



**DRAFT MINUTES OF THE
CITIZENS BUDGET REVIEW ADVISORY COMMITTEE (CBRA)
CITY OF DULUTH, GA
COMMUNITY ROOM
3167 MAIN STREET
DULUTH, GA. 30096
6:00 P.M.
February 27, 2019
770-476-3434
www.duluthga.net**

Present:

Chantal Scantlebury
Karrie White
Michelle D'Souza
Manfred Graeder
Eva Kuhn
John Howard
Geoff Bernd
Tim Shields
Andrea Fahmy
Mary Buck
Joe Tribble
Amy Shirley
Amy Fuchs
Meredith Baldwin
Richard Meehan
Alana Moss
Charles Dean
Charlie Doerlich
Brian Lacey
Mary Campbell
Jay Lastinger
Melissa Kennebrew
Latoya Josey

City Representatives:

City Manager, James Riker
City Clerk, Teresa S. Lynn
Finance Manager, Ken Sakmar
Planning Director, Bill Aiken
Rob Froehbrodt, Facilitator

- I. Approval of February 20th Meeting Minutes.

Motioned by Charlie Doerlich and seconded by Melissa Kennebrew. Minutes were approved.

II. Actions/Recommendations from Past CBC Committee

- Brief explanation of process for transportation projects

James Riker, City Manager provided a power point presentation of past CBC Committee recommendations as well as a brief explanation of transportation projects. Questions and discussion about past recommendations followed.

III. Financial Update

- Update of current FY 19 Budget
- Updated forecast and Capital Reserves

Ken Sakmar, Finance Manager provided a power point presentation which included a discussion of each of the topics listed above.

IV. Stormwater Utility Program Presentation

James Riker, City Manager, and Bill Aiken, Planning Director, provided a presentation on the city's stormwater utility program.

V. Discussion/Questions by Committee – Staff answered committee member's questions.

VI. Small Group Discussions by committee members.

This item removed from the agenda and placed on the March 6th agenda.

VII. Election of CBC Chairperson.

Following discussion, motioned was made by Michelle D'Souza, seconded by Geoff Bernd to elect Jay Lastinger as the designated chairperson for the 2019 Citizens Budget Review Advisory Committee (CBRA). Motion carried

VIII. Adjournment

Following discussion, a motion was made by Mary Buck and seconded by Geoff Bernd to adjourn at 8:10 p.m. Motion carried.

Chair

ATTEST: _____
Teresa S. Lynn, City Clerk

The next scheduled meeting of the CBRA Committee is scheduled for Wednesday, March 6th at 6:00 p.m.