,589,532</b>	<b>\$ 9,545,045</b>	<b>\$ 8,563,731</b>	<b>\$ 7,694,132</b>	<b>\$ 6,728,501</b>
<b>Plan fiduciary net position</b>					
Contributions - employer	\$ 690,786	\$ 719,424	\$ 651,649	\$ 591,584	\$ 414,749
Net investment income	920,333	1,150,219	704,845	43,008	545,407
Benefit payments, including refunds of employee contributions	(126,948)	(127,649)	(113,395)	(94,236)	(61,694)
Administrative expenses	(24,355)	(25,288)	(14,635)	(16,133)	(12,633)
<b>Net change in plan fiduciary net position</b>	<b>1,459,816</b>	<b>1,716,706</b>	<b>1,228,464</b>	<b>524,223</b>	<b>885,829</b>
<b>Plan fiduciary net position - beginning</b>	<b>9,043,267</b>	<b>7,326,561</b>	<b>6,098,097</b>	<b>5,573,874</b>	<b>4,688,045</b>
<b>Plan fiduciary net position - ending (b)</b>	<b>\$ 10,503,083</b>	<b>\$ 9,043,267</b>	<b>\$ 7,326,561</b>	<b>\$ 6,098,097</b>	<b>\$ 5,573,874</b>
<b>City's net pension liability - ending (a) - (b)</b>	<b>\$ 86,449</b>	<b>\$ 501,778</b>	<b>\$ 1,237,170</b>	<b>\$ 1,596,035</b>	<b>\$ 1,154,627</b>
<b>Plan fiduciary net position as a percentage of the total pension liability</b>	99.2%	94.7%	85.6%	79.3%	82.8%
<b>Covered payroll</b>	\$ 8,478,757	\$ 7,840,209	\$ 7,729,957	\$ 7,630,679	6,915,892
<b>City's net pension liability as a percentage of covered payroll</b>	1.0%	6.4%	16.0%	20.9%	16.7%

**Notes to the Schedule**

The schedule will present 10 years of information once it is accumulated.

**City of Duluth, Georgia**  
*Schedule of City Contributions – Retirement Plan*

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Actuarially determined contribution	\$ 467,803	\$ 445,635	\$ 424,502	\$ 445,633	\$ 450,318
Contributions in relation to the actuarially determined contribution	<u>647,223</u>	<u>691,765</u>	<u>707,459</u>	<u>618,973</u>	<u>583,486</u>
Contribution deficiency (excess)	<u>\$ (179,420)</u>	<u>\$ (246,130)</u>	<u>\$ (282,957)</u>	<u>\$ (173,340)</u>	<u>\$ (133,168)</u>
Covered payroll	\$ 8,196,636	\$ 7,566,881	\$ 7,861,148	\$ 7,828,117	\$ 6,681,276
Contributions as a percentage of Covered payroll	7.9%	9.1%	9.0%	7.9%	8.7%

**Notes to the Schedule**

Valuation Date	January 1, 2018
Cost Method	Projected Unit Credit
Actuarial Asset Valuation Method	Sum of actuarial value at beginning of year and the cash flow during the year plus the assumed investment return, adjusted by 10% of the amounts that the value exceeds or is less than the market value at the end of the year. The actuarial value is adjusted, if necessary, to be within 20% of market value.
Assumed Rate of Return	
On Investments	7.50%
Projected Salary Increases	2.75% - plus service based meit increases
Cost-of-living Adjustment	0.00%
Amortization Method	Closed level dollar for unfunded liability
Remaining Amortization Period	None remaining

The schedule will present 10 years of information once it is accumulated.

**City of Duluth, Georgia**  
*General Fund*  
*Schedule of Revenues, Expenditures, and Changes in*  
*Fund Balances - Budget and Actual (GAAP Basis)*  
*For the Year Ended June 30, 2019*

