

Duluth



Nancy Harris, Mayor
Marsha Anderson Bomar, Post 1
Kirkland Carden, Post 2

Billy Jones, Post 3
Kelly Kelkenberg, Post 4
Greg Whitlock, Post 5

**WORK AGENDA
MAYOR AND COUNCIL
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

SEPTEMBER 10, 2018

CITY HALL - COUNCIL CHAMBERS

7:00 pm

*The leaders and staff of the City of Duluth are dedicated to ensuring that Duluth is:
an Attractive Destination, a Quality Community, a World Class Government,
and promotes a Sustainable Economic Environment.*

6:15 P.M. – AGENDA REVIEW Main Street Conference Room

7:00 P.M. - CALL TO ORDER Mayor Harris or Mayor Pro tem

INVOCATION OR MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

I. EXECUTIVE SESSION

It will be necessary to hold an executive session on Real Estate, Pending/Potential Litigation, Personnel.

II. ANNOUNCEMENTS

1. AGENDA CHANGES (IF NECESSARY)
2. UPCOMING EVENTS - visit www.duluthga.net/events

"Fridays N Duluth", Food Truck Fridays, May 3 - September 21, Downtown Duluth, 6pm-9pm.

"The Restoration Story of 9/11 Tribute", with guest speaker Moises Gomez representing the Port Authority of NY & NJ and painter/sculptor, Kathy Fincher

11am-1pm: The Hudgens Center, TOLD WITH THE ORIGINAL PAINTING

6:00pm: Town Green, THE STORY OF THE MONUMENT

6:30pm: Red Clay Theatre, PRESENTATION BY MOISES GOMEZ

PLEASE NOTE: This and other city meetings may be audio and/or videotaped for broadcast, transcription and/or archival purposes. As set forth in the Americans with Disabilities act (ADA) of 1992, the City of Duluth government does not discriminate on the basis of disability in the admission or access to or treatment of employment in its programs or activities, and complies with the requirements contained in section 35.107 of the Department of Justice regulations. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Duluth government should be made seven days prior to the event. Inquiries should be directed to the ADA Coordinator in the Planning Department, located at 3167 Main Street, Duluth, GA. 30096, telephone (770) 476-1790.

"Duluth Fall Festival SummerStage Concert featuring Rupert's Orchestra", September 22, Town Green, 8:00-10:00pm. *Opening Act: 6:30pm

"Duluth Fall Festival", September 29-30, Downtown Duluth, www.duluthfallfestival.org.

"Duluth Beer & Wine Festival", October 6, Town Green, 12:00-5:00pm.

"STEAM/Art Walk/Food Trucks", The Duluth school cluster will showcase their project-based learning projects and DFAL will host an Art Walk, October 12, Town Green, 6:00-8:00pm.

"S'mores and Snores", Camping at Rogers Bridge Park, October 13, Rogers Bridge Park, 6:00pm October 13 to 10:00am October 14, Reservations required.

"Howl on the Green", Spooky fun for the entire family, October 26, Town Green, 6:00-10:00pm.

III. CONSENT AGENDA

1. APPROVAL OF AUGUST 13TH/27TH MINUTES

2. AUTHORIZATION FOR CONTRACT – TRANSFER OF RAILROAD STREET

Approval of this item authorizes the Mayor and or City Manager to execute documents for the transfer of Railroad Street to McDaniel Enterprises, Inc. consistent with past agreements. Concurrently, McDaniel Enterprises, Inc. will transfer title to a .045 acre property near the intersection of SR 120 and Main Street to the City of Duluth.

3. BILL OF SALE – GWINNETT COUNTY TRANSIT BUS TRANSFER

Approval of this item authorizes the Mayor and or City Manager to execute a Bill of Sale, in exchange for consideration of \$1.00 and other valuable consideration, the receipt and sufficiency of which is acknowledged, hereby does grant, sell, transfer and deliver to the Southeastern Railway Museum ("Purchaser") the following vehicle: 2003 30 foot Orion Bus, Vehicle ID Number 1VHGD3C2X26700307.

4. AUTHORIZATION FOR CONTRACT AMENDMENT/CONTINGENCY REQUEST – GLASS RECYCLING

Approval of this item authorizes the Mayor and/or City Manager to execute an amendment to the current contract between the City and BFI Waste Services, LLC, d/b/a Republic Services of Georgia to provide a glass recycling pilot program on a month to month basis. Approval also authorizes a contingency request on the amount of \$3,035 to cover delivery fee, up to eight hauls and monthly rental. The pilot program will begin in January 2019.

5. AUTHORIZATION FOR EASEMENT – GEORGIA POWER

Approval of this item authorizes the Mayor and or City Manager to execute an underground easement with Georgia Power for the placement of a transformer on city property on the 3137 Main St distribution line on tax parcel 6293A 025.

6. ORDINANCE TO AMEND THE FY19 BUDGET – \$22,000 - ROGERS BRIDGE RD/MAIN ST SIGNAL

As discussed at the August 27th work session, Mayor and Council approved the traffic signal as the preferred alternative for the Rogers Bridge Road at Main Street intersection and advised staff to move forward with design. Staff has negotiated a scope, schedule, and fee for the design phase with Wolverton and Associates and therefore is requesting a total of \$22,000 for design fees. This budget amendment includes a base task order for Wolverton in the amount of \$20,000 and a \$2,000 contingency and will allow the designer to move forward with construction plans. The project is a joint City (19%) and County (81%) funded project. Approval of this ordinance adds budget expenditure funds to Rogers Bridge Road Main Street Intersection - Traffic Engineering - Professional Services line item. Budget revenue funds will be added to Rogers Bridge Road Main Street Intersection - Gwinnett County Grant \$17,820 and SPLOST 2017 \$4,180 line items for CD-72.

7. ORDINANCE TO AMEND THE FY19 BUDGET – MAIN ST PATIO

The Mayor and Council to consider approval of a project to enhance a City owned property at the corner of Main Street/SR 120/West Lawrenceville Street. The project requires a budget amendment in the amount of \$55,000 for construction of the proposed enhancements. Approval of this ordinance adds \$55,000 in unallocated 2017 SPLOST Transportation funds to the Downtown Parking - Sidewalks/Crosswalks - Infrastructure line item for this capital project.

IV. MATTERS FROM DEPT HEADS/CITY ATTORNEY

1. WILLBROOKE PEDESTRIAN TRAIL – DESIGN CONCEPTS

Planning Director Bill Aiken to present concepts for the development of the Willbrooke Pedestrian Trail for Mayor and Council review. These concepts will be presented to the Willbrooke HOA at a meeting in early November (to be scheduled immediately after closing on the property at 3545 McClure Woods Drive). It is anticipated the HOA will select a preferred alternative from between the two concepts presented this evening.

If Council has comments regarding the concepts, staff requests those be directed to the City Engineer prior to September 21st. The goal is to propose two concepts to the HOA that are already accepted by Council. When the HOA makes its selection, the designer will be able to start the construction plan process immediately.

V. MATTERS FROM CITIZENS

VI. MATTERS FROM COUNCIL

VII. MATTERS FROM CITY MANAGER

VIII. ADJOURNMENT

The next scheduled meeting of the Mayor and Council is a work session for September 24, 2018 at 5:30 p.m.