

# SENIOR PLANNER

## JOB ANNOUNCEMENT

The City of Duluth, Georgia, (pop. 27,000) is accepting applications for the position of **SENIOR PLANNER** in the Community Development Department.

This position acts as the lead staff reviewer on planning issues for the City of Duluth involving annexation, zoning and variance issues including but not limited to ordinance amendments, special use permits and conditional use permits; grants; and community development issues. Duties and responsibilities include but are not limited to, preparing studies and staff reports, preparing presentations for board meetings and delivering presentations, and in general assist developers, engineers, other related professionals and the general public with zoning related issues and questions and performs additional tasks as assigned.

### Qualifications:

- Bachelor's degree in urban planning, environmental design or related field from an accredited college or university required; Master's degree in an appropriate field preferred.
- Four years of professional-experience in planning, community development, or related work.
- Professional certification with the American Institute of Certified Planners (AICP) is preferred.
- Spoken/written fluency in a foreign language is beneficial, particularly Spanish, Korean, or Chinese.

**Hiring range is \$50,104 – \$60,535 (annualized; paid bi-weekly)**, (Grade 26) with starting salary based on qualifications. Must be able to work individually as well as with a team, and work independently with minimal supervision. Visit our website for a full job description, job application, Supplemental Questionnaire, and list of benefits: [www.duluthga.net/jobs](http://www.duluthga.net/jobs)

Cover letters, resumes, job application with all required documents, and the required Supplemental Questionnaire may be e-mailed to [jschwartz@duluthga.net](mailto:jschwartz@duluthga.net), or delivered to:

Jocelyn Schwartz, HR  
City of Duluth  
3167 Main Street  
Duluth, GA 30096-3263

Phone 770-497-5287

The City of Duluth does not discriminate on the basis of age, sex, race, color, national origin, religion, disability, or any other class or status protected by law. The City of Duluth is an Equal Opportunity Employer.

Posted 5-17-2017, open until filled; may close at any time without notice