



Susan Porteous, Chair
John Howard
Billy Jones, Council
Ed Johnson, City Staff

Kelly Kelkenberg, Council
John Monk
Brandon Odum
Ken Sakmar, City Staff

**AGENDA
FINANCE COMMITTEE
CITY OF DULUTH, GA
3167 Main Street
Duluth, GA 30096**

MARCH 28, 2019

CITY HALL – MAIN STREET CONFERENCE ROOM

5:30 pm

5:30 PM CALL TO ORDER Susan Porteous, Chair

I. APPROVAL OF MINUTES

1. Approval of Minutes for March 20, 2018

II. OLD BUSINESS

III. NEW BUSINESS

1. 2018 ANNUAL FINANCIAL REPORT City Auditor Joel Black, Mauldin/Jenkins

City Auditor Joel Black with Mauldin and Jenkins will present the City's annual audit to the committee. The audit report includes the City as a whole, the Downtown Development Authority, and the Urban Redevelopment Agency. Mr. Black will also discuss upcoming GASB pronouncements that could have an impact on the City's financial statements.

2. EMPLOYEE HEALTH INSURANCE – Matt Bidwell, MSI Benefits Group

The City's insurance broker, Matt Bidwell with MSI Benefits Group will present and discussed with the committee the annual renewal process of the City's health and dental. The City disability, life insurance and Vision are not up for renewal, due to being under a two year rate guarantee contract.

3. 2019 ANNUAL SALARY SURVEY – Ed Johnson, HR Manager

Ed Johnson, HR Manager, completed the 2019 annual salary survey for the City. The survey compares positions in the City of Duluth with 15 other local jurisdictions in order to identify comparable positions. The salary range for these positions is then entered into a spreadsheet and analyzed in order to determine the prevailing pay range for each position in the local market area.

PLEASE NOTE: This and other city meetings may be audio and/or videotaped for broadcast, transcription and/or archival purposes. As set forth in the Americans with Disabilities act (ADA) of 1992, the City of Duluth government does not discriminate on the basis of disability in the admission or access to or treatment of employment in its programs or activities, and complies with the requirements contained in section 35.107 of the Department of Justice regulations. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Duluth government should be made seven days prior to the event. Inquiries should be directed to the ADA Coordinator in the Planning Department, located at 3167 Main Street, Duluth, GA. 30096, telephone (770) 476-1790.

IV. ADJOURNMENT

1. FISCAL YEAR 2019 MEETING DATES

Committee members are asked to note future quarterly meetings for 2019, meetings to be called, if needed.

June 27, 2019
September 26, 2019
December 15, 2019

The next regular scheduled meeting is June 27th 2019.