	<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE POSITIVE (NEGATIVE)</b>
<b>REVENUES</b>				
Taxes	\$ 15,260,485	\$ 15,260,485	\$ 16,195,083	\$ 934,598
Licenses and permits	694,750	694,750	846,370	151,620
Charges for services	413,538	413,538	410,948	(2,590)
Fines and forfeitures	1,808,000	1,808,000	2,825,871	1,017,871
Intergovernmental	1,258,173	1,258,173	939,052	(319,121)
Interest income	71,100	71,100	165,025	93,925
Miscellaneous	361,290	368,090	487,978	119,888
<b>TOTAL REVENUES</b>	<b>19,867,336</b>	<b>19,874,136</b>	<b>21,870,327</b>	<b>1,996,191</b>
<b>EXPENDITURES</b>				
<b>Current:</b>				
General government:				
Mayor and Council				
Personal services	79,146	88,811	81,823	6,988
Other services and charges	199,549	290,701	271,844	18,857
City Administrator				
Personal services	247,020	269,053	264,163	4,890
Other services and charges	205,624	213,851	213,157	694
City Clerk/Business Office				
Personal services	1,286,151	1,290,565	1,272,690	17,875
Other services and charges	1,306,038	1,340,306	1,229,600	110,706
City Clerk/Human resources	254,820	256,720	234,205	22,515
Other				
Public information & marketing	887,953	973,906	907,611	66,295
Building Custodial Services	71,587	71,515	69,651	1,864
Landscape maintenance	79,197	82,195	82,096	99
Contingency	70,000	-	-	-
Total general government	4,687,085	4,877,623	4,626,840	250,783

**City of Duluth, Georgia**  
*General Fund*  
*Schedule of Revenues, Expenditures, and Changes in*  
*Fund Balances - Budget and Actual (GAAP Basis)*  
*For the Year Ended June 30, 2019*

	<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE POSITIVE (NEGATIVE)</b>
Public safety:				
Municipal Court				
Personal services	\$ 622,533	\$ 623,918	\$ 596,705	\$ 27,213
Other services and charges	33,970	32,827	22,872	9,955
Police/Admin				
Personal services	617,936	770,284	749,958	20,326
Other services and charges	316,793	509,486	423,138	86,348
Police/CID				
Personal services	969,638	864,338	761,459	102,879
Other services and charges	298,283	306,109	219,196	86,913
Police/Uniform Division				
Personal services	4,017,681	3,822,305	3,629,880	192,425
Other services and charges	108,911	101,560	84,450	17,110
Police/Other				
Police vehicles	485,286	428,148	428,146	2
Police Support Services	1,943,322	2,056,828	1,819,793	237,035
Total public safety	<u>9,414,353</u>	<u>9,515,803</u>	<u>8,735,597</u>	<u>780,206</u>
Public works:				
Planning & Development				
Personal services	812,769	767,330	724,972	42,358
Other services and charges	553,200	574,337	541,180	33,157
Administration				
Personal services	1,283,653	1,283,188	1,161,402	121,786
Other services and charges	170,145	217,185	209,481	7,704
Supplies	72,350	45,950	45,594	356
Streets				
Building/grounds maintenance	155,876	157,926	157,478	448
Total public works	<u>3,047,993</u>	<u>3,045,916</u>	<u>2,840,107</u>	<u>205,809</u>

**City of Duluth, Georgia**  
*General Fund*  
*Schedule of Revenues, Expenditures, and Changes in*  
*Fund Balances - Budget and Actual (GAAP Basis)*  
*For the Year Ended June 30, 2019*

	<b>ORIGINAL BUDGET</b>	<b>FINAL BUDGET</b>	<b>ACTUAL</b>	<b>VARIANCE POSITIVE (NEGATIVE)</b>
<b>Culture and recreation:</b>				
Parks/Recreation Admin				
Personal services	\$ 1,211,249	\$ 1,227,241	\$ 1,226,367	\$ 874
Other services and charges	299,591	295,657	294,258	1,399
Recreation operations	151,803	157,898	157,215	683
Total culture and recreation	<u>1,662,643</u>	<u>1,680,796</u>	<u>1,677,840</u>	<u>2,956</u>
<b>Debt service:</b>				
Principal retirement	99,539	99,539	99,539	-
Interest and fiscal charges	11,774	11,774	11,774	-
Total debt service	<u>111,313</u>	<u>111,313</u>	<u>111,313</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>18,923,387</u>	<u>19,231,451</u>	<u>17,991,697</u>	<u>1,239,754</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>943,949</u>	<u>642,685</u>	<u>3,878,630</u>	<u>3,235,945</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from capital assets	200	5,400	69,644	64,244
Transfers in	137,063	140,247	181,246	40,999
Transfers out	<u>(2,151,277)</u>	<u>(2,697,036)</u>	<u>(2,498,352)</u>	<u>198,684</u>
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(2,014,014)</u>	<u>(2,551,389)</u>	<u>(2,247,462)</u>	<u>303,927</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>(1,070,065)</u>	<u>(1,908,704)</u>	<u>1,631,168</u>	<u>3,539,872</u>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<u>11,791,699</u>	<u>11,791,699</u>	<u>11,791,699</u>	<u>-</u>
<b>FUND BALANCES - END OF YEAR</b>	<u>\$ 10,721,634</u>	<u>\$ 9,882,995</u>	<u>\$ 13,422,867</u>	<u>\$ 3,539,872</u>

