



Nancy Harris, Mayor
Marsha Anderson Bomar, Post 1
Kirkland Carden, Post 2

Billy Jones, Post 3
Kelly Kelkenberg, Post 4
Greg Whitlock, Post 5

**FY19 BUDGET REVIEW
WORK SESSION NOTES
MAYOR AND COUNCIL
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

APRIL 30, 2018

CITY HALL – COMMUNITY ROOM

5:30 pm

*The leaders and staff of the City of Duluth are dedicated to ensuring that Duluth is:
an Attractive Destination, a Quality Community, a World Class Government,
and promotes a Sustainable Economic Environment.*

2019 BUDGET WORK SESSION MEETING NOTES

Present: Mayor Harris, Council members Bomar, Carden, Jones, Kelkenberg and Whitlock, City Manager James Riker, Department Directors and Staff

City Manager James Riker presented to the Council an overview of the proposed FY19 budget, highlighting revenues and expenditures by Department. He noted the facility maintenance needs on each building and funding sources.

Revenues:

1. Property Tax revenue increased by \$500,000.
2. The Motor Vehicle Title Ad Valorem or TAVT revenue increased by \$110,000.
3. The Insurance Premium Tax budget increased by \$150,000.
4. Combined permit revenues, commercial and residential were increased by \$43,500.
5. Intergovernmental Revenues Increased by \$124,000 (9-11).

Expenses:

1. The proposed budget includes an overall decrease of \$2,567 in employee medical costs. General Fund transfer to the HRA has been removed, resulting in a saving of \$35,000.
2. The proposed budget as presented contemplates a 2% COLA (effective January 1, 2019).
3. The proposed budget calls for (1) new full-time Development Coordinator position previously approved in 2017.
4. Property Liability Insurance increased by \$2K.
5. A decrease in the contribution to the City's pension plan from 9% to 7% based on Actuarial.

FY2019 Proposed General Funds Budget:

Revenues	\$20,004,599
Expenditures	<u>\$20,895,941</u>
Reserves to Balance	<u>\$891,342</u>

FY2019 Capital Reserves:

City Cash Reserve Deposits	\$13,204,364
Designated Reserves	\$ 1,232,554
Capital Reserve Fund	\$ 706,353
Four Months Operating Reserves	<u>\$ 6,965,314</u>
Funds to balance budget	\$ 891,342
Balance of Unobligated Reserves	<u>\$ 3,408,801</u>

Mr. Riker highlighted each Departmental Budget:

1. Mayor and Council – Overall reduction in budget
2. City Manager – Overall reduction in budget
3. City Clerk – Overall reduction in budget
4. Courts – Overall reduction in budget
5. Public Safety – Overall reduction in budget
6. Parks & Recreation – Overall reduction in budget

Mr. Riker noted that the expenditures for the replacement of 3 Bunten Walking trail bridges, 8 Athletic Field Dugout replacements; New Fence installation at Rogers Bridge Park; Security/technology improvements at Bunten Activity Building and Stair replacement from upper parking lot to WP Jones Lodge Building were pulled from the General Fund operating and moved to Potential SPLOST Projects.

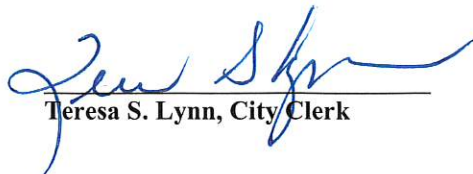
7. Public Works – Overall reduction in budget
8. Planning Dept. – Funds to implement citywide clean-up (NOW Program) and Funds for additional Street Lights increased this department budget.
9. Events/Economic Development – change in proposed events (i.e. extended fireworks. New Year’s Eve, Beer Fest, elimination of ART week Summer State Musical, Increase in line item for Duluth Life costs...due to new format, addition of Event magnet, expanded distribution), Annual funds for advertising in the “DIG”; funding to host Broker Event and continued support of Partnership Gwinnett increased this departments budget.

Other Departments:

Storm Water Utility Fund – funds to continue construction and inspection requirements
Duluth Public Arts Commission (DPAC) – Funds to complete anticipated art projects
Downtown Development Authority (DDA) – Funds to continue EOP Contract/Façade Grants (The DDA budget is presented for information purposes and will be adopted by the DDA)

Directive:

City Manager to begin process of working on plans for the Davenport Extension. He is also to continue to monitor the City’s revenues for possible 3% COLA for employees vs 2% in proposed budget.


Teresa S. Lynn, City Clerk