



**DRAFT MINUTES OF THE SPECIAL CALLED JOINT MEETING
MAYOR AND COUNCIL
DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF DULUTH, GA
JANUARY 16, 2018**

PRESENT: Mayor Harris, Council members Bomar, Carden, Jones, Kelkenberg and Whitlock, DDA members Oshterloh, Odum, Graham, Weaver, Smith, and Lail, City Manager, City Clerk, Finance Manager, Planning Director, Economic Development Manager, City Attorney

Mayor Harris and called the meeting to order at 5:30pm

DDA Chairman Osterloh called the meeting to order at 5:30pm

I. EXECUTIVE SESSION

A motion was made by Councilmember Kelkenberg, seconded by Councilmember Bomar, to adjourn to executive session at 5:30 p.m.

Those voting for: Council members Bomar, Dugan, Jones, Kelkenberg and Whitlock
Motion carried.

A motion was made by DDA member Odum, seconded by DDA member Graham to adjourn to a joint executive session with the Mayor and Council.

*Those voting for: DDA members Weaver, Smith, Odum, Graham, Osterloh, and Lail
Motion carried.*

After the discussion, a motion was made by Councilmember Kelkenberg, seconded by Councilmember Carden, to adjourn from executive session at 6:45 p.m.

Those voting for: Council members Bomar, Carden, Jones, Kelkenberg and Whitlock
Motion carried.

A motion was made by DDA member Odum, seconded by DDA member Graham, to adjourn from executive session at 6:45 pm

*Those voting for: DDA members Weaver, Smith, Odum, Graham, Osterloh, and Lail
Motion carried.*

II. ADJOURNMENT (M&C)

A motion was made by Councilmember Carden, seconded by Councilmember Kelkenberg, to adjourn from executive session at 7:45 p.m.

**Those voting for: Council members Bomar, Carden, Jones, Kelkenberg and Whitlock
Motion carried.**

III. NEW BUSINESS (DDA)

1. AUTHORIZATION FOR AMENDMENT – CONSTRUCTION LOAN WITH PARSONS ALLEY LLC {A}

The Downtown Development Authority was asked to consider the first amendment to the Construction Loan Agreement between Parsons Alley LLC and the City of Duluth Downtown Development Authority dated December 30, 2015.

A motion was made by DDA member Weaver, seconded by DDA member Graham, to authorize amendment No. 1 to modify the Construction Loan Agreement between Parsons Alley LLC and the City of Duluth Downtown Development Authority dated December 30, 2015 and to authorize the Chairman to execute said amendment.

***Those voting for: DDA members Weaver, Smith, Odum, Graham, Osterloh, and Lail
Motion carried.***

IV. OTHER BUSINESS/DISCUSSION/PUBLIC COMMENT

1. ANNUAL REPORT – PARSONS ALLEY, LLC

Finance Manager Ken Sakmar noted that according to the development agreement with Parsons Alley, the DDA would be furnished with their annual report. He requested that DDA review the document and accept it via vote at the next meeting.

V. ADJOURNMENT (DDA)

***A motion was made by DDA member Lail, seconded by DDA member Odum, to adjourn at 6:52 pm.
All for. Motion carried.***

The next regularly scheduled meeting of the Mayor and Council will be a work session held on Monday, January 29th. The next regularly scheduled meeting of the Downtown Development Authority will be on Tuesday, February 20th.