## **COMBINING FUND STATEMENTS AND SCHEDULES**

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# NONMAJOR GOVERNMENTAL FUNDS

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## Special Revenue Funds

**Sidewalk Fund** – This fund accounts for the financial resources donated to the City and committed to be used to maintain City sidewalks.

**Police Federal Drug Fund** – This fund is established to receive the proceeds of forfeitures under state, local and federal law, and the investment of those funds. The monies deposited into the fund are restricted to cover expenditures in support of the asset forfeiture program that are allowable under state statute.

**Police State Drug & Escrow Fund** – This fund is established to receive the proceeds of the state share of drug related forfeitures under state, local and federal law, and the investment of those funds. The monies deposited into the fund are restricted to cover expenditures in support of the drug related forfeiture program that are allowable under state statute.

**Operation Drive Smart Fund** – This fund accounts for the financial resources related to the Operation Drive Smart Grant, the Special Operations Unit Mounted Patrol, and fundraisers and donations restricted for various community policing programs.

**Public Art Fund** – This fund accounts for financial resources of both grants and donated funds that will be used for the acquisition, commissioning, performance, exhibition and conservation of public art in the City and is restricted by the revenue source.

**Rental Motor Vehicle Tax Fund** – This fund accounts for the financial resources from excise tax on motor vehicle rentals, restricted for use under state law.

**Police Technology Fund** – This fund accounts for the financial resources committed for use for police technology.

## Capital Projects Funds

**TAD Fund** – This fund is used to account for the capital investment using tax increment funding to revitalize the City's commercial/downtown organized as a Tax Allocation District.

**Buford Highway Interchange Fund** – This fund is used to account for safety improvements and landscaping at the Pleasant Hill Road and Buford Highway Interchange.

**The Block Fund** – This fund accounts for capital improvements to City owned properties that occupy a significant block area of downtown Duluth.

**Hospital Connector Fund** – This fund accounts for the construction of a ½ mile roadway that connects the roundabout and connecting roundabout.

**Rodgers Bridge Dog Park Fund** – This fund is used to account for the construction of a public dog park recreational area.

**City of Duluth, Georgia**  
*Combining Balance Sheet*  
*Non-major Governmental Funds*  
*June 30, 2019*

	<b>Non-major Special Revenue Funds</b>	<b>Non-major Capital Projects Funds</b>	<b>Total Non-major Governmental Funds</b>
<b>ASSETS</b>			
Cash	\$ 319,493	\$ 45,218	\$ 364,711
Taxes receivable	4,485	-	4,485
Intergovernmental receivable	-	155,174	155,174
Due from other funds	-	8,981	8,981
<b>TOTAL ASSETS</b>	<b>\$ 323,978</b>	<b>\$ 209,373</b>	<b>\$ 533,351</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ -	\$ 239,824	\$ 239,824
Accrued expenditures	35,719	-	35,719
Due to other funds	3,528	16,736	20,264
Unearned revenue	-	17,161	17,161
<b>TOTAL LIABILITIES</b>	<b>39,247</b>	<b>273,721</b>	<b>312,968</b>
<b>FUND BALANCES (DEFICIT)</b>			
Restricted:			
Capital construction	-	49,611	49,611
Law enforcement	63,860	-	63,860
Culture and recreation	153,615	-	153,615
Committed:			
Public works	8,000	-	8,000
Equipment purchases	59,256	-	59,256
Unassigned (deficit)	-	(113,959)	(113,959)
<b>TOTAL FUND BALANCES (DEFICIT)</b>	<b>284,731</b>	<b>(64,348)</b>	<b>220,383</b>
<b>TOTAL LIABILITIES, AND FUND BALANCES</b>	<b>\$ 323,978</b>	<b>\$ 209,373</b>	<b>\$ 533,351</b>



