

Addendum #3

DOWNTOWN DULUTH BRANDING & MARKETING RFP:

QUESTION AND ANSWER LIST

- Is there a requirement to submit contractor and subcontractor affidavits indicating that we use E-Verify to validate legal status of employees? Does the city have a customized affidavit form for use or will a generalized Georgia affidavit be acceptable?

Answer: Yes, the selected consultant (and any partner sub-contractors) will be required to submit an E-Verify Affidavit and W-9 Form. Please see Addendum 4 for an example of both documents.

- Will there be any sort of solicitation conference prior to the submission deadline?

Answer: No, there will be no pre-bid conference or meeting. However, the Evaluation Committee may at its discretion submit additional questions to or invite respondents to make oral presentations to the Committee before making a final determination.