

**DULUTH
DOWNTOWN DEVELOPMENT AUTHORITY
Main Street Conference Room
February 20, 2018
MINUTES**

Present: Ron Osterloh - DDA Chairman
Ken Odum - DDA Member
Jim Graham - DDA Secretary (by phone)
Bill Weaver - DDA Member
Pam Smith - DDA Member
Slade Lail - DDA Member

Absent:

Staff: Economic Development Chris McGahee
Economic Development William Corbin
Assistant to Mayor and City Mgr. Kim Jackson
Finance Manager Ken Sakmar

Council:

DDA Chairman Ron Osterloh called the February 20, 2018 DDA meeting to order at 6:37 p.m.

MINUTES

Chairman Rob Ponder requested approval of the minutes from the December 5, 2017 meeting as well as the joint regular and executive session meeting minutes from January 16, 2018. **Slade Lail made a motion to approve the December 5th and January 16th DDA meeting minutes; Ken Odum seconded the motion. All voted in favor.**

FINANCE REPORT

Ken Sakmar reviewed the DDA Budget and updated the authority on the activities in their accounts. **Ken Odum made a motion to approve the budget amendment as presented. Bill Weaver seconded the motion. All voted in favor.**

RED CLAY REPORT

Chris McGahee gave an update on the Red Clay Music Foundry to the DDA; December 20 shows and 3,700 people 185 per show, January 14 shows and 1,296 people 93 per show and to date 1,072 shows and 116,803 people attended.

UNFINISHED BUSINESS

Staff updated the commission on Seed Capital and Duluth Yoga Center.

NEW BUSINESS

Staff updated the authority on Four Forks/MadCaps, Local on North, Truck and Tap and Track Side Parking lot. The mural that PADRAC and DPAC approved for Hill Street was presented that artist Brenda Ehly will complete.

Parsons Alley Annual Report - The Parsons Alley 2017 Annual Report was presented to the group. **Bill Weaver** made a motion to accept the 2017 Parson Alley Annual Report as presented. **Pam Smith** seconded the motion. All voted in favor.

Intergovernmental Agreement - Ken Odum made a motion to approve the Intergovernmental Agreement with the Mayor and Council to transfer 1.839 acres of property located along Hill Street and Ridgeway Road as well as \$4.4 million for the development of a public parking deck with a limited service hotel, authorize the DDA Chair to execute the agreement, and authorize the City Manager, City Attorney and Economic Development Manager to execute and make necessary changes to the Condominium Agreement, Parking Purchase Agreement, and Parking Lease Agreement between the DDA and the developer. **Bill Weaver** seconded the Motion All voted in favor.

Purchase and Sale Agreement - Ken Odum made a motion to approve the Purchase and Sale Agreement between the Downtown Development Authority (DDA) and SH Duluth, LLC to purchase of 1.839 acres of property located along Hill Street and Ridgeway Road, for the development of a public parking deck with a limited service hotel at the purchase price of two hundred fifty thousand dollars and 00/100 cents (\$250,000), authorize the DDA Chair to execute the agreement, and authorize the City Manager, City Attorney and Economic Development Manager to execute and make necessary changes to the Condominium Agreement, Parking Purchase Agreement, and Parking Lease Agreement between the Downtown Development Authority (DDA) and SH Duluth, LLC. The Downtown Development Authority (DDA) will purchase parking in the deck per the parking purchase agreement in an amount not to exceed four million four hundred thousand dollars and 00/100 cents (\$4,400,000). **Bill Weaver** seconded the motion. All voted in favor.

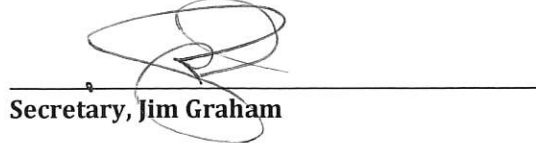
ADJOURNMENT

There being no further business, **Bill Weaver** made a motion to adjourn the regular session of the DDA; **Pam Smith** seconded the motion. All voted in favor. The meeting closed at 7:51 p.m.

Next scheduled DDA meeting is March 20, 2018



Chairman, Ron Osterloh



Secretary, Jim Graham

KJ