**City of Duluth, Georgia**  
*Combining Statement of Revenues, Expenditures, and  
 Changes in Fund Balances*  
*Non-major Governmental Funds*  
*For the Year Ended June 30, 2019*

	<b>Non-major Special Revenue Funds</b>	<b>Non-major Capital Projects Funds</b>	<b>Total Non-major Governmental Funds</b>
<b>REVENUES</b>			
Taxes	\$ 57,193	\$ 293,402	\$ 350,595
Intergovernmental	-	905,773	905,773
Fines and forfeitures	141,261	-	141,261
Miscellaneous	23,204	-	23,204
<b>TOTAL REVENUES</b>	<b>221,658</b>	<b>1,199,175</b>	<b>1,420,833</b>
<b>EXPENDITURES</b>			
<b>Current:</b>			
General government	-	215,948	215,948
Public safety	38,545	-	38,545
Public works	-	1,009,395	1,009,395
Culture and recreation	36,848	235,249	272,097
<b>TOTAL EXPENDITURES</b>	<b>75,393</b>	<b>1,460,592</b>	<b>1,535,985</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>146,265</b>	<b>(261,417)</b>	<b>(115,152)</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	-	235,366	235,366
Transfers out	(108,246)	(73,000)	(181,246)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(108,246)</b>	<b>162,366</b>	<b>54,120</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>38,019</b>	<b>(99,051)</b>	<b>(61,032)</b>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>246,712</b>	<b>34,703</b>	<b>281,415</b>
<b>FUND BALANCES (DEFICIT) - END OF YEAR</b>	<b>\$ 284,731</b>	<b>\$ (64,348)</b>	<b>\$ 220,383</b>

**City of Duluth, Georgia**  
*Combining Balance Sheet*  
*Non-major Special Revenue Funds*  
*June 30, 2019*

	<b>Sidewalk Fund</b>	<b>Police Federal Drug Fund</b>	<b>Police State Drug &amp; Escrow Fund</b>	<b>Operation Drive Smart Fund</b>	<b>Public Art Fund</b>	<b>Rental Motor Vehicle Tax Fund</b>	<b>Police Technology Fund</b>	<b>Total Non-major Special Revenue Funds</b>
<b>ASSETS</b>								
Cash	\$ 8,000	\$ 727	\$ 46,220	\$ 56,160	\$ 58,283	\$ 90,847	\$ 59,256	\$ 319,493
Taxes receivable	-	-	-	-	-	4,485	-	4,485
<b>TOTAL ASSETS</b>	<b>\$ 8,000</b>	<b>\$ 727</b>	<b>\$ 46,220</b>	<b>\$ 56,160</b>	<b>\$ 58,283</b>	<b>\$ 95,332</b>	<b>\$ 59,256</b>	<b>\$ 323,978</b>
<b>LIABILITIES AND FUND BALANCES</b>								
<b>LIABILITIES</b>								
Accrued expenditures	\$ -	\$ -	\$ 35,719	\$ -	\$ -	\$ -	\$ -	\$ 35,719
Due to other funds	-	-	3,528	-	-	-	-	3,528
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>39,247</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,247</b>
<b>FUND BALANCES</b>								
Restricted:								
Law enforcement	-	727	6,973	56,160	-	-	-	63,860
Culture & recreation	-	-	-	-	58,283	95,332	-	153,615
Committed:								
Public works	8,000	-	-	-	-	-	-	8,000
Equipment purchases	-	-	-	-	-	-	59,256	59,256
<b>TOTAL FUND BALANCES</b>	<b>8,000</b>	<b>727</b>	<b>6,973</b>	<b>56,160</b>	<b>58,283</b>	<b>95,332</b>	<b>59,256</b>	<b>284,731</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 8,000</b>	<b>\$ 727</b>	<b>\$ 46,220</b>	<b>\$ 56,160</b>	<b>\$ 58,283</b>	<b>\$ 95,332</b>	<b>\$ 59,256</b>	<b>\$ 323,978</b>

