



## CITY OF DULUTH POLICE DEPARTMENT

3276 Buford Highway  
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[www.duluthpd.com](http://www.duluthpd.com)

# City of Duluth Job Announcement POLICE OFFICER

- POSTING DATE:** May 5, 2017
- CLOSING DATE:** Open Until Filled, and may be closed at any time
- HIRING RANGE:** \$19.82 - \$21.88 per hour (\$41,247 - \$45,534 annualized); Grade 22
- INCENTIVE PAY:** Up to 5% incentive pay for certain previous law enforcement experience and up to 5% for language skills in a desirable language
- AFTER 1 YEAR:** Potential for promotion to Master Police Officer with 5% raise based on acceptable job performance and passing written exam

**BRIEF SUMMARY OF DUTIES:** This is general law enforcement work responsible for protecting life and property and enforcing laws and ordinances. Work involves routine patrol in assigned area, responding to emergency and non-emergency calls for service, alarms, and citizen complaints. Duties include traffic enforcement, preliminary criminal investigations, serving warrants, making arrests, and other similar type assignments. Work requires independent judgment and discretion in difficult or unusual situations. Work involves an element of personal danger. Work is performed under the general supervision of a police corporal or sergeant who reviews work performance.

**This is not the traditional police (Harley Davidson) motorcycle. This assignment involves the use of the Zero Electric Motorcycle. Officers assigned to this position will patrol the downtown area of the city, as well as parks and trails along the Chattahoochee River area. Applicants with a class M license are preferred, but not required. The department will send an officer assigned to this position to training to meet the needs of the assignment. Those interested should specify their interest in this assignment.**

### MINIMUM REQUIREMENTS:

- Age 18 or older
- High School Diploma or State-Issued GED; some college preferred
- Georgia P.O.S.T. Certified or Graduate of a Georgia Law Enforcement Academy preferred, but will consider sending otherwise highly qualified candidates to the police academy \*
- In good standing with P.O.S.T. in all states of certification
- Georgia Driver's License within 30 days of hire if you currently hold an out-of-state valid license
- Be physically and mentally able to perform the essential job functions as listed in the Job Description

*\*Questions concerning the police academy or certification should be directed to Georgia Peace Officer Standards and Training Council (GA P.O.S.T.C.) at 770-732-5974. <http://www.gapost.org/>*

*Applicants should note that Georgia law provides that previous employers may make a claim for training expenses in accordance with O.C.G.A. 35-8-22. Applicants should consult this code section and determine if it applies to their specific situation. The City of Duluth will not pay for the mandate training or any related expense of any applicant.*

**BACKGROUND INVESTIGATION:** A rigid and thorough personal, work experience, and qualification background investigation is required, which includes: medical exam, physical agility exam, drug screening test, psychological tests

(written and clinical), polygraph examination, verification of all credentials and qualifications (personal references, previous employment, POST status, education, training, etc.), and interviews.

**TO APPLY:** You can pick up an application at the Duluth Police Department, or download an application from our website: <http://www.duluthga.net/jobs> (also see the benefits package at this web address)  
Contact Major Don Woodruff for further details: [dwoodruff@duluthpd.com](mailto:dwoodruff@duluthpd.com) or 678-512-3705