

## **REQUEST FOR QUALIFICATIONS**

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### Plan Review and Building Inspection Services – On Call PROJECT BID NO. CP 19-004 DULUTH, GEORGIA

Statements of Qualification will be received by the City of Duluth, Georgia, in the Office of the City Clerk, 3167 Main Street, Duluth, GA 30096 until **2:00 p.m. local time, Monday, March 11, 2019** for:

CP 19-004

#### **On-Call Plan Review and Building Inspection Services**

This would be a one year contract with annual renewal options not to exceed five years. Consultants must be professionally licensed and/or ICC Certified to perform the work.

**Bids received after the stated time will not be accepted.**

The Request for Qualifications (RFQ) can be found online at:  
[www.duluthga.net](http://www.duluthga.net) (click on “Notices and RFP’s”),

and on the Georgia State Procurement Registry at:  
<https://ssl.doas.state.ga.us/PRSapp/> .

Individuals, firms and businesses seeking an award of a City of Duluth contract may not initiate or continue any verbal or written communications regarding a solicitation with any City officer, elected official, employee or other City representative without permission of the City Clerk named in the solicitation between the date of the issuance of the solicitation and the date of the final contract award by the Duluth City Council. Violations will be reviewed by the City Clerk. If determined that such communication has compromised the evaluation process, the Statement of Qualifications submitted by the individual, firm or business may be disqualified from consideration for award.

A non-mandatory pre-proposal meeting will be held on Wednesday, February 13, 2019, at 10:00am local time in the Executive Conference Room of City Hall at 3167 Main Street, Duluth, GA 30096.

Questions regarding RFQ should be directed in writing to Joe Stapleton, City Building Official, at [jestapleton@duluthga.net](mailto:jestapleton@duluthga.net) no later than February 15, 2019. No phone calls, please.