**City of Duluth, Georgia**  
*Combining Statement of Revenues, Expenditures, and Changes in Fund Balances*  
*Non-major Special Revenue Funds*  
*For the Year Ended June 30, 2019*

	Sidewalk Fund	Police Federal Drug Fund	Police State Drug & Escrow Fund	Operation Drive Smart Fund	Public Art Fund	Rental Motor Vehicle Tax Fund	Police Technology Fund	Total Non-major Special Revenue Funds
<b>REVENUES</b>								
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,193	\$ -	\$ 57,193
Fines and forfeitures	-	-	-	-	-	-	141,261	141,261
Other	-	-	13,104	3,100	7,000	-	-	23,204
<b>TOTAL REVENUES</b>	<u>-</u>	<u>-</u>	<u>13,104</u>	<u>3,100</u>	<u>7,000</u>	<u>57,193</u>	<u>141,261</u>	<u>221,658</u>
<b>EXPENDITURES</b>								
<b>Current:</b>								
Public safety	-	-	34,590	3,955	-	-	-	38,545
Culture and recreation	-	-	-	-	36,848	-	-	36,848
<b>TOTAL EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>34,590</u>	<u>3,955</u>	<u>36,848</u>	<u>-</u>	<u>-</u>	<u>75,393</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>(21,486)</u>	<u>(855)</u>	<u>(29,848)</u>	<u>57,193</u>	<u>141,261</u>	<u>146,265</u>
<b>OTHER FINANCING USES</b>								
Transfers out	-	-	(8,246)	-	-	-	(100,000)	(108,246)
<b>TOTAL OTHER FINANCING USES</b>	<u>-</u>	<u>-</u>	<u>(8,246)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(100,000)</u>	<u>(108,246)</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>-</u>	<u>-</u>	<u>(29,732)</u>	<u>(855)</u>	<u>(29,848)</u>	<u>57,193</u>	<u>41,261</u>	<u>38,019</u>
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<u>8,000</u>	<u>727</u>	<u>36,705</u>	<u>57,015</u>	<u>88,131</u>	<u>38,139</u>	<u>17,995</u>	<u>246,712</u>
<b>FUND BALANCES - END OF YEAR</b>	<u>\$ 8,000</u>	<u>\$ 727</u>	<u>\$ 6,973</u>	<u>\$ 56,160</u>	<u>\$ 58,283</u>	<u>\$ 95,332</u>	<u>\$ 59,256</u>	<u>\$ 284,731</u>

**City of Duluth, Georgia**  
*Combining Balance Sheet*  
*Non-major Capital Projects Funds*  
*June 30, 2019*

	TAD	Buford Highway Interchange	The Block	Hospital Connector	Rodgers Bridge Dog Park	Total Non-major Capital Projects Funds
<b>ASSETS</b>						
Cash	\$ 4,980	\$ -	\$ 40,238	\$ -	\$ -	\$ 45,218
Intergovernmental receivable	-	123,781	-	-	31,393	155,174
Due from other funds	4,743	-	-	4,238	-	8,981
<b>TOTAL ASSETS</b>	<b>\$ 9,723</b>	<b>\$ 123,781</b>	<b>\$ 40,238</b>	<b>\$ 4,238</b>	<b>\$ 31,393</b>	<b>\$ 209,373</b>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>LIABILITIES</b>						
Accounts payable	\$ 350	\$ 188,445	\$ -	\$ 7,530	\$ 43,499	\$ 239,824
Due to other funds	-	14,552	-	-	2,184	16,736
Unearned revenue	-	-	-	-	17,161	17,161
<b>TOTAL LIABILITIES</b>	<b>350</b>	<b>202,997</b>	<b>-</b>	<b>7,530</b>	<b>62,844</b>	<b>273,721</b>
<b>FUND BALANCES (DEFICIT)</b>						
Restricted:						
Capital construction	9,373	-	40,238	-	-	49,611
Unassigned	-	(79,216)	-	(3,292)	(31,451)	(113,959)
<b>TOTAL FUND BALANCES (DEFICIT)</b>	<b>9,373</b>	<b>(79,216)</b>	<b>40,238</b>	<b>(3,292)</b>	<b>(31,451)</b>	<b>(64,348)</b>
<b>TOTAL LIABILITIES, AND FUND BALANCES (DEFICIT)</b>	<b>\$ 9,723</b>	<b>\$ 123,781</b>	<b>\$ 40,238</b>	<b>\$ 4,238</b>	<b>\$ 31,393</b>	<b>\$ 209,373</b>

