

Addendum #2 - Stormwater Utility RFP
August 16, 2010

Questions received regarding City of Duluth's RFP for a stormwater utility

(City responses are shown as *red italics*)

- 1) Will the City be releasing data (GIS layers and technical memoranda) to prospective firms prior to the non-mandatory, August 4th pre-proposal conference? *Yes, data was made available for download from the City's file servers beginning July 19th, 2010.*
- 2) I received a copy of the City of Duluth Stormwater Utility and I see a discrepancy in the submittal dates. On page 4 it's stated the submittal is due August 25, 2010 at 2:00pm and on Page 6, it states the due date is August 26, 2010. Will you please clarify? *An addendum was released on August 2nd (and discussed at the August 4th pre-proposal conference) stating the following: "A correction is made to page 7 of the Storm Water RFP where a date of August 26th is given for the submission of the Storm Water RFP this should be corrected to read August 25th".*
- 3) My question is this - to increase competition which ultimately provides Duluth with a greater bucket of firms to select from, is it possible to issue an addendum to reflect the following;
 - A. Decrease the requirement of company/staff experience from two (2) utility setups in Georgia to one (1), and *The City will not be decreasing this requirement.*
 - B. Require a minimum level of company/staff experience of one (1) user fee established in the southeast (the states identified in the RFP) *The City's requirement for a firm to have set up two stormwater utilities within the State of Georgia shall remain in place as a requirement of this RFP.*
- 4) Please confirm that the City staff will perform all of the impervious surface delineations for all developed parcels and deliver that to the consultant for review and use. *Yes, City staff will perform this task in-house.*
- 5) Please confirm that the City staff will develop the billing master account file for the future stormwater utility customers where the impervious delineation for each developed parcel will be tied to a unique account number, PIN number and include all the customer account billing information. *Yes, City staff will perform this task in-house.*
- 6) Please confirm that the City staff will coordinate with the billing vendor or in-house City staff related to transferring the billing master account file into the billing software (i.e. tax bills) that the City will use to deliver the user fee charges to customers. *Yes, City staff will perform this task in-house.*