

Duluth



**MINUTES OF THE
CITIZENS BUDGET REVIEW ADVISORY COMMITTEE (CBRA)**

**CITY OF DULUTH, GA
COMMUNITY ROOM
3167 MAIN STREET
DULUTH, GA. 30096
6:00 P.M.**

February 20, 2019

770-476-3434

www.duluthga.net

Present:

Chantal Scantlebury

Karrie White

Michelle D'Souza

Manfred Graeder

Eva Kuhn

John Howard

Kim Kelkenberg

Geoff Bernd

Tim Shields

Andrea Fahmy

Mary Buck

Joe Tribble

Amy Shirley

Amy Fuchs

Meredith Baldwin

Richard Meehan

Alana Moss

Charles Dean

Charlie Doerlich

Brian Lacey

City Representatives:

Mayor Harris

Council member Kelvin Kelkenberg

City Manager, James Riker

City Clerk, Teresa S. Lynn

Finance Manager, Ken Sakmar

Rob Froehbrodt, Facilitator

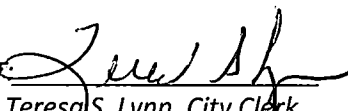
- I. Mayor Harris welcomed the committee members and discussed how the city's strategic vision statements were developed and that they serve to guide the decision that is made by staff and council.
- II. Overview on goals of the Citizens Budget Review Advisory Committee (CBRA) –Facilitator Rob Froehbrodt outlined the committee goals, including learning about the City's current finances, how the City is preparing for the future and provides recommendations to Council on opportunities to improve the City.
- III. Presentation by Finance Manager
 - Explanation services provided by Duluth
 - Explanation of budget process for local government
 - Budget process timeline
 - General Fund Revenues/Expenditures
 - General Fund/Capital Reserves Forecast
 - Capital Projects (SPLOST)

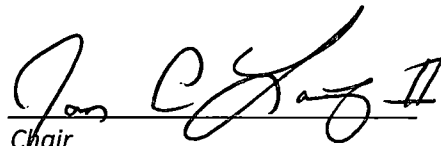
Ken Sakmar, Finance Manager provided a power point presentation which included a discussion of each of the topics listed above. The presentation gave the committee a better understanding of how State law and City policies guide the development of the City's budget. The major General Fund revenues and expenditures that make up the City's budget, along with a description of each revenue source and the different categories of expenditures. The committee was presented with the pie chart of the 2009, 2014 and 2017 SPLOST expenditures, with a brief discussion of how the SPLOST program works.

- IV. Presentation by City Manager
 - Capital Reserves and current redevelopment/development strategy

James Riker, City Manager provided a power point presentation which included a discussion on redevelopment and citywide development activities.

- V. Discussion/Questions by Committee – Staff answered committee member's questions.
- VI. Committee members were asked to review the materials they were given, e-mail questions to Ken Sakmar, Finance Manager for further discussion.
- VII. Adjournment 8:02 p.m.

ATTEST: 
Teresa S. Lynn, City Clerk


Chair

The next scheduled meeting of the CBRA Committee is scheduled for Wednesday, February 27th at 6:00 p.m.

PLEASE NOTE: This and other city meetings may be audio and/or videotaped for broadcast, transcription and/or archival purposes. As set forth in the Americans with Disabilities act (ADA) of 1992, the City of Duluth government does not discriminate on the basis of disability in the admission or access to or treatment of employment in its programs or activities, and complies with the requirements contained in section 35.107 of the department of Justice regulations. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Duluth government should be made seven days prior to the event. Inquiries should be directed to the ADA Coordinator in the Planning Department, located at 3167 Main Street, Duluth, Ga. 30096, telephone (770-) 476-1790.

SIGN IN SHEET

NAME

E-MAIL ADDRESS

1	Chantal Scantlebury	cscantle101@gmail.com
2	Karrie White	Karrie@annpriest.com
3	Michelle D'Souza	michelle30071@yho.com
4	Manfred Graeder	graderm@bellsouth.net
5	Eva Kuhn	erkuhn@bellsouth.net
6	JOHN A. HOWARD	johnjohnhow@gmail.com
7	Kimi Ketterberg	Ketterberg89@gmail.com
8	Geoff Bernd	geoffles37@yahoo.com
9	Tim SHIELDS	shields.tim@gmail.com
10	Andrea Fahmy	Andirhys@gmail.com
11	Mary Buck	marybuck1@bellsouth.net
12	JOE TRIBBLE	joetribble@gmail.com
13	Amy Shirley	Amydawnshirley@gmail.com
14	Amy Fuchs	Amy@familyhomesGA.com
15	Meredith Baldwin	kambaldwin@gmail.com
16	Richard Meenan	richard.meenan@lweengineers.com

Continued on pg 2

- 17 Alana Moss scotalana@chartr.net
- 18 Charles Dean Charles.W.Dean@att.net
- 19 Charles Dobrick char33d@qmail.com
- 20 Phyllis Levey b.levey3@qmail.com
- 21 _____