**City of Duluth, Georgia**  
*Combining Statement of Revenues, Expenditures, and Changes in Fund Balances*  
*Non-major Capital Projects Funds*  
*For the Year Ended June 30, 2019*

	<b>TAD</b>	<b>Buford Highway Interchange</b>	<b>The Block</b>	<b>Hospital Connector</b>	<b>Rodgers Bridge Dog Park</b>	<b>Total Non-major Capital Projects Funds</b>
<b>REVENUES</b>						
Intergovernmental	\$ -	\$ 737,247	\$ -	\$ -	\$ 168,526	\$ 905,773
Property taxes	293,402	-	-	-	-	293,402
<b>TOTAL REVENUES</b>	<u>293,402</u>	<u>737,247</u>	<u>-</u>	<u>-</u>	<u>168,526</u>	<u>1,199,175</u>
<b>EXPENDITURES</b>						
<b>Capital outlay:</b>						
General government	215,948	-	-	-	-	215,948
Public works	-	852,738	-	156,657	-	1,009,395
Culture and recreation	-	-	-	-	235,249	235,249
<b>TOTAL EXPENDITURES</b>	<u>215,948</u>	<u>852,738</u>	<u>-</u>	<u>156,657</u>	<u>235,249</u>	<u>1,460,592</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>77,454</u>	<u>(115,491)</u>	<u>-</u>	<u>(156,657)</u>	<u>(66,723)</u>	<u>(261,417)</u>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers in	-	39,149	-	159,517	36,700	235,366
Transfers out	(73,000)	-	-	-	-	(73,000)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(73,000)</u>	<u>39,149</u>	<u>-</u>	<u>159,517</u>	<u>36,700</u>	<u>162,366</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>4,454</u>	<u>(76,342)</u>	<u>-</u>	<u>2,860</u>	<u>(30,023)</u>	<u>(99,051)</u>
<b>FUND BALANCES (DEFICIT) - BEGINNING OF YEAR</b>	<u>4,919</u>	<u>(2,874)</u>	<u>40,238</u>	<u>(6,152)</u>	<u>(1,428)</u>	<u>34,703</u>
<b>FUND BALANCES (DEFICIT) - END OF YEAR</b>	<u>\$ 9,373</u>	<u>\$ (79,216)</u>	<u>\$ 40,238</u>	<u>\$ (3,292)</u>	<u>\$ (31,451)</u>	<u>\$ (64,348)</u>

**City of Duluth, Georgia**  
*Combining Statement of Net Position*  
*Internal Service Funds*  
*June 30, 2019*

	<b>Duluth Governmental Finance Corporation</b>	<b>Workers' Compensation Fund</b>	<b>Health Reimbursement Fund</b>	<b>Total Internal Service Funds</b>
<b>ASSETS</b>				
<b>Current Assets:</b>				
Cash	\$ -	\$ 782,315	\$ 128,028	\$ 910,343
Due from other funds	-	-	1,282	1,282
<b>Total Current Assets</b>	<b>-</b>	<b>782,315</b>	<b>129,310</b>	<b>911,625</b>
<b>Noncurrent Assets:</b>				
<b>Capital assets:</b>				
Nondepreciable capital assets	1,654,856	-	-	1,654,856
Depreciable capital assets, net	632,264	-	-	632,264
<b>Total Noncurrent Assets</b>	<b>2,287,120</b>	<b>-</b>	<b>-</b>	<b>2,287,120</b>
<b>TOTAL ASSETS</b>	<b>2,287,120</b>	<b>782,315</b>	<b>129,310</b>	<b>3,198,745</b>
<b>LIABILITIES</b>				
<b>Current Liabilities:</b>				
Accounts payable	-	97	534	631
Claims payable	-	12,943	-	12,943
<b>Total Current Liabilities</b>	<b>-</b>	<b>13,040</b>	<b>534</b>	<b>13,574</b>
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>13,040</b>	<b>534</b>	<b>13,574</b>
<b>NET POSITION</b>				
Investment in capital assets	2,287,120	-	-	2,287,120
Unrestricted	-	769,275	128,776	898,051
<b>TOTAL NET POSITION</b>	<b>\$ 2,287,120</b>	<b>\$ 769,275</b>	<b>\$ 128,776</b>	<b>\$ 3,185,171</b>

