



**APPLICATION FOR BUILDING PERMIT**  
**CITY OF DULUTH, GEORGIA**  
Office: (770) 476-1790 Fax: (770) 814-3008  
Inspection Request Line: (770) 497-5333

DATE: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ PERMIT NO.: \_\_\_\_\_

The issuance of this permit authorizes improvements to the real property designated herein which improvements may subject such property to mechanics' and materialism's liens pursuant to Part 3 of Article 8 of Chapter 14 of Title 44 of O.C.G.A. Annotated. In order to protect any interest in such property and to avoid encumbrances thereon, the owner or any such person with an interest in such property should consider contacting an attorney or purchasing a consumer's guide to the lien laws which may be available at building supply home centers.

**DESCRIPTION OF WORK** (Please mark all that apply)  RESIDENTIAL  NON-RESIDENTIAL/COMMERCIAL  MULTI-FAMILY

NEW CONSTRUCTION  ADDITION  REPAIRS OVER \$300  DEMOLISH  EXTERIOR RENOVATIONS  
 MOVE BUILDING  INTERIOR FINISH  FOUNDATION ONLY  SHELL ONLY  OTHER \_\_\_\_\_

**DESCRIPTION OF BUILDING** (Please mark all that apply)

OFFICE/BANK/PROFESSIONAL  SINGLE FAMILY  APARTMENTS  INDUSTRIAL  INSTITUTIONAL/HOSPITAL  
 HOTEL/MOTEL  CONDOMINIUM X  AMUSEMENT/RECREATION  HISTORICAL  EDUCATIONAL/SCHOOL  
 RESTAURANT  TOWNHOUSE  ACCESSORY BUILDING  RETAIL STORE  MONUMENT SIGN  
 CITY/COUNTY OWNED  MODULAR, MOBILE or MANUFACTURED HMS  CHURCH/ASSEMBLY  SERVICE STATION  OTHER \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_ SUITE or LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_  
ZIP CODE: \_\_\_\_\_ PROJECT or SD NAME: \_\_\_\_\_  
ZONING: \_\_\_\_\_ TAX PARCEL NO.: \_\_\_\_\_

**BUILDING INFORMATION (NEW OR AFFECTED AREA ONLY):**

STORIES: \_\_\_\_\_ BASEMENT/SLAB/CRAWLSPACE: \_\_\_\_\_ WATER TAP NO.: \_\_\_\_\_  
ROOMS: \_\_\_\_\_ TYPE CONSTRUCTION: \_\_\_\_\_ UNITS: \_\_\_\_\_ SEWER PERMIT NO.: \_\_\_\_\_  
BEDROOMS: \_\_\_\_\_ BUILDING HEIGHT: \_\_\_\_\_ FLOOD ZONE: \_\_\_\_\_ SPRINKLER/UNPROTECTED: \_\_\_\_\_  
BATHS: \_\_\_\_\_ EXISTING SQUARE FTG.: \_\_\_\_\_ NEW SQUARE FTG.: \_\_\_\_\_ POWER CO.: \_\_\_\_\_  
VALUE OF CONSTRUCTION: \$ \_\_\_\_\_ PERMIT FEE: \$ \_\_\_\_\_ + REVIEW FEE: \$ \_\_\_\_\_ TOTAL \$ \_\_\_\_\_  
**SETBACKS:** FRONT: \_\_\_\_\_ INTERIOR SIDE(S): \_\_\_\_\_ EXTERIOR SIDE: \_\_\_\_\_ REAR: \_\_\_\_\_  
(corner lots only)

LAND OWNER OF RECORD: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
GENERAL CONTRACTOR: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY/STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
BUS. LICENSE NO.: \_\_\_\_\_ ISSUING AUTHORITY: \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

- THE FOLLOWING MUST BE FOLLOWED AT ALL TIMES:**
- Robertson Sanitation/United Waste Services, Inc. is the exclusive sanitation provider within the City of Duluth (770-921-7337 or 770-867-4367).
  - **No burning** of builders' debris or other treated materials or hand warming fires. Georgia Burn Ban.
  - Use wire back silt fence at all times.
  - All landscaping, sidewalks curb and gutter, roadway improvements, detention pond certified and cleaned out, must be completed prior to issuance of a C.O.
  - **No burial pits** are permitted.
  - Orange or yellow placard must be posted at all times or inspections will NOT be done. **Final survey required prior to framing of house.**

As the owner of record, or the duly authorized agent of the owner of record, I hereby apply for permit to erect/alter and use the structure(s) as described herein and/or shown on accompanying drawings and specification. I agree to construct same according to the laws and ordinances of the City of Duluth and Gwinnett County. If construction lapses for a period of 12 months, the building permit shall expire and must be renewed for construction to commence. I am making application for a Certificate of Occupancy/Completion for the use described herein. I understand that the structure authorized by the permit shall not be occupied until all inspections have been made and the Certificate has been approved by the Gwinnett County Fire Marshal (if applicable) and issued by the Duluth Building Official. The undersigned hereby saves and holds the City of Duluth harmless from any and all causes of action, judgments, claims or demands, or from any liability or any nature arising from any non-compliance with any restrictive covenants, plat restrictions, deed restrictions, or any other restrictions that may have been established by parties other than the City of Duluth. Issuance of this permit does not release the owner/applicant from compliance with any and all City ordinances and regulations.

SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

**Office Use Only**

ISSUED BY: \_\_\_\_\_ DATE OF ISSUANCE: \_\_\_\_\_  
Allowed Use Yes \_\_\_\_\_ No \_\_\_\_\_