



**!!IMPORTANT!!**



## INSTRUCTIONS FOR COMPLETING YOUR ABSENTEE BALLOT WHEN IT'S RECEIVED



**HOW TO VOTE YOUR BALLOT:** Use a black pen. Completely fill in the bubble or oval, to the left of the candidate's name, or issue, if a yes or no question. Only fill in one oval for each race. If you fill in more than allowed, that race will be not counted on your ballot. **Do not sign or initial your ballot.** Georgia law prohibits identifying marks on a ballot, and any such marks will keep your ballot from being counted. If you desire to vote at your polling place, you must surrender your absentee ballot at the polls. The ballot will be cancelled and you will be allowed to vote at the poll.



**ENCLOSED YELLOW OATH ENVELOPE:** Place your voted ballot, and no one else's, in the white envelope provided, then seal the white envelope in the yellow oath envelope provided. **Print required information on the outside of the oath envelope. Ensure you sign the oath.** If a voter cannot sign his/her name, the voter must still make a mark on the signature line. NOTE: A power of attorney is not acceptable. A signature stamp is not acceptable. **If the voter received assistance in voting the ballot, the person assisting must also sign his/her name where indicated.** If your original ballot is lost, spoiled, damaged or marked in error, call (770) 476-3434 for instructions on obtaining a second ballot.



**RETURN YOUR VOTED BALLOT:** You must return your voted ballot in the envelopes provided. You may return your ballot by mail, or **personally deliver your own voted ballot** to the Election Superintendent at City Hall, 3167 Main Street, Duluth GA. **By Georgia Law, ballots may not be returned to the City Elections office by anyone other than the voter themselves, unless the voter is disabled.** If you are disabled, you may designate your mother, father, grandparents, aunt, uncle, brother, sister, spouse, son, daughter, niece, nephew, grandchild, son-in-law, daughter-in-law, mother-in-law, father-in-law or any individual residing in the household to hand deliver your ballot. **Absentee ballots must be received by the Elections Office (postmarks do not count) by 7:00 p.m. on Election Day.**



### **TOP REASONS FOR YOUR ABSENTEE BALLOT WOULD NOT BE COUNTED:**

1. No Signature: You did not sign the yellow oath envelope where indicated.
2. Late Return: Your ballot arrived after 7:00 p.m. on Election Day.
3. Unnecessary Marks: You signed, initialed, or placed extraneous marks on your ballot.
4. Unauthorized Envelope: The ballot is returned in a different envelope. You DID NOT use the yellow envelope provided. *If you lose your envelope, or its missing, contact us for a new one.*
5. Unauthorized Return: Someone other than yourself hand delivered your ballot to the Elections Office and you are not disabled.
6. You placed more than your own ballot in the return envelopes.