**City of Duluth, Georgia**  
*Combining Statement of Revenues, Expenses, and  
Changes in Net Position  
Internal Service Funds  
For the Year Ended June 30, 2019*

	<b>Duluth Governmental Finance Corporation</b>	<b>Workers' Compensation Fund</b>	<b>Health Reimbursement Fund</b>	<b>Total Internal Service Funds</b>
<b>OPERATING REVENUES</b>				
Charges for services	\$ -	\$ -	\$ 4,136	\$ 4,136
<b>TOTAL OPERATING REVENUES</b>	<u>-</u>	<u>-</u>	<u>4,136</u>	<u>4,136</u>
<b>OPERATING EXPENSES</b>				
Claims	\$ -	\$ 115,642	\$ 5,552	\$ 121,194
Depreciation	48,625	-	-	48,625
<b>TOTAL OPERATING EXPENSES</b>	<u>48,625</u>	<u>115,642</u>	<u>5,552</u>	<u>169,819</u>
<b>OPERATING LOSS</b>	<u>(48,625)</u>	<u>(115,642)</u>	<u>(1,416)</u>	<u>(165,683)</u>
<b>NON-OPERATING INCOME</b>				
Interest income	-	5,077	-	5,077
<b>TOTAL NON-OPERATING INCOME</b>	<u>-</u>	<u>5,077</u>	<u>-</u>	<u>5,077</u>
<b>LOSS BEFORE TRANSFERS</b>	<u>(48,625)</u>	<u>(110,565)</u>	<u>(1,416)</u>	<u>(160,606)</u>
Transfers in	-	250,000	-	250,000
<b>CHANGE IN NET POSITION</b>	<u>(48,625)</u>	<u>139,435</u>	<u>(1,416)</u>	<u>89,394</u>
<b>NET POSITION:</b>				
<b>BEGINNING OF YEAR</b>	<u>2,335,745</u>	<u>629,840</u>	<u>130,192</u>	<u>3,095,777</u>
<b>END OF YEAR</b>	<u>\$ 2,287,120</u>	<u>\$ 769,275</u>	<u>\$ 128,776</u>	<u>\$ 3,185,171</u>

**City of Duluth, Georgia**  
*Combining Statement of Cash Flows*  
*Internal Service Funds*  
For the Year Ended June 30, 2019

	<b>Duluth Governmental Finance Corporation</b>	<b>Workers' Compensation Fund</b>	<b>Health Reimbursement Fund</b>	<b>Total Internal Service Funds</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Receipts from interfund charges	\$ -	\$ -	\$ 4,136	\$ 4,136
Cash payments for claims	-	(121,169)	(6,603)	(127,772)
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<b>-</b>	<b>(121,169)</b>	<b>(2,467)</b>	<b>(123,636)</b>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>				
Transfers from other funds	-	250,000	-	250,000
<b>NET CASH PROVIDED BY NON-CAPITAL FINANCING ACTIVITIES</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Interest on investments	-	5,077	-	5,077
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<b>-</b>	<b>5,077</b>	<b>-</b>	<b>5,077</b>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>-</b>	<b>133,908</b>	<b>(2,467)</b>	<b>131,441</b>
<b>CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR</b>	<b>-</b>	<b>648,407</b>	<b>130,495</b>	<b>778,902</b>
<b>CASH AND CASH EQUIVALENTS - END OF YEAR</b>	<b>\$ -</b>	<b>\$ 782,315</b>	<b>\$ 128,028</b>	<b>\$ 910,343</b>
<b>RECONCILIATION OF OPERATING LOSS TO NET CASH USED IN OPERATING ACTIVITIES</b>				
Operating loss	\$ (48,625)	\$ (115,642)	\$ (1,416)	\$ (165,683)
Adjustments:				
Depreciation	48,625	-	-	48,625
Change in assets and liabilities:				
Increase in due from other funds	-	-	(1,282)	(1,282)
Increase (decrease) in accounts and claims payable	-	(5,527)	231	(5,296)
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<b>\$ -</b>	<b>\$ (121,169)</b>	<b>\$ (2,467)</b>	<b>\$ (123,636)</b>



