

# Duluth



David Jones, Chair  
Sharon Parris, Co-Chair  
Alexis Server, Secretary  
Senior Advisor Luke Livingston  
F.A.B. Advisor Mary Ann McCrary

Mark Carter  
Jim Hall  
Mike Humphreys  
Mary Odum

**MEETING MINUTES  
PARKS & RECREATION ADVISORY BOARD  
CITY OF DULUTH, GA  
3167 Main Street  
Duluth, GA 30096**

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**APRIL 11, 2018**

**W.P. JONES PARK – THE LODGE**

**7:00 pm**

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**7:00 P.M. - CALL TO ORDER:** Sharon Parris, Co-Chair

**Present:** Mary Odum, Sharon Parris, Jim Hall, Mike Humphreys, Alexis Server, Mary Anne McCrary, Luke Livingston

**Absent:** David Jones, Mark Carter

1.) The Bridge Project Update

Kathy Marelle presents the project update for The Bridge Over the Chattahoochee project.

The progress of the project has changed due to SHPO's determination that Rogers Bridge is ELIGIBLE for historic status. The current physical condition of the bridge is not a consideration factor in historical eligibility. Kathy Marelle and Margie Pozin met with the FHWA (Federal Highway Administration) on Monday, April 2, 2018 to determine project procedures.

Due to the historic eligibility from SHPO, the FHWA will determine if the City must complete a 4F Programmatic or Individual 4F documentation.

4F Programmatic – 4 months to complete, project delay of 6-12 months and would have minimal impact to the project schedule.

4F Individual – legal review from FHWA, 7-12 month project delay on top of the 6-12 month delay for a total of 1-2 years. (This is most likely our option)

Significant time delay to the bridge project effects project budget resulting in higher construction costs due to escalation of materials and labor.

To Be Determined – Project budget – should consideration be given to utilizing local funds for project, ARC grant funding status with possible project delay, IGA's, Project status, Project Procedures.

Staff to present project status to Mayor and Council at the April 23 Work Session.

2.) Bunten HVAC Project Update

Monday, April 9 – HVAC project started with replacement of 17- PIU (Power Induction Unit). This phase should be completed by the end of April. Roof Top Units to be installed upon completion of the PIU'S. Test and balancing of the system is the last phase of the project. Project is expected to be completed prior today camp/ summer programs.

3.) Ranking Park SPLOST Projects

Board to prioritize and evaluate proposed SPLOST projects based on budget and community need.

Staff will present a complete list of possible projects, a few of the projects to consider include but not limited to:

Rogers Bridge Park – The Bridge, Restrooms

Bunten/ WP Jones Tennis – Athletic lightening upgrade

Bunten – (3) bridge railing upgrade on the asphalt path

4.) Arbor Day Tree Planting – April 27, at 10 a.m. – Bunten Road Park, the City will be planting a tree in celebration of 29 years of Tree City USA., and in honor and memory of Bob Bennewitz, and Tom McIntosh.

Motion: Jim Hall motioned to celebrate Arbor Day 2018 in memory of Bob Bennewitz and Tom McIntosh.  
Motion 2<sup>nd</sup> by Mary Odum  
Motion Passed unanimously

5.) Recreation Program Update – Kick ball 8 teams, Day Camp, I9 Multi summer sports

KickBall Season to begin Sunday, April 14- Eight teams have registered for league play.

Day Camp 2018 – April 2 – camp registration opened for City residents

April 30 – camp registration opened to public

Currently, many of the age groups are 50% enrolled

I9 Sports – the department has expanded the youth sport programs with I9. I9 is a local contracted youth sport program that offers multiple programs in the surrounding area. I9 to offer summer multi-sport camp at Bunten during the week of July 15. I9 Sport is also schedule in the fall to offer fall baseball programs for ages 3 – 9 years.

6.) Easter Egg Hunt after Action Review

Department received positive public feedback from the community on Easter Egg hunt 2018.

Duluth First Baptist Church is interested in working with the 2019 City Egg Hunt.

Comments to staff;

Well organized

Plenty of eggs

Controllable crowds

No traffic concerns

Plenty of activities

Friendly staff

Contributing factors to the 2018 Egg Hunt

Multiple Hunts for specified age groups

Activities were located throughout the park- controlling congestion

Kid involvement/ parent controlled

Staff scheduled at specified park area

Staff knowledgeable on event logistics

Meeting adjourned 7:59 p.m.

Sharon Parris motioned to adjourn meeting

Jim Hall 2<sup>nd</sup> motion to adjourn

Vote was unanimous

Next meeting of the Parks Advisory Board, Wednesday, May 9, 2018

7:00 p.m.

The Lodge at W.P. Jones Park

Co-Chair, Sharon Parris

ATTEST:

Kathy Marelle, Director