## **SCHEDULES**

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**City of Duluth, Georgia**  
*Schedule of Expenditures of*  
*Special Purpose Local Option Sales Tax Proceeds*  
*2009 Issue*  
*For the Year Ended June 30, 2019*

Project Description	Original Estimated Cost	Revised Estimated Cost*	Expenditures		
			Prior Years	Current Year	Total
Library	\$ 1,340,000	\$ 1,195,363	\$ 1,173,120	\$ -	\$ 1,173,120
Public Safety Building	1,240,000	1,117,547	1,117,547	-	1,117,547
Recreational Facilities	7,800,000	7,055,000	6,521,010	19,729	6,540,739
Transportation	8,200,000	7,404,453	7,347,295	57,158	7,404,453
Sewer	1,340,000	1,003,891	618,741	-	618,741
	<u>\$ 19,920,000</u>	<u>\$ 17,776,254</u>	<u>\$ 16,777,713</u> (2)	76,887	<u>\$ 16,854,600</u>
			Expenditures using local funds	<u>83,038</u>	
				<u>\$ 159,925</u> (1)	

(1) Reported as a transfer as amount was transferred to another fund to reimburse previous allowable expenditures.

(2) Prior year total was adjusted by \$416,961 to remove expenditures using local funds.

\* Revised Estimated Cost was adjusted for shortage in actual SPLOST collections (\$2,197,034) plus interest net of bank and audit fees (\$48,745) with the remaining increase in the budget coming from other funding sources.

**City of Duluth, Georgia**  
*Schedule of Expenditures of*  
*Special Purpose Local Option Sales Tax Proceeds*  
*2014 Issue*  
*For the Year Ended June 30, 2019*

<b>Project Description</b>	<b>Original Estimated Cost</b>	<b>Revised Estimated Cost</b>	<b>Expenditures</b>		
			<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
Parking Facilities	\$ 3,048,184	\$ 2,736,264	\$ 2,487,562	\$ -	\$ 2,487,562
Public Safety Facilities & Equipment	725,757	651,368	651,337	-	651,337
Recreational Facilities & Equipment	725,757	641,768	90,523	9,252	99,775
Transportation	9,870,305	8,750,217	6,832,419	507,828	7,340,247
Administrative Facilities & Equipment	145,152	128,354	-	46,820	46,820
	<u>\$ 14,515,155</u>	<u>\$ 12,907,971</u>	<u>\$ 10,061,841</u>	<u>\$ 563,900</u> <sup>(1)</sup>	<u>\$ 10,625,741</u>

(1) Reported primarily as a transfer as amount was transferred to another fund to reimburse previous allowable expenditures.

**City of Duluth, Georgia**  
*Schedule of Expenditures of*  
*Special Purpose Local Option Sales Tax Proceeds*  
*2017 Issue*  
*For the Year Ended June 30, 2019*

<b>Project Description</b>	<b>Original Estimated Cost</b>	<b>Revised Estimated Cost</b>	<b>Expenditures</b>		
			<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
Parking Facilities	\$ 4,397,227	\$ 4,397,227	\$ -	\$ -	\$ -
Public Safety Facilities & Equipment	5,042,154	5,042,154	388,064	833,279	1,221,343
Recreational Facilities & Equipment	1,172,594	1,172,594	387,410	38,596	426,006
Transportation	16,132,218	16,132,218	684,707	1,261,108	1,945,815
Administrative Facilities & Equipment	-	-	-	-	-
	<u>\$ 26,744,193</u>	<u>\$ 26,744,193</u>	<u>\$ 1,460,181</u>	<u>\$ 2,132,983</u> (1)	<u>\$ 3,593,164</u>

(1) Reported primarily as a transfer as amount was transferred to another fund to reimburse previous allowable expenditures.

## **COMPLIANCE SECTION**

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

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**Honorable Mayor and Members  
of the City Council  
City of Duluth, Georgia**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the **City of Duluth, Georgia** (the "City") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 25, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mauldin & Jenkins, LLC*

Atlanta, Georgia  
December 25, 2019